



May 2025

Administrative Updates

Nick Sammetinger
High School Principal

➤ General:

- Linda Brown (Science) was selected by the Shawnee Optimist Club as Educator of the year and was honored at their luncheon. She is pictured below (third from right) with other educators from the area who earned Educator of the Year honors. Also pictured are Xzavier Briggs (Perry) and Kylea Mosher (Wapakoneta) who both received \$1,000 scholarships from the Shawnee Optimists.



- Our Health Academy sent Miley Bowers (Elida), Addison Hibbard (Wapak), and Mya Long (Elida) to help conduct blood pressure checks at an event put on by the Allen County Commissioners. We received positive feedback and praise for our students' professionalism and skill sets.
- We held our annual Student Honors Luncheon in the Apollo Room. Seventy-five students earned awards and scholarships. Thirty-five students were awarded "graduate with distinction" honors and received their cord. We also announced the honor speakers for the 2025 class, Kylea Mosher (Wapakoneta) and Lane Rellinger (Kalida).
- Blaize Schwarz (Bluffton), Brooklyn Moralez (Bath), Maddison Ochs (Spencerville), and Mayah Amerson (Shawnee) all completed the Allen Lima Youth Leadership program and presented their final projects at the Rotary Club of Lima's meeting on May 5. (pictured)
- Senior Signing Day was a huge success. There were 100 seniors, their families and representatives from local industry, colleges, and various military branches to support and celebrate our seniors' accomplishments!
- Sarah Jamison is working with representatives from ShopSabre to get extensive training on the large CNC machine in our Carpentry lab. We plan to invite satellite instructors and on-campus instructors, that do wood working projects in their labs, to learn to use the equipment. This may also lead to additional equipment and/or upgrades.
- Eighty students attended the Ohio Means Jobs Career Fair at the UNOH Event Center. We received a lot of great feedback on how well dressed and mannered our students were. Students networked and actively engaged with employers.
- The Federal Perkins Performance Improvement Plan has been submitted and accepted. We had 17% of the student body enrolled in non-traditional programs. Per the Perkins V grant, we should have been at least 17.1%.

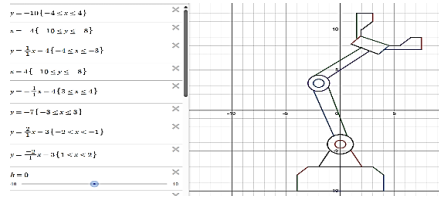


➤ Miscellaneous:

- Local new report on our Student Honors Luncheon: [CLICK HERE](#)
- Apollo's Senior Honors Night is May 21 at 6:00 p.m. at the Elida Fieldhouse.

➤ Pictures:

- Mrs. Carver's math students asked if they could create something related to their program.
- Mrs. Carver also continues to use STEM based learning in her math classes. Student built penny bridges using only a piece of paper and 5 paper clips. The winner for the day held 308 pennies before collapsing.



Tara Shepherd
Adult Education Director

- I attended WIOA Area 8 negotiations and participated in HEI/OTC monthly meeting.
- The 2022-2025 Electrical Apprenticeship graduation was held.
- Kayce Prinsen presented Apollo Adult Ed at the ACE Academy's Let's Get Real Day.
- A Truck Driving recruitment event was held in the CDL Testing Center on April 30.
- The following classes began: Phlebotomy, Forklift, Nurse Aide Train the Trainer, and Level II Fire Transition course.

Dana Dukes/Allison Overholt
District Communications

- social media management
- website changes, updates and maintenance
- photos, flyers, press releases, campus signage, hall monitor signagp
- coordinated AYS with Todd Walker
- photos, flyers, press releases, campus signage, hall monitor signage
- prep for Senior Awards, Signing Day, Staff Service awards, Senior Honors Night, and Career Camp
- coordinating uniform stores and program info for 2025-26 school year
- social media/google analytics and report generation
- media coordination
- Adult Ed. catalog updates
- Email signatures for new employees
- Cafeteria:
 - Coffee with Crystal on April 2
 - provided ice cream treats for the honor roll students April 22 & 23
 - May meals served (21 days)
Breakfast: 1,224
Lunch: 9,070
Total: 10,294
- Lila Whyman, Instructional Technology Specialist:
 - assisted instructors/staff (HS & AE) with technology-related issues and/or projects

- helped implement the new 'FinalForms' parent portal and suggested information/documents to include
- worked with MLSchedules reps via Zoom to import rooms and staff and configure settings for new room booking software
- worked with MagicSchool via Zoom to implement this AI tool for staff and students across the district.
- setup 12 new BenQ displays and NFC cards; created instructions for staff on use; assisted adult ed staff on using BenQ boards in the new Public Safety Building.

Nick Michel

Facility Manager

- managed maintenance and custodial operations campus-wide
- oversaw vehicle fleet maintenance and ensured smooth transportation services
- conducted continuous monitoring of temperature, humidity, and overall comfort levels across all facilities
- campus grounds, turf, and green spaces were maintained
- managed lift fleet maintenance and compliance
- ensured proper disposal of all campus waste
- managed online testing and onboarding per state requirements
- managed insecticide treatments on campus
- administered online testing and onboarding in compliance with state requirements.
- managed setup and teardown logistics for commons area events.
- assisted Touchstone with construction-related issues
- removed the door on room 501 to repair damage caused by a wood wedge placed in the hinge side (wood wedges are now prohibited on campus)
- replaced the pump, unloader valve, and safety valve on the CET pressure washer but the heating coil is still malfunctioning and may require replacement.
- assisted Air Handling Equipment with replacing the oil cooling coil and VFD on the large compressor
- completed 21 preventative maintenance tasks and resolved 67 work requests in March

Matt Kentner

Technology Manager

- supported events in the Goare, Apollo Room and Garden Cafe including outside company presentations, ApolloPalooza and National Technical Honor Society
 - supported EOC spring testing - only 1 testing issue reported (Chromebook shut off)
 - moved, hooked up, and tested devices for Truck Driving and Police offices that were moved to new building
 - configured new Chromebooks and carts for math and CET classrooms
 - Schoolhouse Electronics installed 12 BenQ Displays in the high school to replace aging projectors
 - continued bi-weekly Filament Cyber Security Zoom calls through NOACSC for NIST compliance
 - attended NOACSC yearly tech meeting focused on cybersecurity and student data privacy
 - participated in a Zoom FERPA webinar for Senate Bill 29 with Learn21
 - Tech Services completed 187 tickets during April.
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