

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
November 25, 2024**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, November 25, 2024, in the Board room of the Apollo Career Center. President Dennis Fricke called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2024 – December 2026	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Absent

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 11-24-01)**

The Record of Proceedings for the Regular meeting held on October 28, 2024, having been previously distributed, were found to be correct.

Mrs. Place moved and Mrs. Marrs seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Abstained</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

**V. Treasurer's Report (Motion 11-24-02)**

Mr. Clum moved and Mr. Carpenter seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank reconciliation and financial reports for October 2024.
2. All bills for October 2024 and confirm they are for a proper public purpose.
3. Investment ledger for October 2024.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 11-24-03)**

Mr. Mertz moved and Mr. Fleming seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. **Resignation(s)**

- a. Accept the resignation of Matt Pauff (20 years), Business (Perry satellite), effective at the end of the current contract year for the purposes of retirement.

2. **Certified**

- a. Hire Eric Osborne as Adult Education Welding Manager on salary schedule A-10, on a 1-year contract for FY 2025, effective December 2, 2024.
- b. Hire Hannah Davis as a high school ESOL tutor for the 2024-25 school year, hours as assigned and worked up to three hours per week at \$30 per hour, effective October 29, 2024.
- c. Hire Harold "Tony" Swygart as Criminal Justice instructor for the 2025-26 school year on a 1-year contract effective FY 2026. Placement on the salary schedule to be determined.
- d. Hire the following high school substitute teacher(s) for the 2024-25 school year, days as assigned and worked, at \$120 per day:
  - Stephanie Dilsaver
  - Jamie Roller
- e. Hire the following part-time adult education instructor(s) for FY 2025, hours as assigned and worked, per hourly rates adopted by the Board of Education on October 28, 2024:
  - Theodore Falke
  - Benjamin Frail (effective November 18, 2024)
  - Sandra Liechty (effective October 30, 2024)
  - Shawn McFarland
  - Eric Osborne
  - Nathan Sawyer III
  - Vincent Scheid

3. **Classified**

- a. Hire Jennifer Blevins as Maintenance Assistant on salary schedule L-3, on a 1-year contract for FY 2025, effective November 11, 2024.
- b. Hire Kaelin Bowman as Administrative Assistant on salary schedule G-4, on a 1-year contract for FY 2025, effective January 6, 2025.
- c. Hire the following as substitute bus driver(s) for FY 2025, hours as assigned and worked at \$23 per hour:

- John Bishop
- Adrienne Gossard
- Emily Schmiedebusch

- d. Approve the revised 2024-25 Salary Schedule L (Maintenance Assistant) as presented.
- e. Hire Erin Taylor as Administrative Secretary on salary schedule F-8, on a 1-year contract for FY 2025, effective December 16, 2024.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

**B. New Business (Motion 11-24-04)**

Mrs. Place moved and Mr. Clum seconded the adoption of the following motions:

**1. Nutrition Report**

Approve the annual nutrition report on the District’s compliance to nutrition standards as required by state law, Ohio Dept. of Education & Workforce, Office of Child Nutrition, and the U.S. Dept. of Agriculture.

**2. Automated External Defibrillators (AEDs)**

Approve the emergency action plan for the use of AEDs.

**3. Donation(s)**

Accept the following donation(s) to be used by students to further their training:

- Heat pump and accessories from Quality Mechanical Services, Lima, OH (HVAC)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

**VII. Reports and Information**

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

**VIII. Executive Session (Motion 11-24-05)**

Mr. Clum moved and Mr. Fleming seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- 1. To consider the appointment \_\_\_\_, employment X, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- 2. To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- 3. To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- 4. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- 5. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- 6. Matters required to be kept confidential by federal law or regulations or state statutes;
- 7. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:26 p.m. and reconvened at 7:45 p.m.

#### **IX. Adjournment (Motion 11-24-06)**

Mr. Fleming moved and Mr. Carpenter seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:46 p.m.