



February 2025

Administrative Updates

Nick Sammetinger
High School Principal

➤ **General:**

- Our annual 411Blast was a huge success. Over 800 students from our associate districts attended this hands-on recruiting day.
- We received a lot of good feedback from industry about having job shadows and plant tours. Many have already committed to hosting students and tours next year.
- The Cosmetology (COS) program hosted an event for senior citizens through Senior Citizens Services. They collaborated with many of our programs to provide a great experience for our senior citizens (hair, nails, Christmas cookie kits, ornaments, pictures with Santa, etc.).
- Carrie Prince applied for a Pro-Start grant and was awarded \$2,750 to be used toward Pro-Start supplies, activities, and competitions.
- COS students went to Shawnee Elmwood Elementary to meet with female students and paint their nails. (pictured)
- We hosted NW Ohio Tech Prep for their annual CTE 26 workshop. The CTE 26 window is currently open. This is the application process for pathways we own and approved applications result in career tech programs being funded.
- Health Science (HS) and Culinary Arts (CA) students went to the Civic Center for the Allen County Commissioners' Wellness Program. HS students provided a blood pressure clinic and CA students discussed nutrition and prepared healthy snacks. (pictured)



➤ **Applications for 2025-26:**

- As of February 3, we have received 730 applications:

Program	# Apps	Program	# Apps	Program	# Apps	Program	# Apps
ACT (22)	8	CE (22)	37	ECE (24)	31	PS (12)	0
AM (22)	19	CET (50)	51	EST (25)	35	SES (24)	28
AR (22)	16	CIS (22)	14	FET (24)	17	SET (16)	24
AT (22)	24	CJ (24)	57	HS (72)	85	WLD (49)	88
BDR (22)	9	COS (25)	94	HVAC (22)	19		
CA (44)	25	CRP (25)	27	MT (20)	22		

- Miscellaneous.:
 - CTSO Regional Competitions are under way. Next year we'll be hosting the SkillsUSA NW Ohio Regional.
- Pictured below:
 - Mr. Allemeier troubleshooting an electrical issue with an HVAC student
 - Fire/EMS students at internship orientation at Lima Memorial hospital
 - Culinary students' gingerbread house contest entries
 - COS student doing a demonstration during 411Blast



Tara Shepherd

Adult Education Director

- We conducted interviews for Truck Driving Manager and hired Brittany Harris.
- I attended the following meetings: HEI/OTC update, Northwest RAPIDS 7, Ohio ACTE PACE, Area 8 Workforce Development Board (with annual training), and West Comp Manufacturers.
- I presented on OTC's for Ohio ACTE NASA Cohort on January 8.
- Superintendent Horner and I met with Anne Niemeyer, director of Let's Back the Blue in Auglaize County.
- I hosted the LPN graduation on January 22.
- I met with Cenovus Energy at The Hub regarding the Chemical Operator certificate program.
- Toby Prinsen toured Triumph Inc. in Forrest, Ohio.
- Diane Hunt retired from Adult Education on January 31.
- P&G customized welding training began.
- I applied for a State of Ohio Apprenticeship Expansion grant.

Dana Dukes/Allison Overholt

District Communications

- social media management
- recruitment/marketing posters, brochures, video and mobile campaigns [Click here](#)
- website changes, updates and maintenance
- social media/Google analytics and report generation [Click Here AE](#) - [Click Here HS](#)
- created photos, flyers, press releases, digital billboards for events including Public Safety building dedication, Health Science Job Fair, Adult Ed Arlington high school visit

- coordinated AYS with Todd Walker [Click Here](#)
- uniform coordination/Delivery
- Adult Education promotion and catalog updates
- We are in the process of redesigning the landing pages for the Apollo Hub, Adult Education and High School websites.
- starting to organize the June Career Camp
- obtained TV coverage for several events including special events in COS, CA, and 411Blast
- The Reds Caravan was well-attended with upwards to 1000 present.
- created a launch kit in preparation for new Adult Ed COS program
- refreshed Adult Ed customized training agreement form and new student welding packets
- Cafeteria:
 - provided coffee for Coffee with Crystal
 - served 525 students and 65 adults during 411Blast on January 31
 - January meals served (14 days):

Breakfast:	894
Lunch:	<u>6,150</u>
Total:	7,044
- Lila Whyman, Instructional Technology Specialist:
 - assisted instructors/staff (HS & AE) with technology-related issues and/or projects including: Quizizz LTI integration and reports and the creation of a Google form with 'Form Approvals to replace current paper Withdrawal Form
 - troubleshooted issues with BenQ, Classroom LightSpeed, Canva, EdPuzzle, Chrome tablets, Oculus VR headset, and Schoology
 - assisted students (HS & AE) with technology-related issues and/or projects including uploading video to Google, Sora (used for borrowing ebooks and audiobook), and accessing Quizizz results

Nick Michel

Facility Manager

- managed maintenance and custodial operations campus-wide
 - oversaw vehicle fleet maintenance and ensured smooth transportation services
 - conducted continuous monitoring of temperature, humidity, and overall comfort levels across all facilities
 - campus grounds, turf, and green spaces were maintained
 - managed setup and teardown logistics for events in the Commons.
 - assisted Touchstone & Tuttle contractors with construction-related issues in the new building.
 - collaborated with IT to connect all AEDs to Wi-Fi for improved maintenance and monitoring
 - Maintenance staff replaced outdated fluorescent lighting fixtures with new LED high-bay fixtures and occupancy controls in the CET building
 - We responded to a frozen and burst sprinkler head in the Auto Collision paint booth due to subzero temperatures and worked with Armor Fire to repair. There was minimal water damage as most of the water was contained within the paint booth.
 - We assisted Smith-Boughan Inc. with the excavation and repair of a failed 4" gas line. The failure resulted from improper installation and inadequate protective coating on the steel pipe.
 - 44 preventative maintenance tasks and 65 work requests were addressed/completed in January.
-

Matt Kentner***Technology Manager***

- We supported events in the Goare Room, Apollo Room and Garden Cafe including outside company presentations, 411 Blast, CTSO competitions and Cincinnati Reds Caravan.
- We supported End of Course Exams with Chromebooks.
- NOACSC assisted us with upgrading from a Cisco Core switch to Netgear Business Core switch (main campus switch)
- AED devices are now all connected to the wireless network
- Networking Days were held Dec. 27 and Feb. 16 to upgrade and restart network servers
- 27 older Chromebooks were replaced in room 224 with new Acer Touchscreen Chromebooks
- Toast, a cloud-based point-of-sale restaurant management software, was installed for the Culinary program. This system allows students to see orders placed in the Garden Cafe and they are displayed on screens in the kitchen.
- Bogen Paging ASB 10 was replaced under warranty. This had been affecting the paging and bells in part of the Lowry Building.
- I continued bi-weekly NOACSC's Filament Cyber Security Zoom calls for NIST compliance.
- I continued attending bi-weekly new Public Safety building coordination meetings.
- A fiber connection was patched in from new building to H.S. server room.
- Tech Services completed 187 tickets during December and January.