



February 2026

Administrative Updates

Nick Sammetinger
High School Principal

➤ General

- Students currently enrolled in Phlebotomy classes have been hosting “Friends and Family” days where they can practice live sticks and draw blood.
- Our FCCLA held a Toys for Tots drive before Christmas. New toys filled two collection boxes plus an additional \$800 was raised. Culinary students also shopped for new toys. (pictured)



- Our HOSA program held a blood drive. 25 units of blood were collected - this is the equivalent to saving 75 lives. (pictured)
- Health Science students conducted a blood pressure clinic at the Lima Memorial Civic Center for Allen County and Lima City employees.
- Mr. Orphal and his Culinary students prepped and served a meal to the Lima Kiwanis Club at the monthly meeting they held at Apollo.
- Students participated in our annual Local CTSO Day. Students competed against each other in leadership and technical skill contests. Students can earn their engagement seal by competing during both their junior and senior years.
- 8th/9th grade tours and a Career Exploration day were held January 29, 2026. Apollo students engaged in experiential learning through job shadowing, industry tours, or college visits.
- Our Just Write teams performed well at their regional competition. Students qualifying for the state competition in May include: Riley Parrish (Health Science/Allen East), Addyson Faulkner (Multimedia/ Wapakoneta), Wyatt Forrest (Multimedia/Columbus Grove), Makenna Jackson (Health Science/Elida), Savannah Crouch (Multimedia/Wapakoneta), Lyric Hauenstein (Multimedia/Shawnee), Alayna Haston (Criminal Justice/Allen East), Jacob Magness (Auto Tech/Perry), and Kyan Wade (Construction Equip/Elida). Savannah Crouch (Multimedia/ Wapakoneta) had her story (*A Gentle Ring on Rough Hands*) from the 2025 competition published in the Just Write Anthology 2025 Collection of Voices, Volume 8.
- FCCLA Members competed in a regional contest and brought home a lot of hardware. We do not find out who qualifies for state until the results from all the regionals are finalized. (pictured)
- We currently have 756 applications for the 2026-2027 school year.



- Students in Sports Exercise Science conducted a high-performance team activity involving CPR on adult and infant manikins. Students simulated an intense environment.



Tara Shepherd

Adult Education Director

- Events held: Medical Academy winter graduation, Truck Driving job fair, and an info session for Apollo high school students regarding adult education.
- I attended the Allen Co. Workforce Advisory Committee meeting, the Ohio ACTE PACE webinar, the Area 8 Workforce Development Board meeting and the Ohio Reach Postsecondary Designation Virtual Overview Conference.
- I met with Crown Equipment and I also went to Autokiniton for a programming overview of Adult Ed.
- The following new classes have begun:

Certified Nurse Aide	Volunteer Firefighter @ Belle Center
Day EMT	Level I Transition
Evening EMT	Fire & EMS Instructor
EMT @ Wood Co.	Fire Investigator
Level I Firefighter @ Belle Center	Truck Driving

Dana Dukes/Allison Overholt

District Communications

- provided design and marketing support for special events/projects
- social media management and
- website changes, updates and maintenance
- social media/Google analytics
- photos, flyers, billboards, press releases and media coordination
- coordinate AYS with Todd Walker
- campus and hall monitor signage
- uniform coordination/delivery
- adult ed. catalog updates
- assisted with tours
- assisted with the annual All Area Boards Gathering
- assisted with the Regional SkillsUSA event
- email signatures for new employees
- coordinated campaigns for CTE Month, School Board Appreciation Month and Black History Month
- created Superintendent's Campus News
- Cafeteria:
 - provided coffee for Coffee with Crystal on January 7 and February 3
 - served over 650 8th/9th graders in January when they toured Apollo

- December meals served:
 - Breakfast: 1,978 (12 days)
 - Lunch: 8,594 (14 days)
 - Total: 10,572
- January meals served:
 - Breakfast: 2,110 (15 days)
 - Lunch: 9,589 (15 days)
 - Total: 11,699
- Lila Whyman, Instructional Technology Specialist:
 - Assisted instructors/staff/parents/students with technology-related issues, projects, or PD, including:
 - BenQ Display Boards - InstaShare button setup/use, updated EZWrite features, and recording audio of lectures/PowerPoint presentations for apprenticeship students
 - Schoology set up for a new Adult Ed. course.
 - MagicSchool AI, MLSchedules, Dropout Detective, BlueCloud library circulation, and Classroom Lightspeed setup/use
 - Other projects included a 'Teacher Tech' e-newsletter, adding information to the District Technology Resource Guide, and learning more about how MagicSchool AI can assist teachers and students.

Nick Michel

Facility Manager

- managed maintenance and custodial operations campus-wide
- conducted continuous monitoring of temperature, humidity, and comfort levels across all facilities
- oversaw vehicle fleet maintenance and ensured reliable transportation services
- campus grounds, turf, and green spaces were maintained
- managed lift fleet maintenance and compliance
- supervised safe and compliant disposal of campus hazardous waste.
- applied and managed insecticide treatments as needed.
- administered online training and onboarding in compliance with state
- managed setup and teardown for events held in the commons area.
- assisted Dancer Concrete with epoxy flooring replacement in all the Public Safety Training Center building restrooms (work was completed under warranty)
- assisted Wadsworth Solutions with the installation of a compressed air pressure sensor to alert staff of pressure drops and help reduce system downtime.
- completed 34 preventative maintenance tasks and closed 35 work requests during in January

Matt Kentner

Technology Manager

- supported events in the Goare room and Apollo Room including LPN/Dental Graduation, CTSO competition, 8th/9th grade tours, and Health Academy testing.
- setup and supported Chromebooks for End-of-Course (EOC) testing (3 weeks) with students logging in with a QR code instead of typing credentials (time saver)
- assisted with setting up Emerge (new online admissions application replacing Google Forms)
- Greenwave Electronics picked up 2 pallets of aging computer equipment
- continued Certified Educational Technology Leader Training to obtain certification
- worked with Maria Rellinger to submit E-Rate application for CAT2 funding for network switches

- increased Action1 licenses to patch Windows devices (required by cyber insurance company)
 - added 5 BenQ Display TVs to Electrical and Computer Info Systems programs along with three social studies classrooms
 - held a Network Day on December 29 to update and restart all network servers
 - replaced a single Avigilon security camera outside Cosmetology with a dual camera
 - NOACSC pushed phone upgrades to server and phones with some phones needing manual upgrading
 - Microsoft update caused printer issues but was resolved by the next day by changing server print permissions and running client/server patches
 - Tech Services completed 197 tickets during December/January.
-