

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
April 28, 2025**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, April 28, 2025, in the Board room of the Apollo Career Center. President Spencer Clum called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2025 – December 2027	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2024 – December 2026	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Hearing of the Public

- Rehire of Patrick Prichard, retiring teacher (Bath satellite)

IV. Approval of Previous Minutes (Motion 04-25-01)

Approve the Record of Proceedings for the Regular meeting held on March 24, 2025, having been previously distributed, were found to be correct.

Mrs. Place moved and Mr. Fricke seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. Treasurer's Report (Motion 04-25-02)

Mr. Fleming moved and Mrs. Marrs seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for March 2025.
2. All bills for March 2025 and confirm they are for a proper public purpose.
3. Investment ledger for March 2025.

B. Other Financial Activities

1. Approve a transfer of \$339,240.16 from the General Fund (001-000) to the OFCC Public Safety Building Grant Local Share Fund (001-9924).
2. Approve the creation of the FY25 OH AG School Safety Grant (499-9935) and the associated expenditures made from the grant, received from the Ohio Attorney General in the amount of \$4,624.07.
3. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2251829, Midwest Welding, 3/31/25, \$6,000
 - PO #2251947, Greater Lima Region, 4/21/25, \$15,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 04-25-03)

Mr. Fricke moved and Mr. Stechschulte seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignations of the following staff effective at the end of the current contract year except as noted:
 - Anthony DeRose (4 years), teaching assistant
 - Michael DuBois (34 years), math teacher
 - Shelby Kiene (3 years), intervention specialist, effective August 16, 2025
 - Sheryl Maier (27 years), administrative secretary, for the purposes of retirement
 - Kevin O’Rear (7 years), CBI and industrial technology instructor, for the purposes of retirement
- b. Accept the resignations of the following part-time instructors:
 - Ralph (JR) Long Jr. (effective April 2, 2025)

2. Certified

- a. Hire the following part-time adult education instructor(s) for FY 2025, hours as assigned and worked, per hourly rates as adopted by the Board of Education on March 24, 2025:
 - Erickson Collar
 - Jerry Cress
 - Ralph (JR) Long Jr. (effective April 7, 2025)
 - Mark Thomas (effective April 26, 2025)
 - Jeffrey Watson (effective April 26, 2025)
 - Robert Weikart
- b. Hire Jodi Wireman as Aspire Coordinator, hours as assigned and worked at \$36 per hour, for FY 2026.

- c. Hire Steven Sprague as Adult Education Electrical & Mechanical instructor, on a 1-year contract effective April 14, 2025, on salary schedule A-10.
- d. Hire the following high school substitute teacher(s) for the 2024-25 school year, days as assigned and worked, at \$120 per day:
 - Ralph (JR) Long Jr. (effective April 7, 2025)
- e. Hire the following part-time adult education instructor(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education:

Mckenna Adams	Thomas Ernst	Dave Kimmet
Natalie Adams	Theodore Falke	M. Michelle Klaus
Curtis Aldrich	Wendy Fannin	Edward Klausing
Michael Allemeier	Nick Fazzio	Anthony Kroeger
Courtney Amrine	Michelle Feikert	Sarah Landwehr
James Amstutz	Joseph Fenimore	Jeremy Laukhuf
Lainey Austin	Mark Figert	Brianna Leary
Christina Bair	Jennifer Flinn	Erica Leary
Kevin Bellman	Allen Floro	Rick Lee
Brian Berheide	Brent Forsthoefel	Ralph Long Jr.
Margaret Bice	William Foster	David Lowery
John Bishop	Dennis Foxvog	J. Scott Lucas
Timothy Blevins	Benjamin Frail	Chadwick Massie
Graeme Bockrath	Lila Franks	Jessica McCullough
Lisa Brackney	Roger Fuerst	Edward McCune
David Briem	Todd Gardner	David McDaniel
Robert Brookman	Andrew Goings	Matthew McDougall
Ja Kel Brown	Trey Goodin	Shawn McFarland
Wayne Bruening	Kenneth Gray	Joy Mendez
Ryan Burkholder	Jerry Halberstadt	Sandee Mentrup
Tammy Burkholder	Nathan Hampton	Karen Meyer
Branden Calhoun	Austin Hardin	Abigail Michael
Kyleigh Cochensparger	Brittany Harris	Eldon Miller
Nicole Coleman	Jeffrey Hauge	Russell Moorman
Erickson Collar	Peter Haver	Devin Morning
Joshua Copeland	Lisa Hensel	Michael Mox
Douglas Corwin	Josef Hetzel	Matthew Murphy
Jerry Cress	Aimee Hickey	Lucas Nagel
Chad Cupples	Donald Hinkle Jr.	Ruth Nichols
Hannah Davis	Cheryl Holbrook	Adam Niederkohr
Heather Dawson	Perry Hopkins	Colin O'Connor
Darlington Dick	Crystal Horne	Brent Obermiller
Michael Dicke	Charlotte Howbert	Jeff Orphal
Stephanie Dilsaver	Michael Hoyng	Shawn Orphal
Letese Dixon	Abigail Inglis	Eric Osborne
Matthew Douglass	Jeff Jacomet	Erin Ostling Burkholder
Steven Downey	Candace Jarvis	Tommy Pham
Robert Doyle	Ryan Johnson	Earl (Nick) Price
Jennifer Dyer	Dalton Jones	Kayce Prinsen
Sharon Eilerman	Ronald Joseph	Tyler Pugsley
Shirley Entinghe	Cindy Kaufman	Aaron Ralston
Mandie Erford	John Kerner	Tiffany Randall
Mark Ernst	Patricia Kesner	Jeffrey Reprogle

