

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
July 28, 2025**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, July 28, 2025, in the Board room of the Apollo Career Center. President Spencer Clum called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2025 – December 2027	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2024 – December 2026	Absent
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Hearing of the Public

- Rehire of Brian Clymer, retiring teacher

IV. Approval of Previous Minutes (Motion 07-25-01)

Approve the Record of Proceedings for the Regular meeting held on June 23, 2025, having been previously distributed, were found to be correct.

Mrs. Place moved and Mr. Stechschulte seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Abstained</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. Treasurer's Report (Motion 07-25-02)

Mr. Fricke moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for June 2025.
2. All bills for June 2025 and confirm they are for a proper public purpose.
3. Investment ledger for June 2025.

B. Other Financial Activities

1. Approve a transfer of \$88,107.71 from the General Fund (001-0000) to the OFCC Public Safety Building Grant Local Share Fund (001-9924).
2. Approve the creation of the Criminal Justice Student Activity Fund (200-9313).
3. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2260534, Follow The Eyes LLC, 7/8/25, \$31,418
 - PO #2260181, Pearson Education, Inc., 7/1/25, \$7,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 07-25-03)

Mr. Mertz moved and Mr. Carpenter seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignations of the following staff effective at the end of the 2024-25 contract year except as noted:
 - Jamie Buell (18 years), school counselor
 - Erickson Collar (2 years), High School Automation & Robotics instructor
 - Elizabeth Hobbs (10 years), administrative assistant, for the purposes of retirement, effective January 31, 2026

2. Rescission of Employment Offer

- a. Rescind the motion (Motion 06-25-03) to hire Cassandra Burns as a part-time cafeteria worker.

3. Certified

- a. Approve Danielle Banks for 12 extended days for FY 2026, effective July 1, 2025.
- b. Hire Tyler Wolters as School Counselor on salary schedule C-4 with 25 extended days, on a one-year contract, effective FY 2026.
- c. Hire the following part-time adult education instructor(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education on May 19, 2025:
 - Jason Bowers
 - Donald Thompson II
 - Shekeree Washington (effective July 17, 2025)
- d. Hire the following substitute high school teachers for the 2025-26 school year, days as assigned and worked, at \$125 per day:
 - Jon Everhart
 - Brenda Horvath

- e. Issue limited one-year teaching contracts (July 1, 2025 – June 30, 2026):

Name	Base Schedule	Extended Days
Tami AuFrance	E-10	
Jalen Cromwell	A-1	
Ann Herrera	B-10	
Sarah Ludlam	B-10	

- f. Move the following teacher(s) on the salary schedule based upon obtaining a 5-year teaching license, college degree, additional college credits, and/or additional work experience verification(s), effective FY 2026:

Name	Salary Schedule	
	From	To
Danielle Banks	A-5	A-7
Jay Herbst	D-19	E-19
Shannen Vermillion	D-5	E-5

4. **Classified**

- Adopt the Maintenance Assistant Team Lead job description as presented.
- Hire Cory Hartzog as Maintenance Assistant Team Lead on salary schedule G-9, effective July 31, 2025.
- Hire Daran Snyder as District Mechanic on salary schedule H-10, on a one-year contract for FY 2026, effective August 4, 2025.
- Hire the following as part-time cafeteria workers for the 2025-26 school year, hours as assigned and worked, at \$15.08 per hour:
 - Meranda Hill
 - Lorren Welch

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. **New Business (Motion 07-25-04)**

Mrs. Place moved and Mr. Stechschulte seconded the adoption of the following motions:

1. **Handbooks**

Approve the adult education instructor and Project SEARCH student handbooks for FY 2026, as presented.

2. **OSBA Delegate and Alternate**

Appoint Mr. Scoles as official delegate and Mr. Carpenter as alternate for the OSBA Capital Conference to be held at the Greater Columbus Convention Center, November 16-18, 2025.

3. **Cafeteria Prices**

Approve the following cafeteria prices for FY 2026:

Student Breakfast

Main entrée, fruit, juice, milk (<i>no charge for first meal</i>)	\$2.00
Entrée only	\$1.50
Breakfast side	\$1.00

Adult Breakfast

Main entrée, fruit, juice, milk	\$2.50
Entrée only	\$1.50
Breakfast side	\$1.00

Student Lunch

Main entrée, fruit, juice, 2 different vegetables of the day, milk -or- Large salad with whole grain cracker/bread, fruit, juice, milk (<i>no charge for first meal</i>)	\$3.50
Entrée only	\$2.75
Small side (any fruit or vegetable side)	\$1.00
Milk	.50

Adult Lunch

Main entrée, 2 vegetable sides, fruit, juice, milk/bottled water -or- Large salad, whole grain cracker/bread, fruit, juice, milk/bottled water	\$5.00
Large salad only	\$3.50
Entrée only	\$2.75
Large side (takes the place of 2 sides for an adult meal)	\$2.00
Small side	\$1.00
Milk	.50

4. Donation(s)

Accept the donation of four pallets of grass seed from Lowes, Wapakoneta, OH.

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. Adjournment (Motion 07-25-05)

Mr. Fleming moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:41 p.m.