

Apollo Career Center
Board Notes
Organizational & Regular Meetings
January 23, 2025

Organizational Meeting

The Apollo Career Center Board of Education met for its organizational and regular meetings on Thursday, January 23, 2025, in the Apollo/Allen County CDL Exam Center. Mr. Fricke, acting as President Pro Tem, called the meeting to order at 7:00 p.m.

- ❖ Newly appointed board member was sworn in:
 - Mr. Spencer Clum, Spencerville
- ❖ Elected Mr. Clum as President and Mr. Carpenter as Vice President of the Apollo Career Center Board of Education for 2025.
- ❖ Set the dates for the 2025 Board of Education meetings to be held on the fourth Monday of each month at 7 p.m. (unless specified otherwise):
 - February 24
 - March 24
 - April 28
 - May 19 (*third Monday of the month*)
 - June 23
 - July 28
 - August 25
 - September 22
 - October 27
 - November 24
 - December 15 (*third Monday of the month*)
- ❖ Established a Board Service Fund of \$20,000 for the purpose of paying expenses of members of the Board of Education and their representatives, which are incurred in the performance of their duties.
- ❖ Appointed Mrs. Place as Legislative Liaison to the Ohio School Boards Association for 2025.
- ❖ Appointed Mr. Stechschulte as Student Achievement Liaison to the Ohio School Boards Association for 2025.
- ❖ Appointed Mrs. Place as Liaison to the Apollo Educational Foundation Board of Trustees for 2025.
- ❖ Appointed Mr. Clum, Mr. Mertz, and Mr. Stechschulte as designees of the Board of Education in cases where an appeal is requested relative to an expulsion of an Apollo student for 2025.
- ❖ Authorized the Superintendent and Treasurer to enter into and/or accept/participate in federal, state, or local grants or agreements deemed advantageous to the school district and authorize the Treasurer to appropriate funds for grants awarded.
- ❖ Authorized the Superintendent and Treasurer to be official signatories for Apollo Career Center regarding official school business and the Apollo Educational Foundation.
- ❖ Authorize the Superintendent and Treasurer to accept donations on behalf of the Board of Education.
- ❖ Authorized the Superintendent to serve as the purchasing agent and administrative official with full authority to enter into contracts up to \$50,000 for the Board of Education during 2024.

- ❖ Authorized the Superintendent to employ such temporary personnel as needed and approved by the Board of Education in the next regular meeting.
- ❖ Appointed the Superintendent as the Board's designee to hear suspension appeals.
- ❖ Appointed the Treasurer as the public records custodian and as the representative for public records training for all Board Members as required.
- ❖ Authorized the Treasurer to make advance draws on February and August tax settlements.
- ❖ Authorized the Treasurer to invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available.
- ❖ Authorized the Treasurer to make fund to fund advances, advance returns, transfers, and appropriation changes as needed throughout the year with Board ratification as part of the financial reports at the next meeting.
- ❖ Authorized the Treasurer to pay the bills.
- ❖ Authorized the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Allen County Auditor as information becomes available to the Treasurer to warrant such filing.
- ❖ Authorized the Superintendent to renew the following institutional memberships:
 - OSBA (Ohio School Boards Association)
 - OACTS (Ohio Association of Career-Technical Superintendents)
 - Ohio ACTE (Ohio Association of Career-Technical Education)
- ❖ Set that staff mileage reimbursement at the same rate as the Internal Revenue Service's standard business use mileage rate that is in effect on the date of travel.
- ❖ Approved payment of FBI criminal background check renewals (five-year cycles) for all Apollo classified employees and regular certified staff for 2025 and give discretionary authority to the Superintendent for any exceptions for BCI and FBI background checks.

Regular Meeting

- ❖ Mr. Sammetinger presented the proposed 2025-26 school calendar.
- ❖ Approved the Record of Proceedings for the Regular Meeting held on Monday, December 16, 2024.
- ❖ Approved the financial reports for December 2024.
- ❖ Transferred \$72 from Apollo Peace (200-9312) to Apollo Fusion (200-9300) to close out the Apollo Peace student activity account that is no longer active.
- ❖ Approved the following Then and Now purchase order(s) over \$3,000:
 - PO #2251339, Follow The Eyes, LLC, 12/16/24, \$38,818
 - PO #2251366, NOACSC, 12/30/24, \$24,000
- ❖ Hired Brian Williams as a long-term substitute teacher on salary schedule A-1, effective December 19, 2024.
- ❖ Hired Brittany Harris as Adult Education Truck Driving Academy Manager, on a 1-year contract for FY 2025, effective February 3, 2025. Placement on salary schedule to be determined.
- ❖ Hired the following part-time adult education instructor(s) for FY 2025, hours as assigned and worked, per hourly rates as adopted by the Board of Education on October 28, 2024:
 - Christina Bair
 - Brittany Harris

- Chadwick Massie
- Linda Scott (effective January 13, 2025)
- Thomas Weikart

❖ Hired the following high school substitute teacher(s) for the 2024-25 school year, days as assigned and worked, at \$120 per day:

- Karen Follrod
- Chris Van Scoder

❖ Approved the following FY 2026 supplemental contracts:

Activity	Staff Member	Amount
Craft Show 1	Hailey Diana	\$1,000
Craft Show 2	Courtney Meyers	\$1,000

❖ Accepted the resignation of Jessica Hoehn effective January 23, 2025.

❖ Hired Braden Vondran as a substitute bus driver for FY 2025, hours as assigned and worked at \$23 per hour.

❖ Approved the resolution to authorize and direct OSBA to make recommended policy changes in light of HB 33 legislative changes impacting ODE and SBOE.

❖ Adopted the following revised policies as recommended by the superintendent:

- GCB-2-R (Certified Staff Contracts and Compensation Plans (Administrators))
- ID (School Day)
- IGCA (Summer Schools)

❖ Approved a construction change order to add exterior lighting, per Apollo's request, for an additional \$4,747.50.

❖ Approved Adult Education Manager and Adult Education Administrative Secretary evaluation forms.

❖ Approved the purchase of 2025 Ford Transit 10-passenger van from American Bus and Accessories, Inc., Cincinnati, OH, \$72,088.

❖ The Apollo Career Center Board of Education adjourned at 7:54 p.m. The next regular Board meeting is scheduled for Monday, February 24, 2025, at 7:00 p.m.