Jason Reynolds	Jason Snyder	Morgan Warnecke
Justin Roberts	Kenneth Snyder	Jeffrey Watson
Nicholas Rohrs	Steven Sprague	Robert Weikart
Marcus Roll	William Starr	Thomas Weikert
Robert Rowland	Roger Steinbrunner	Robert Weiskittel
Lisa Ruble	Matthew Stock	Slone Whetstone
Jessica Sanders	Allen Strunk	Jerrold Widener
Susan Savinsky	Anthony Sturgill	Robert Widener
Nathan Sawyer III	Jennifer Swanger	Allison Williamson
Bryan Schlenker	Jeffery Swoveland	Trevor Williamson
Linda Scott	Leigh Taylor	Jodi Wireman
Michael Seiner	Mark Thomas	Samuel Wireman
Andrew Shappie	Aricka Thompson	Dylon Woodruff
Anthony Sheipline	Joyah Thompson	William Wortman
Tasha Sheipline	Angela Toland	Amy Yahl
Jacob Shook	Sheila Vanmeter	Brock Yingling
Nicole Smith	Kimberly Vedrode	Ryan Young
Timothy Smith	Steffanie Walker	
Eric Snapp	Janelle Walters	

- f. Hire Ann Herrera as Math teacher on a 1-year contract effective FY 2026. Placement on salary schedule pending records.
- g. Hire Joshua Clune as High School Assistant Principal on a Step 4 of the FY 2026 Administrative Salary Schedule, on a 3-year contract effective July 1, 2025.
- h. Approve Joshua Clune to work up to a maximum of 5 days prior to July 1, 2025, per diem per his contracted salary.

3. **Classified**

- a. Hire the following AWE Medical Directors:
 - Dr. Todd Brookens, Public Safety program medical director, at a rate of \$1,000 for FY 2026.
 - Dr. James Patterson, Medical Assisting program medical director, at a rate of \$595 for FY 2026.
- b. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2026, hours as assigned and worked, per hourly rates as adopted by the Board of Education:

Steve Downey	Carol Kleffner	Jackie Mitchell
Aimee Hickey	Rick Lee	Kayce Prinsen
Mary Hinds	Joy Mendez	

- c. Hire Carter Schrock (Computer Information Support/Bath) as a summer 2025 student worker, hours as assigned and worked at \$16 per hour, effective June 2, 2025.

4. **Other**

- a. Adopt the District Mechanic job description as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. New Business (Motion 04-25-04)

Mrs. Place moved and Mr. Mertz seconded the adoption of the following motions:

1. Board Policies

Adopt the following new and revised policies as proposed by the OSBA Policy Service and recommended by the superintendent:

- DECA – Administration of Federal Grant Funds
- DJF-R – Purchasing Procedures
- EDE – Computer/Online Services (Acceptable Use and Internet Safety)
- IGAH/IGAI – Family Life Education/Sex Education
- IGAE – Health Education
- JGE – Student Expulsion
- JHC – Student Health Services and Requirements

2. Equipment Purchase

Approve the purchase of a compressor system from Breathing Air Systems, Reynoldsburg, OH, \$56,748.64.

3. Donations

Accept the following donation(s) to be used by students to further their training:

- 1985 Sutphen ladder truck and a 1987 Sutphen fire engine from the Wapakoneta Fire Dept., Wapakoneta, OH (adult and high school public safety/fire programs)

4. Technology Purchases

Approve the purchase of technology-related items, from various vendors, up to \$160,000.

