



**November 2025**

## ***Administrative Updates***

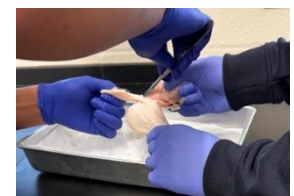
**Nick Sammetinger**  
**High School Principal**

➤ General:

- Mrs. Diglia set up a Health Partners of Western Ohio Vision Outreach program this year for students to receive a free eye exam . Of the 37 students that participated, 12 received glasses.
- Culinary Arts students competed at the Ohio Hospitality CTSO competition in Delaware, OH. Students winning first or second places also earned Sullivan University Scholarships:
  - Audrey Long (Wapakoneta) - Creative Cakes winner - \$10,000 Scholarship
  - Rilee Jarrells (Wapakoneta) - Creative Cakes winner - \$10,000 Scholarship
  - Vernon Hines (Elida) - Mocktail Madness 2<sup>nd</sup> place - \$6,000 Scholarship
- Students and staff participated in the annual Wapakoneta Halloween parade. Thank you to Mr. Hedges and Building & Renovations students for building the float.
- Approximately 70 students had their first meeting for the National Technical Honor Society. Mrs. Harruff went over the application qualifications which includes a minimum of 10 documented hours of community service.
- Staff and clinicians from Rock Steady Boxing worked with Sports Exercise Science on the balance and coordination techniques they use with Parkinson patients. (pictured)
- Electrical students continue to work on the lights at Simmons Field (home of the Lima Locos).
- Health Science students participated in Lima Memorial's Explorer program. The program gave students real-world healthcare experiences.
- The PBIS committee rewarded the approximately 250 students who had perfect attendance.



- At our recent home schools principals meeting, I again reviewed the CTE law eliminating the middle school waiver. The new hot topic is CTAG/ITAG weighted grades. All CT programs must have at least one course associated with a CTAG. This means students earning a CTAG must have that grade weighted equivalently to a CCP course if their school weights grades for AP or CCP and/or ranks students,
- Students in Mrs. Brown's Anatomy class dissected chicken wings. (pictured at right)
- The new Apollo Data Team and District Leadership Team have been working with Ray Blevins from SSTR6 on analyzing data and root causes for at-risk students. This includes discipline, attendance, and academic achievement.



- Criminal Justice students completed an obstacle course ([CLICK HERE for a video clip](#)) and they welcomed Sgt. Chad Recker, Ohio State Highway Patrol, as a guest speaker.



- The pictures below are from our annual Advisory Committee Night.

- HR representatives from local businesses served as a panel for our academic Instructors:



- Multimedia program advisory meeting:




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### **Tara Shepherd**

#### ***Adult Education Director***

- I held the following meetings: Perkins Stakeholders, Tech Earn & Learn (with OMA), and an OTC Mentor meeting (with Great Oaks)
- I attended Cenovus Stakeholders meeting, MakerFest, Area 8 Strategic Planning meeting, Lima Newcomer Coalition meeting, HEI/OTC October meeting, and the Wapak Halloween parade
- I presented at the October OTC Directors' meeting
- Kayce Prinsen presented for Adult Ed. at Findlay High School and Ridgemont H.S.
- Kayce Prinsen and Joy Mendez presented for Adult Ed. at Lima Senior CTE.
- WCLA toured Apollo Adult Ed.
- Annual Advisory Committee meetings were held the week of Oct. 20-24.

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### **Dana Dukes/Allison Overholt**

#### ***District Communications***

- We gave a presentation on marketing at the CTEP meeting in Columbus.
- visits to sophomores at Apollo's associate schools are complete
- Grandparents' and Veterans' Days were well attended and well received.
- social media management and coordination
- website changes, updates and maintenance
- social media/Google analytics
- photos, flyers, press releases, billboard
- coordinated AYS with Todd Walker

- campus and hall monitor signage
- coordination of stores for uniforms, CTSOs, student groups and staff
- updated Adult Ed. catalog
- business cards & email signatures for new employees
- Cafeteria:
  - The Allen County Health Department completed an inspection on October 3. No infractions were found and the inspector commented on how clean and well-run the kitchen is.
  - A coffee cart was provided for Coffee with Crystal and donuts were also served that day for breakfast.
  - The cafeteria manager attended a SPOONS meeting for all food supervisors
  - On Grandparents day, 376 grandparents and students were served donuts, cookies, coffee and water.
  - Cafeteria staff attended the Fall Chapter 2 SPOONS meeting. GFS presented on food shortages; warehouse order pulls, food allergies, and gave some recipe ideas.
  - October meals served:
    - Breakfast: 3,969 (23 days)
    - Lunch: 15,103 (23 days)
    - Total: 19,072
- Lila Whyman, Instructional Technology Specialist:
  - 78 interactions with teachers in September to assist with technology related issues, projects, or PD, including:
    - EZWrite PD for staff - recording and saving sessions, uploading Google materials
    - MagicSchool AI PD for staff (virtual Google Meet on Benq Google Meet app)
    - McGraw-Hill digital textbook integration with Schoology
    - Schoology third party app issues including EdPuzzle, WayGround, & Dropout Detective
    - Adult Ed - Chrome extensions and Pen Readers to assist non-English speakers
    - Public Safety Program Realiti Simulator - configure app on simulator iPads

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## **Nick Michel**

### ***Facility Manager***

- managed maintenance and custodial operations campus-wide
- conducted continuous monitoring of temperature, humidity, and overall comfort levels across all facilities
- oversaw vehicle fleet maintenance and ensured reliable transportation services
- campus grounds, turf, and green spaces were maintained
- managed lift fleet maintenance and compliance
- supervised safe and compliant disposal of campus hazardous waste.
- applied and managed insecticide treatments as needed.
- administered online training and onboarding in compliance with state Event Coordination: Managed setup and teardown for events held in the commons area.
- worked with Sidney Electric and Sprint Electric to address limited electrical capacity for new 30-amp welders in one of the welding labs
- disassembled and relocated planter boxes in the greenhouse per request of Mr. Orphal
- installed check valves in the Culinary kitchen to prevent cold water from back-feeding into the hot water system
- assisted the IT Department with new camera installations
- completed 31 preventative maintenance tasks and closed 77 work requests in October

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**Matt Kentner*****Technology Manager***

- supported events in the Goare room and Apollo Room including outside companies, state nutrition programs, Guiding Light, and Advisory Committee meetings
  - viewed 2<sup>nd</sup> webinar for CIS Controls hosted by the state of Ohio
  - attended technology meeting at NOACSC and Annual NOACSC meeting at Ohio Means Jobs (topics were cybersecurity and data privacy)
  - prepped loaner laptops for CCP English classes
  - started Certified Educational Technology Leader (CETL) training to obtain certification
  - three security cameras were added for extra coverage (one in Public Safety and two in Lowry)
  - A Network Day was held Sunday, Oct. 13. Staff were having issues with a Microsoft update causing print server issues. A Windows update fix was run on 10/15.
  - Tech Services completed 162 service tickets in October.
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