

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Record of Proceedings
Organizational & Regular Meetings
January 28, 2026**

Record of Proceedings – Organizational Meeting

I. Call to Order

The Apollo Career Center Board of Education met for its organizational and regular meetings on Wednesday, January 28, 2026, in the Board room of the Apollo Career Center. Mr. Clum, acting as President Pro Tem, called the meeting to order at 7:00 p.m.

II. Swearing in of New Members

Mrs. Rellinger will administer the oath of office to the newly appointed board member(s) for terms effective January 2026:

Three-year terms

- Mr. Dennis Fricke, Elida
- Mr. Danny Kelley, Bath
- Mrs. Yvonne Marrs, Perry
- Mr. Dan Marshman, Hardin Northern
- Mr. Jeremy Scoles, Bluffton
- Mr. Ned Stechschulte, Columbus Grove

One-year term

- Mr. Brian Hershberger, Allen East

Please respond “I do” if you agree with the following:

Do you solemnly swear to uphold the policies of the Apollo Career Center Board of Education, the statutes and regulations of the State of Ohio and the United States of America and continuously strive to provide excellence and leadership to the program of studies of the Apollo Career Center?

III. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2025 – December 2027	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2026 – December 2028	Present
Mr. Brian Hershberger	Allen East	January 2026 – December 2026	Present
Mr. Danny Kelley	Bath	January 2026 – December 2028	Present
Mrs. Yvonne Marrs	Perry	January 2026 – December 2028	Present
Mr. Dan Marshman	Hardin Northern	January 2026 – December 2028	Absent
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mr. Jeremy Scoles	Bluffton	January 2026 – December 2028	Present
Mr. Ned Stechschulte	Columbus Grove	January 2026 – December 2028	Present

IV. Election of Officers

A. Nominations for President (Motion 10-26-01)

The President Pro Tem requests nominations for the position of President of the Apollo Career Center Board of Education for 2026. (Nominations do not require seconds.)

Mr. Stechschulte nominates Mr. Carpenter for President.

Mr. Fricke moved that the nominations for the position of President be closed. Mrs. Marrs seconded the motion.

Upon the call of the roll, the vote to close nominations was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. Election of President (Motion 10-26-02)

The President Pro Tem calls for the vote to elect Mr. Carpenter as President.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mr. Carpenter was elected President of the Apollo Career Center Board of Education for 2026.

C. Nominations for Vice President (Motion 10-26-03)

Mr. Carpenter assumes the presidency and requests nominations for the position of Vice President of the Apollo Career Center Board of Education for 2026. (Nominations do not require seconds.)

Mr. Clum nominates Mr. Stechschulte for Vice President.

Mr. Fricke moved that the nominations for the position of Vice President be closed. Mr. Clum seconded the motion.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

D. Election of Vice President (Motion 10-26-04)

The President calls for the vote to elect Mr. Stechschulte as Vice President.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mr. Stechschulte was elected Vice President of the Apollo Career Center Board of Education for 2026.

V. Other Business (Motion 10-26-05)

Mr. Clum moved and Mr. Stechschulte seconded the approval of the following motions:

A. 2026 Board Meeting Dates

That the Regular monthly meetings of the Apollo Career Center Board of Education be held on the fourth Monday of each month at 7:00 p.m. (unless specified otherwise) at Apollo Career Center, 3325 Shawnee Road, Lima, Ohio.

- February 23
- March 23
- April 27
- May 18 (*third Monday of the month*)
- June 29 (*fifth Monday of the month*)
- July 27
- August 31 (*fifth Monday of the month*)
- September 28
- October 26
- November 23
- December 21 (*third Monday of the month*)

B. Board Service Fund

That a Board Service Fund of Twenty Thousand Dollars (\$20,000) be established for the purpose of paying expenses of members of the Board of Education and their representatives which are incurred in the performance of their duties, for paying expenses of their office representatives when sent out of the district, and for paying expenses of community citizens who are called upon to advise the Board on matters of designated importance.

C. OSBA Legislative Liaison

That Mr. Fricke represent the Apollo Career Center Board of Education as Legislative Liaison to the Ohio School Boards Association for 2026.

D. OSBA Student Achievement Liaison

That Mr. Stechschulte represent the Apollo Career Center Board of Education as Student Achievement Liaison to the Ohio School Boards Association for 2026.

E. Apollo Educational Foundation Liaison

That Mrs. Marrs represent the Apollo Career Center Board of Education as Liaison to the Apollo Educational Foundation Board of Trustees for 2026.

F. Board of Education Designees

That a committee of the Board of Education be established to serve as a designee of the Apollo Career Center Board of Education in cases where an appeal is requested relative to an expulsion of an Apollo Career Center student.

