

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
March 23, 2026**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, March 23, 2026, in the Board room of the Apollo Career Center. President Mike Carpenter called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2025 – December 2027	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2026 – December 2028	Present
Mr. Brian Hershberger	Allen East	January 2026 – December 2026	Present
Mr. Danny Kelley	Bath	January 2026 – December 2028	Present
Mrs. Yvonne Marrs	Perry	January 2026 – December 2028	Present
Mr. Dan Marshman	Hardin Northern	January 2026 – December 2028	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mr. Jeremy Scoles	Bluffton	January 2026 – December 2028	Present
Mr. Ned Stechschulte	Columbus Grove	January 2026 – December 2028	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 03-26-01)

Approve the Record of Proceedings for the Regular meeting held on February 23, 2026, having been previously distributed, were found to be correct.

Mr. Hershberger moved and Mr. Clum seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Spencer Clum	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Mike Carpenter	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. Treasurer's Report (Motion 03-26-02)

Mr. Fricke moved and Mr. Stechschulte seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for February 2026.
2. All bills for February 2026 and confirm they are for a proper public purpose.
3. Investment ledger for February 2026.

B. Other Financial Activities

1. Approve the tax budget to be submitted to the Allen County Auditor's office.

2. Approve the following Then and Now purchase order(s) over \$3,000:

- PO #2261749, Ohio School Boards Association, 2/19/26, \$4,595

Upon the call of the roll, the vote was recorded as follows:

Mr. Spencer Clum	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Mike Carpenter	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VI. **New and Recommended Matters**

A. **Personnel: Contract Action, Salary Notices, and Authorization (Motion 03-26-03)**

Mr. Clum moved and Mr. Mertz seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. **Resignation(s)**

- Accept the resignation of Janice Askins (2 years), teaching assistant, effective at the end of the current contract year.
- Accept the resignation of Brian Clymer (retire/rehire 1 year), math teacher, effective at the end of the current contract year.
- Accept the resignation of Dana Dukes (30 years), district communications manager, effective at the end of the current contract year for the purposes of retirement.

2. **Administrator Notification of Expiring Contract**

Notify the following administrator(s) that his/her contract expires June 30, 2026, and they have the right to request an executive session with the Board of Education to discuss the same:

- Dana Dukes, District Communications Manager
- Sarah Jamison, Special Education Director
- Matt Kentner, Technology Manager
- Nick Sammetinger, High School Principal
- Tara Shepherd, Director of Adult Programs

3. **Certified**

- Hire Melinda Haberman as an intervention specialist, on salary schedule D-10 on one-year contract, effective FY 2027.
- Hire Justin Haggard as a science teacher on a one-year contract effective FY 2027. Placement on salary schedule pending records.
- Hire Demetrias Kramer as a science teacher on a one-year contract effective FY 2027. Placement on the salary schedule pending records.
- Hire Isaiah Pugh as a math teacher on a one-year contract effective FY 2027. Placement on salary schedule pending records.
- Hire the following high school substitute teacher(s) for the 2025-26 school year, days as assigned and worked, at \$125 per day:
 - Phyllis Stoll
- Hire the following part-time adult education instructor(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education on May 19, 2025:

- Jose DeLaRosa
- Joshua Kaufman
- Mitchell Monfort
- Carrie Prince
- Jonathan Rutter

4. **Classified**

- Hire Nathaniel Boyer (Welding/Spencerville) as a Facilities & Grounds student worker for spring/summer 2026 and the 2026-27 school year, hours as assigned and worked at \$16 per hour.
- Hire the following as custodial substitutes for summer 2026 and as needed for FY 2027, hours as assigned and worked at \$17 per hour:
 - Deborah Hatton
 - David (Bill) Jamison
 - Kortney Ley
 - Lauren Snider
 - Madison Snider
 - Lorren Welch

Upon the call of the roll, the vote was recorded as follows:

Mr. Spencer Clum	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Mike Carpenter	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. **New Business (Motion 03-26-04)**

Mr. Hershberger moved and Mr. Fleming seconded the adoption of the following motions:

1. **Calendar**

Approve the 2026-27 Project SEARCH calendar.

2. **Ohio Schools Council Resolution**

OHIO SCHOOLS COUNCIL RESOLUTION

WHEREAS, the Apollo Joint Vocational School District Board of Education is desirous of participating in certain of the cooperative purchasing programs of the Ohio Schools Council, a council of governments organization under the laws of the State of Ohio; and

WHEREAS, the Apollo Joint Vocational School District Board of Education has reviewed the Agreement and Bylaws of the of the Ohio Schools Council and agrees to abide by them;

NOW, THEREFORE, BE IT RESOLVED, that the Apollo Joint Vocational School District Board of Education authorizes its Superintendent to initial the Agreement and Bylaws of the Ohio Schools Council and for its Treasurer to pay the annual fee.

3. **Board Policies**

Adopt the following new and revised policies as proposed by the OSBA Policy Service and recommended by the superintendent:

- EBDE (Procurement and Administration of Overdose Reversal Drugs)
- EDEC (Artificial Intelligence)
- EFD (Misbranded Foods and Cultivated-Protein Food Products)

4. **Technology Purchases**

Approve the purchase of technology-related items, from various vendors, up to \$175,000.

5. **Memorandum of Understanding**

Approve the Memorandum of Understanding (2025-26 #2) with the Apollo Education Association regarding acceptable credit or class/coursework.

6. **Online Day Plan**

Approve the Online Day Plan with consent of the Apollo Education Association as required by law.

Upon the call of the roll, the vote was recorded as follows:

Mr. Spencer Clum	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Mike Carpenter	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VII. **Reports and Information**

- A. Culinary Arts program – Carrie Prince & Shawn Orphal/Instructors
- B. Communications – Dana Dukes/District Communications Manager
- C. Board of Education
- D. High School Principal
- E. Director of Adult Programs
- F. Superintendent

VIII. **Adjournment (Motion 03-26-05)**

Mr. Fricke moved and Mr. Clum seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Spencer Clum	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Brian Hershberger	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Danny Kelley	<u>Yea</u>	Mr. Mike Carpenter	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:53 p.m.