



April 2025 Administrative Updates

Nick Sammetinger
High School Principal

➤ **General:**

- Our HOSA chapter held a ceremony to install the new HOSA officers. Current officers installed their replacements. Advisor Ashley Rozell did an amazing job of organizing and setting up the event. It was well attended by parents. (officers pictured)
- Twenty-four students in FCCLA qualified for the State Leadership Conference (some will compete a week earlier at the culinary event).
- Our SkillsUSA chapter competed at the state competition. The following students qualified for Nationals in Atlanta, GA: Lane Rellinger (Kalida), Lance Fuller (Allen East), Hunter Dulebohn (Wapak), Maddi Ochs (Spencerville).
- Five Apollo students were selected and honored at the Shawnee Optimist Students of Honor and Achievement Award luncheon: Michael Ball (Bath), Xavier Briggs (Perry), Alivia Schroeder (Elida), Kendra Luma (Bath), and Kylea Mosher (Wapak). (pictured)
- Chris Washam (Construction Equip. instructor), Alyson Harruff (counselor), and Linda Brown (science teacher) were all nominated for the Shawnee Optimist Educator of the Year award for their dedication and commitment to students, staff, district, and community. Of all the educators nominated in the Shawnee Optimist area, Linda Brown was selected as the 2025 Educator of the Year!



**SHAWNEE OPTIMIST STUDENTS OF
HONOR AND ACHIEVEMENT**



➤ **Applications for 2025-26:**

Program	# Apps	Program	# Apps	Program	# Apps	Program	# Apps
ACT (22)	9	CE (22)	50	ECE (24)	37	PS (12)	7
AM (22)	22	CET (50)	53	EST (25)	38	SES (24)	30
AR (22)	16	CIS (22)	15	FET (24)	18	SET (16)	29
AT (22)	27	CJ (24)	61	HS (72)	91	WLD (49)	94
BDR (22)	11	COS (25)	100	HVAC (22)	28		
CA (44)	28	CRP (25)	26	MT (20)	29		

➤ **Miscellaneous.:**

- Apollo Career Center will be in regular session on Monday, April 21, 2025 (make-up day).
- Ohio author Mindy McGinnis provided a workshop after school for students interested in creative writing. It was well attended and students kept her engaged for over two hours! (pictured)



- National Technical Honor Society Induction Ceremony – April 30 at 7:00 p.m.
- Signing Day – May 7
- Student Award Luncheon – May 8
- Senior Honors Night – May 21, 6:00 p.m., Elida Fieldhouse
- Pictured below:
 - Health Science students attended a simulation experience at Mercy Health St. Rita's.
 - Prom Committee held a fundraiser where the staff member with the most money in their jar took a pie to the face from a student. Mr. Ward was the winner.
 - Our Mental Health and Sources of Strength program presented to attendees at the Activate Allen County Chili Day fundraiser for a chance to obtain an \$8,000 grant for the program.



Tara Shepherd

Adult Education Director

- New classes have started for LPN, CNA, welding (short-term and structural plate & pipe), forklift, and CDL.
- Aspire held orientations at the OMJ Paulding office, Mercer Co. ESC, Vantage Career Center, and the Ottawa Public Library.
- I presented for the ODEW Services for Transitional Youth webinar and at the Lima Chamber's Wake, Rattle, & Roll.
- Project SEARCH toured Adult Ed.
- Joy Baeumel attended the Lima Rotary luncheon with adult ed. student scholarship recipients.
- Hannah Davis and I attended a Lima Migration Steering Committee meeting.
- We met with GROB Systems on March 12.
- I attended the ODHE HEI/OTC monthly meeting, a Perkins Administrator's Workshop and the ITAG Steering Committee meeting.
- Toby Prinsen toured the following companies (*new to Apollo):
 - Cardinal Bus*
 - Elmco Industrial Services*
 - Qualtronics*
 - General Dynamics
- Adult Ed. was represented at the Apollo/Allen County ESC College Fair on March 27.
- Kayce Prinsen represented Apollo Adult Ed. at the Hardin County Job Fair.

Dana Dukes/Allison Overholt

District Communications

- social media management
- recruitment/marketing posters, brochure, video and mobile campaigns [Click here](#)
- website changes, updates and maintenance
- assisting with the March building dedication
- photos, flyers, press releases, campus signage, hall monitor signage
- coordinated AYS with Todd Walker

- video project with Project SEARCH and MultiMedia completed
- design of senior yard signs
- prepared for, and coordinated, ApolloPalooza held April 10
- staff and student spirit wear stores and uniform coordination/delivery
- registration coordination for Signing Day and OTC+ Manicuring
- flyer and promotion of Uniquely Abled Project
- Adult Ed. catalog updates
- email signatures for new employees
- Cafeteria:
 - National Breakfast Week was March 3-7. Hot breakfasts were served all week and small treats were given to students each day.
 - “Taste of the Green” was held March 14. Samples of kale salad and green fruit salad were handed out by Health Science students.
 - March meals served (21 days):

Breakfast:	1,481
Lunch:	<u>9,135</u>
Total:	10,616
- Lila Whyman, Instructional Technology Specialist:
 - assisted instructors/staff (HS & AE) with technology-related issues and/or projects including INFOhio/EBSCO resources; Teacher Pay Teacher resources and licenses
 - assisted students with Schoology, Canva, printing, and Google
 - met with staff involved in booking rooms to go over how booking and viewing space works in Google as well as researched other room booking software alternatives
 - participated in a Zoom meeting with staff involved in implementing new ‘FinalForms’ parent portal
 - set up BenQ displays in new building
 - created a fillable Google Doc form for student withdrawals

Nick Michel

Facility Manager

- managed maintenance and custodial operations campus-wide
- oversaw vehicle fleet maintenance and ensured smooth transportation services
- conducted continuous monitoring of temperature, humidity, and overall comfort levels across all facilities
- campus grounds, turf, and green spaces were maintained
- managed lift fleet maintenance and compliance
- ensured proper disposal of all campus waste
- managed online testing and onboarding per state requirements
- managed insecticide treatments on campus
- oversaw setup and teardown logistics for events in the Commons and new Public Safety Training Center (P.S.T.C.)
- assisted Touchstone with construction-related issues
- supported Dancer Concrete with floor grinding and polishing in the P.S.T.C. building.
- installed additional electrical receptacles on the south and west walls of the Building & Renovations lab.
- coordinated with Allied Environmental to vacuum out the neutralization pit and install new limestone chips in the Science lab

- oversaw the removal, rebuilding, and reinstallation of chilled water pump #1
 - completed 21 preventative maintenance tasks and addressed 71 work requests in March
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Matt Kentner

Technology Manager

- supported events in the Goare room, Apollo room, Garden Cafe, P.S.T.C. building dedication, Rotary meeting, and author Mindy McGinnis
 - receiving quotes and ordering hardware and software for 2025-26 school year
 - configured Primex Time Server, HVAC switch ports, camera setups, signage displays in the P.S.T.C. (waiting on completion of flooring work to finish classroom device installation)
 - configured 27 Chromebooks and cart for new Criminal Justice program for 2025-26
 - configured and loaned devices to staff and students for state SkillsUSA competitions
 - configured 40 Aspire (Adult Ed.) laptops and 2 carts - 1 is for Shawnee Alliance church location
 - moved imaging, patching and inventory programs to new server
 - continued bi-weekly Filament Cyber Security Zoom calls through NOACSC for NIST compliance
 - Tech Services completed 167 tickets during March.
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