The President appointed the following Board members as designees for 2026, and authorized the Superintendent to involve other Board members when the need arises:

Mr. Clum, Mr. Mertz, Mr. Stechschulte

G. Superintendent and Treasurer Appointments/Authorizations

1. Authorize the Superintendent and Treasurer to enter into and/or accept/participate in federal, state, or local grants or agreements deemed advantageous to the school district and authorize the Treasurer to appropriate funds for grants awarded.
2. Authorize the Superintendent and Treasurer to be official signatories for Apollo Career Center regarding official school business and the Apollo Educational Foundation.
3. Authorize the Superintendent and Treasurer to accept donations on behalf of the Board of Education.
4. Authorize the Superintendent to serve as the purchasing agent and administrative official with full authority to enter into contracts up to \$75,000 for the Board of Education during 2026.
5. Authorize the Superintendent to employ such temporary personnel as needed and approved by the Board of Education in the next regular meeting.
6. Appoint the Superintendent as the Board's designee to hear suspension appeals.
7. Appoint the Treasurer as the public records custodian and as the representative for public records training for all Board Members as required.
8. Authorize the Treasurer to make advance draws on February and August tax settlements.
9. Authorize the Treasurer to invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available.
10. Authorize the Treasurer to make fund to fund advances, advance returns, transfers, and appropriation changes as needed throughout the year with Board ratification as part of the financial reports at the next meeting.
11. Authorize the Treasurer to pay the bills.
12. Authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Allen County Auditor as information becomes available to the Treasurer to warrant such filing.

H. Institutional Memberships

Authorize the Superintendent to renew the following institutional memberships:

- OSBA (Ohio School Boards Association)
- OACTS (Ohio Association of Career-Technical Superintendents)
- Ohio ACTE (Ohio Association of Career-Technical Education)

I. Mileage Reimbursement

Set that staff mileage reimbursement at the same rate as the Internal Revenue Service's standard business use mileage rate that is in effect on the date of travel.

J. BCI and FBI Background Fees – Classified Staff and Regular Certified Staff

Approve payment of FBI criminal background check renewals (five-year cycles) for all Apollo classified employees and regular certified staff for 2026 and give discretionary authority to the Superintendent for any exceptions for BCI and FBI background checks.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Organizational meeting concluded at 7:09 p.m. The start of the Regular board meeting immediately followed.

Record of Proceedings – Regular Meeting – January 28, 2026

I. Hearing of the Public

- Present the proposed 2026-27 school calendar.

II. Approval of Previous Minutes (Motion 1R-26-01)

The Record of Proceedings for the Regular meeting held on December 15, 2025, having been previously distributed, were found to be correct.

Mr. Fricke moved and Mr. Stechschulte seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Abstained</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Abstained</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

III. Treasurer's Report (Motion 1R-26-02)

Mr. Hershberger moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for December 2025.
2. All bills for December 2025 and confirm they are for a proper public purpose.
3. Investment ledger for December 2025.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2260599, NextEra Energy Services, 7/22/25, \$20,000
 - PO #2261517, Ohio Cat, 12/19/25, \$45,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

IV. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 1R-26-03)

Mr. Clum moved and Mr. Fricke seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

Accept the resignations of the following staff effective at the end of the current contract year except as noted:

- Linda Brown (13 years), science teacher, for the purposes of retirement
- Jennifer Dyer (21 years), Adult Ed. LPN instructor, effective June 30, 2026, for the purposes of retirement
- Brock Yingling (7 years), Adult Ed. Fire/EMS manager

2. Certified

a. Hire the following part-time adult education instructor(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education on May 19, 2025:

- Lance Bentley
- Jarod Gannon
- Dwight Hayes (effective January 12, 2026)
- Jesse Kean
- Kaeli Mekolites
- Donald Stone Jr.
- Xavier Weber

b. Hire the following high school substitute teacher(s) for the 2025-26 school year, days as assigned and worked, at \$125 per day:

- Michael Dubois
- Constance Kimmey

c. Approve the following FY 2027 supplemental contracts:

Activity	Staff Member	Amount
Craft Show 1	Hailey Diana-Bothe	\$1,000
Craft Show 2	Courtney Meyers	\$1,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. New Business (Motion 1R-26-04)

Mr. Scoles moved and Mr. Mertz seconded the adoption of the following motions:

1. Board Policies

Adopt the following revised policies as proposed by the OSBA Policy Service and recommended by the superintendent:

- DLC – Expense Reimbursements
- DLC-R – Expense Reimbursements

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VI. Adjournment (Motion 1R-26-05)

Mr. Fleming moved and Mr. Clum seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:56 p.m.