

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
September 22, 2025
7:00 p.m.**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, September 22, 2025, in the Board room of the Apollo Career Center. President Spencer Clum called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2025 – December 2027	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2024 – December 2026	Absent
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 09-25-01)

Approve the Record of Proceedings for the Regular meeting held on August 25, 2025, having been previously distributed, were found to be correct.

Mrs. Place moved and Mr. Fricke seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. Treasurer's Report (Motion 09-25-02)

Mr. Stechschulte moved and Mr. Scoles seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for August 2025.
2. All bills for August 2025 and confirm they are for a proper public purpose.
3. Investment ledger for August 2025.

B. Other Financial Activities

1. Approve the FY 2026 Amended Permanent Appropriations.
2. Approve the FY 2026 Financial Forecast.
3. Approve advances from the General Fund (001-0000) to the following:
 - Aspire Fund (501-9926) \$43,914.73
 - Adult Perkins Fund (524-926R) \$20,464.05
 - Secondary Perkins (524-926Q) \$2,213.27
4. Approve the transfer of funds from Print & Graphics (200-9279) to the following funds due to program closure:
 - Building & Renovations (200-9283) \$65.32
 - Criminal Justice (200-9313) \$916.92
 - Fire/EMS Technology (200-9271) \$577.31
5. Approve the FY 2026 high school activity budgets for the following:

Fund	SCC	Description
200	9241	Culinary Arts (CA)
200	9242	Early Childhood Education (ECE)
200	9269	HVAC
200	9270	Electrical Systems Technology (EST)
200	9271	Fire/EMS Technology (FET)
200	9272	Advanced Mfg. Careers (AMC)
200	9273	Computer Info. Support (CIS)
200	9274	Multimedia Technology (MT)
200	9275	Career Based Intervention (CBI)
200	9276	Construction Equip. Technology (CET)
200	9277	Welding (WLD)
200	9280	Student Competitions – Admin.
200	9281	Automotive Collision Technology (ACT)
200	9282	Automotive Technology (AT)
200	9283	Building & Renovations (BDR)
200	9285	Carpentry (CRP)
200	9286	Cosmetology (COS)
200	9287	Health Science (HS)
200	9288	Sports Fitness & Exercise Science (SES)
200	9289	Robotics/CNC Technology (RCT)
200	9290	Yearbook
200	9300	Fusion
200	9310	Prom
200	9311	Craft Show
200	9313	Criminal Justice

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	Yea	Mrs. Jackie Place	Yea
Mr. Ron Fleming	Yea	Mr. Jeremy Scoles	Yea
Mr. Dennis Fricke	Yea	Mr. Brian Spallinger	Absent
Mrs. Yvonne Marrs	Yea	Mr. Ned Stechschulte	Yea
Mr. Dan Marshman	Yea	Mr. Spencer Clum	Yea
Mr. Ron Mertz	Yea		

VI. **New and Recommended Matters**

A. **Personnel: Contract Action, Salary Notices, and Authorization (Motion 09-25-03)**

Mr. Mertz moved and Mr. Scoles seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. **Certified**

- a. Acknowledge STRS disability leave for Michael Diglia beginning October 1, 2025.
- b. Hire the following substitute high school teachers for the 2025-26 school year, days as assigned and worked, at \$125 per day:
 - Jedidiah Brake
 - Tracy Johnson
- c. Hire the following part-time adult education instructor(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education on May 19, 2025:
 - Linda Bishop (effective September 20, 2025)
 - Jonathan DeCola
 - Mary DeLong
 - Christopher Earlywine
 - Josi Payne (effective September 8, 2025)
 - Jessica Preston
 - Jack Saddler
 - Warren Whitman
- d. Approve the grievance settlement (GS-2025-1) with the Apollo Education Association regarding employees' placements on the salary schedule based on education and/or trade experience.
- e. Move the following teacher(s) on the salary schedule based upon obtaining a 5-year teaching license, college degree, additional college credits, and/or additional work experience verification(s), effective FY 2026:

Name	Salary Schedule	
	From	To
Courtney Amrine	A-8	A-9
Ashley Rozell	D-14	E-14

- f. Approve additional compensation for the following instructor(s) per Article 18 of the AEA Collective Bargaining Agreement for the 2025-26 school year:

Name	Additional Compensation
Jay Herbst	1/7 th of annual salary for teaching one additional period of Financial Literacy

- g. Approve the following supplemental contracts per Article 19 of the AEA Collective Bargaining Agreement for the 2025-26 school year:

Activity	Staff Member	Amount
CDL	William Hedges	\$1,000
CDL	Chris Washam	\$1,000

- h. Approve additional compensation for the following instructor(s) per Article 20 of the AEA Collective Bargaining Agreement for the 2025-26 school year:

Name	Additional Compensation
Alan Pollock	\$500 per semester for teaching two or more courses during one period

2. **Classified**

- a. Issue Sara Stemen a \$4,500 stipend for managing teacher absences/scheduling substitute teachers for the 2025-26 school year.

3. **Other**

- a. Approve the rate to monitor detention (regular and T-school) at \$25 per hour, effective August 20, 2025.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. New Business (Motion 09-25-04)

Mr. Fricke moved and Mrs. Marrs seconded the adoption of the following motions:

1. **VHE Health Insurance Premiums**

Set the Variable Hour Employee (VHE) health insurance premium rate at 25% of the total premium for all single plans and 35% of the total premium for all family plans offered.

2. **Donation(s)**

Accept the following donation(s):

- \$40 to COS/Spa activity fund to assist with student field trip fees from Melissa Blakely, Harrod, OH

3. **Board Policy**

Adopt revised policy JFG-R (Interrogations and Searches) as recommended by the superintendent.

4. **Out-of-State Travel**

Approve out-of-state travel for Mitch Oen (Elida satellite instructor), two Apollo students and six Elida students to attend the 2025 National FFA Convention & Expo in Indianapolis, IN, October 29-30, 2025.

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. Reports and Information

- A.** Adult Ed. Allied Health - Joy Mendez and Joyah Thompson, instructors
- B.** Board of Education
- C.** High School Principal
- D.** Director of Adult Programs
- E.** Superintendent

VIII. Executive Session (Motion 09-25-05)

Mr. Fleming moved and Mr. Fricke seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- ☒ 1. To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- ☐ 2. To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- ☐ 3. To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- ☐ 4. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- ☐ 5. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- ☐ 6. Matters required to be kept confidential by federal law or regulations or state statutes;
- ☐ 7. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:49 p.m. and reconvened at 7:54 p.m.

IX. Adjournment (Motion 09-25-06)

Mrs. Place moved and Mrs. Marrs seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:54 p.m.