5. Programs Eligible for Financial Aid

Approve the FY 2026 Adult Education programs eligible for financial aid, as listed:

Apollo Career Center Adult Education FY26 Cost Breakdown for Accreditor-Approved Programs				
Program (Pell & Federal Loan Eligible)	Clock Hours	Tuition	Books & Supplies	Full Cost FY26
Basic Police Academy	800	\$6,160	\$640	\$6,800
Cosmetology	1500	\$10,016	\$2,484	\$12,500
Early Childhood Education	600	\$3,448	\$652	\$4,100
Esthetician	600	\$3,750	\$1,000	\$4,750
Industrial Maintenance Technician	648	\$8,340	\$1,810	\$10,150
Licensed Practical Nurse	1376	\$13,680	\$2,150	\$15,830
Medical Assistant	900	\$10,814	\$2,186	\$13,000
Spa Technology	800	\$4,894	\$1,406	\$6,300
Welding -Fabrication Concepts and Plate	696	\$12,336	\$764	\$13,100
Welding -Structural Plate and Pipe	768	\$13,736	\$764	\$14,500
Program - Short Term (NOT Eligible for Federal Student Aid)	Clock Hours			Full Cost FY26
Emergency Medical Technician Basic (EMT)	180			\$ 1,700
Manicuring	200			\$ 2,000
Phlebotomy	150			\$ 1,200
Short Term Welding	336			\$ 6,900
Certified Nurse Aide (CNA)	76			\$ 990
Truck Driving	200			\$ 5,000

Change from prior year:

6. Satellite Programs 2025-26

Approve Satellite Program Standards & Maintenance Agreements for the 2025-26 school year, as listed below and presented.

Bath	Career Based Intervention
Bluffton	Family & Consumer Science Project Lead The Way
Columbus Grove	Family & Consumer Science
Elida	Agribusiness/Agricultural Science Building & Property Maintenance Construction Foundations Family & Consumer Science
Perry	Agribusiness/Agricultural Science Family & Consumer Science
Shawnee	Culinary Arts Wood Technology/Carpentry
Wapakoneta	Manufacturing Technologies

7. 2025 Student Scholarships

Approve awarding the following 2025 High School Student Scholarships and Awards:

- D.W. Miller Award for Outstanding Craftsmanship \$100
- D.W. Miller Scholarship \$250
- American Red Cross \$250
- FFA Scholarship \$500
- Tyler Lane Memorial Scholarship \$500
- Superintendent Scholarship \$500
- Board of Education Scholarship \$500
- Scott Coffey Memorial Scholarship \$500
- Wanda Smith Memorial Scholarship \$500
- Greg Bukowski Scholarship \$500
- Outstanding Program Student Award (25) \$500 each
- Ethan Howard Scholarship \$1,000
- Rockhold Family Leadership Scholarship \$1,000
- Mark Coomer Memorial Bass Classic Grant (2) \$1,000 each
- Gene Haas Scholarship (2) \$1,000 each
- Apollo Academic Scholarship (6) \$2,000 each
- Christian Neff Memorial Scholarship (3) \$3,000 each

8. Bus and Van Driver Physicals

Appoint doctors at Mercy Health - Occupational Health Services as providers for physical examinations for Apollo school bus and van drivers, as required per Ohio Administrative Code 3301-83-07, for the 2025-26 school year.

9. Out-of-State Travel

Approve out-of-state travel for Mike Dicke, Michael Ward, and four students to attend SkillsUSA National Leadership & Skills Conference in Atlanta, GA, June 23-28, 2025. A flat rate of \$50 per day will be paid to each participant (student and staff) prior to the trip to cover food and incidentals.

10. F.A.S.T. Agreement

Approve the agreement between Apollo Career Center and the Functional Accelerated Sports Training (F.A.S.T.) facility located at 3477 S. Dixie Hwy., Lima, OH, to conduct labs for the Sports Exercise Science program during the 2025-26 school year, effective August 1, 2025, through May 31, 2026, as presented.

11. Memorandum of Agreement

Approve the Memorandum of Agreement (2024-25 #1) with the Apollo Education Association regarding an employee's placement on the salary schedule based on experience credit.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. Executive Session (Motion 04-25-05)

Mr. Carpenter moved and Mr. Stechschulte seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- ☐ 1. To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____ of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- ☐ 2. To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- ☐ 3. To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- ☐ 4. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- ☒ 5. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- ☐ 6. Matters required to be kept confidential by federal law or regulations or state statutes;
- ☐ 7. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:27 p.m. and reconvened at 7:45 p.m.

IX. Collective Bargaining Agreement (Motion 04-25-06)

Mr. Mertz moved and Mr. Fricke seconded the adoption of the new Apollo Education Association (AEA) Collective Bargaining Agreement, effective July 1, 2025, through June 30, 2028, as presented and recommended by the Superintendent and Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

X. Adjournment (Motion 04-25-07)

Mr. Stechschulte moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Spencer Clum	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:47 p.m.