



October 2025 *Administrative Updates*

Nick Sammetinger
High School Principal

➤ General:

- Culinary Arts took part in the Lima Public Library's Life Skills Series. The library asked Carrie if she would be willing to host library patrons to demonstrate simple recipes that could be made with food typically found at the local food bank and/or at a low cost. The event took place during the school day on Sept. 18 and about a dozen people attended. The library series also includes sessions on minor car repairs, basic home improvement, and sewing/clothing repair.



- Reineke Family Dealerships donated a 2018 Ford Focus to the Automotive Tech. program. This will allow students to learn and complete preventative maintenance and diagnostics on a newer vehicle. [Click here for the Hometown Stations article.](#)
- Building & Renovations students are building the annual float for Wapakoneta's Halloween parade on October 23. This year's theme is Batman. Administrators, staff and students will be participating in the parade.
- The Shawnee Optimist Club awarded grants to two instructors:
 - \$150 to Allyson Zvara (English) for an English literature project
 - \$1,000 to Ashley Rozell (Health Science) for a community health fair
- Apollo Adult Ed. and H.S. staff, along with Lima City career tech staff, held a CNLA Perkins V Stakeholder meeting at Apollo. There were representatives from education and industry to review the data and provide input on what they would like to see happen moving forward based on business and educational needs.
- During our monthly principal's meeting with our associate districts, we talked about the middle school waiver no longer being available or accepted by the state for the FY27 school year. We discussed Career Connections and what it takes to have someone "validated" to teach it along with the CTE-26 application for weighted funds, satellite programming options, and in-house programs the district would own.
- Apollo Fusion hosted 'Senior Sunrise' on October 2 to celebrate the seniors' last year of high school.
- Enrollment: 990 students on campus and 1,017 satellite students.



➤ Pictures:

- Fire/EMS Instructor Justin Roberts demonstrates venting roofs and safety checks that need to be completed when fighting fires:



- Construction Equipment students learning flat work and masonry in Mr. Haggard's class:



- Carpentry juniors making tool boxes and bird houses:



Tara Shepherd

Adult Education Director

- I presented at the OTC New Directors Meeting
- I held Adult Ed. Strategic plan follow-up meetings
- I attended the OMA Educational Alignment (Ohio Technician Earn & Learn) Project, Ohio ACTE PACE meeting at Mahoning Co. CTC, Area 8 board meeting, CTE Legislative Planning meeting, and the ODHE Perkins Data Workshop help at Apollo.
- Adult Ed. attended Mission Discovery in Wapakoneta on September 23-24.
- The following classes began in September:

Adult Diploma

Customized Training for Ford

Class A CDL

Cosmetology

Driver's Education Training

Early Childhood Education

Electrical Apprenticeship

Esthetician

Fire Level I Transition

Forklift

Manicuring

Medical Assistant

Photography I

Spa Technology

STNA

Welding

Dana Dukes/Allison Overholt

District Communications

- All recruitment materials were completed by the deadline. [Click here to view](#)
- We are presenting to associate school sophomores throughout the month of October. This includes scheduling and prepping recruitment materials along with coordinating uniform stores and program info for FY27.

- retiree luncheon was a success and they are always so appreciative
- Grandparents' Day (Oct. 15) and Veterans' Day (Nov. 11) preparations
- social media management and coordination
- website changes, updates and maintenance
- social media/Google analytics
- photos, flyers, press releases, billboard
- coordinated AYS with Todd Walker
- campus and hall monitor signage
- coordination of stores for uniforms, CTSOs, student groups and spirit wear (staff and students)
- updated Adult Ed. catalog
- business cards & email signatures for new employees
- Cafeteria:
 - The cafeteria manager attended a SPOONS meeting with other area school cafeteria supervisors on September 10.
 - A coffee cart was provided for Coffee with Crystal on September 2 and a water/snack cart was provided for the district counselors meeting on September 12.
 - September meals served:

Breakfast:	2,533 (17 days)
Lunch:	<u>12,049</u> (18 days)
Total:	14,582
- Lila Whyman, Instructional Technology Specialist:
 - 78 interactions with staff in September to assist with technology related issues, projects, or PD, including: EZWrite PD, uploading Google materials, MagicSchool AI PD, McGraw-Hill digital textbook integration with Schoology, Schoology third party app issues including EdPuzzle, WayGround, & Dropout Detective.
 - assisted Adult Ed. with Chrome extensions and Pen Readers to assist non-English speakers
 - configured app on iPads for Public Safety's Realiti Simulator
 - updated Canva -Schoology integration - staff reported it is now working better than last year
 - Other projects included adding information to the District Technology Resource Guide and learning more about how MagicSchool AI can assist teachers and students.

Nick Michel

Facility Manager

- managed maintenance and custodial operations campus-wide
- conducted continuous monitoring of temperature, humidity, and overall comfort levels across all facilities
- oversaw vehicle fleet maintenance and ensured reliable transportation services
- campus grounds, turf, and green spaces were maintained
- managed lift fleet maintenance and compliance
- supervised safe and compliant disposal of campus hazardous waste.
- applied and managed insecticide treatments as needed.
- administered online training and onboarding in compliance with state requirements.
- managed setup and teardown for commons area events.
- collaborated with Sidney Electric to address insufficient electrical capacity for new 30-amp welders in one of the welding labs
- replaced two failing pole light fixtures in the parking lot - replacement was more cost-effective than repair

- attended regional OAPT meeting in Bowling Green covering H.B. 96 changes effective July 1, 2025
 - attended annual OPFMA conference in Newark with the state fire marshal as the guest speaker
 - completed 32 preventative maintenance tasks and resolved 79 work requests in September
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Matt Kentner

Technology Manager

- supported events in the Goare and Apollo rooms including outside companies, State Nutrition programs, Perkins meetings
- reimaged 24 computers in the Multimedia classroom to fix audio issues
- prepped 12 HP laptops for Automation & Robotics students taking classes at Rhodes State
- set up 25 PCs in the Lowry building for Adult Ed. and future H.S. Robotics program
- implemented PerfectPass tardy system with Mr. Ward to print out tardy slips for students
- power outage during evening of Sept. 24 affected several computers and the door access system
- participated in a 3 hour Filament CyberSecurity NIST webinar to complete the series
- viewed webinar for new cyber rules for Ohio local governments (H.B. 96)
- updated Pearson VUE server and 24 workstations with latest software release
- met with satellite teachers on Sept. 29 to explain how IT processes work (email etc.)
- Tech Services completed 154 help tickets in September.