

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
August 25, 2025**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, August 25, 2025, in the Board room of the Apollo Career Center. President Spencer Clum called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2025 – December 2027	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2024 – December 2026	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 08-25-01)

Approve the Record of Proceedings for the Regular meeting held on July 28, 2025, having been previously distributed, were found to be correct.

Mrs. Place moved and Mrs. Marrs seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. Treasurer's Report (Motion 08-25-02)

Mr. Stechschulte moved and Mr. Carpenter seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for July 2025.
2. All bills for July 2025 and confirm they are for a proper public purpose.
3. Investment ledger for July 2025.

B. Other Financial Activities

1. Approve advances from the General Fund (001-0000) to the following:
 - Aspire Fund (501-9926) \$8,197.95
 - Adult Perkins Fund (524-926R) \$36,310.69
2. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2260491, University of Toledo, 7/2/25, \$4,000
 - PO #2260639, Dancer Concrete Design, 7/29/25, \$4,000
 - PO #2260691, Sprint Electric Inc, 8/7/25, \$43,880

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-25-03)

Mr. Fricke moved and Mr. Mertz seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignation

- a. Accept the resignation of Steven Friesner, Advanced Manufacturing (Allen East satellite), effective August 8, 2025.

2. Certified

- a. Rescind the hiring of Jalen Cromwell as Intervention Specialist (Motions 06-25-03 and 07-25-03).
- b. Hire the following substitute high school teachers for the 2025-26 school year, days as assigned and worked, at \$125 per day:
 - Jalen Cromwell (effective August 12, 2025)
 - Alan McClintock
- c. Hire the following part-time adult education instructor(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education on May 19, 2025:
 - Holly Recker
 - Sarah Smith
- d. Move the following teacher(s) on the salary schedule based upon obtaining a 5-year teaching license, college degree, additional college credits, and/or additional work experience verification(s), effective FY 2026:

Name	Salary Schedule	
	From	To
Hailey Diana	B-4	C-4
Michele Gibbs	D-6	E-6

- e. Approve stipends for the following instructors for their Apollo mentorship roles during the 2025-26 school year:

Mentor	Year	Amount	New Teacher
Shane Allemeier	1	\$750	H. Anthony Swygart
Linda Brown	1	\$750	Dalton Huelskamp
Mike Dicke	2	\$750	Mark Boyed
Hannah Dickey	1	\$750	Ann Herrera
Michele Gibbs	2	\$750	Justin Key
Alyson Harruff	1	\$750	Tyler Wolters
Stephanie Hemmelgarn	1	\$750	Jalen Cromwell
David Howard	1	\$750	Sarah Ludlam
Marnie Lowden	2	\$750	Julien Haggard
Marnie Lowden	2	\$750	Kelly Stevens
Lucas Nagel	2	\$750	Justin Roberts
Shannen Vermillion	1	\$750	Tami AuFrance
Kayla Welch	1	\$750	Allyson Zvara

3. **Classified**

- a. Hire Jennifer Blevins as Maintenance Assistant on salary schedule L-4, on a 1-year contract for FY 2025, effective August 17, 2025.
- b. Hire the following as substitute cafeteria worker(s) for the 2025-26 school year, hours as assigned and worked, at \$15.08 per hour:
 - Jayde Newport (effective August 13, 2025)
- c. Hire the following as student workers for the Facilities & Grounds dept. for FY26, hours as assigned and worked at \$16 per hour:
 - Ashdon Boyer (Construction Equipment/Spencerville)
 - Kortney Ley (Health Science/Wapakoneta)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. **Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-25-04)**

Mrs. Place moved and Mr. Fleming seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. **Certified**

- a. Hire Brian Clymer as Math teacher (retire/rehire) on salary schedule D-10, on a one-year contract, effective FY 2026.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Nay</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

C. New Business (Motion 08-25-05)

Mr. Fleming moved and Mr. Mertz seconded the adoption of the following motions:

1. Enrollment Software

Approve a contract with Emerge Inc., Avon Lake, OH, to design, develop and provide post-launch support for Apollo-specific enrollment software with an estimated cost of \$65,000.

2. Lift Purchase

Approve the purchase of a Challenger two-post lift , a set of four mobile columns plus installation from The Lift Guys Inc., Ossian, IN, \$58,666.17.

3. Donation(s)

Accept the following donation(s) to be used by students to further their training:

- 10 sets of helmets/batons/shields, 2 “Red Man” self-defense training suits, and 14 pairs of tactical BDU pants from the Allen County Sheriff’s Dept., Lima, OH (Criminal Justice)

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. Executive Session (Motion 08-25-06)

Mr. Fricke moved and Mr. Mertz seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- 1. To consider the appointment ____, employment ____, dismissal X, discipline ____, promotion ____, demotion ____, or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- 2. To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- 3. To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- 4. Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- 5. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

- 6. Matters required to be kept confidential by federal law or regulations or state statutes;
- 7. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:26 p.m. and reconvened at 7:39 p.m.

IX. Adjournment (Motion 08-25-07)

Mr. Fleming moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:40 p.m.