

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**Regular Meeting  
June 24, 2024**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, June 24, 2024, in the Board room of the Apollo Career Center. President Dennis Fricke called the meeting to order at 7:00 p.m.

**II. Roll Call**

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2024 – December 2026	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2024 – December 2026	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2024 – December 2026	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Absent
Mr. Brian Spallinger	Allen East	January 2024 – December 2026	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Absent

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 06-24-01)**

The Record of Proceedings for the Regular meeting held on May 20, 2024, having been previously distributed, were found to be correct.

Mr. Clum moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Abstained</u>
Mr. Ron Mertz	<u>Yea</u>		

**V. Treasurer’s Report (Motion 06-24-02)**

Mr. Fleming moved and Mrs. Marrs seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank reconciliation and financial reports for May 2024.
2. All bills for May 2024 and confirm they are for a proper public purpose.
3. Investment ledger for May 2024.

**B. Appropriations and Estimated Resources**

1. Adopt the Final FY 2024 Permanent Appropriations as presented.

2. Adopt the FY 2025 Permanent Appropriations as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 06-24-03)**

Mr. Mertz moved and Mr. Clum seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignations**

Accept the following resignations effective at the end of the current contract year:

- Alecia Dunn (2 years), English teacher
- Jenna Flick (2 years), English teacher
- Darin Grimm (24 years), Computer Information Support instructor
- Bradley Valenti (1 year), teaching assistant

**2. Certified**

a. Move the following teacher(s) on the salary schedule based upon obtaining a 5-year teaching license and/or college degree, effective FY 2025:

Name	Salary Schedule	
	From	To
Michael Shane Allemeier	A-12	B-12
Jason Ernest	A-10	B-10
Mitchell Oen	A-12	D-12

b. Issue limited one-year teaching contracts (July 1, 2024 – June 30, 2025):

Name	Base Schedule	Extended Days
Courtney Amrine	A-7	
Eric Germann	D-10	
Carlee McCluer	B-3	
Justin Roberts	A-10	
Megan Spainhower	A-3	
Kayla Welch	D-10	

- c. Hire Kelly Stevens as an English teacher on a 1-year contract effective FY 2025, on salary schedule A-2.
- d. Hire Mark Boyed as a Computer Information Support instructor on a 1-year contract effective FY 2025. Placement on salary schedule pending records.
- e. Hire Julien Haggard as a Construction Equipment Technology instructor on a 1-year contract effective FY 2025. Placement on salary schedule pending records.

- f. Approve Justin Roberts for up to a maximum of 10 days, at \$200 per day, to complete required training.
- g. Hire the following high school substitute teacher(s) for the 2024-25 school year, days as assigned and worked, at \$120 per day:
  - Olan Dean Brown
- h. Hire the following high school substitute nurse(s) for the 2024-25 school year, days as assigned and worked at \$24.48 per hour:
  - Lisa Hensel
- i. Hire the following part-time adult education instructor(s) for FY 2024, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2023:
  - Karen Meyer, effective June 6, 2024
  - Shawn Orphal, effective June 10, 2024
- j. Hire the following part-time adult education instructor(s) for FY 2025, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 29, 2024:
  - Noah Brandt
  - Dean Hankins
  - Karen Meyer
  - Shawn Orphal
  - Shane Zaberszki

3. **Classified**

- a. Approve the following classified part-time and substitute hourly pay rates for FY 2025:

Position	FY 2025 Hourly Rates
Bus Driver	\$23
Van Driver	\$18
Custodian	\$16
Teaching Assistant	\$16
Secretary	\$15
Cafeteria Worker	\$14.50

Bus and Van Drivers

On overnight trips, the driver receives the regular hourly rate between the hours of 8:00 a.m. and 5:00 p.m. and while transporting/supervising students. The remaining/overnight portion of the trip is paid at a flat rate of \$100.

All driver training will be paid at \$23 per hour.

Part-time Cafeteria Workers

Cafeteria staff that work 120 days or more per school year will advance one step on the part-time pay scale. Staff who work less than 120 days will advance to the next step at the beginning of every three years (or third year) of employment.

- b. Hire the following as custodial substitute(s) for summer 2024 and as needed for FY 2025, hours as assigned and worked at \$16 per hour, effective June 3, 2024.
  - Cadence Hall
  - Audrey Hedrick

- c. Hire Kaylee McCoy as a summer 2024 student worker, hours as assigned and worked at \$16 per hour, effective May 28, 2024.
- d. Hire the following classified part-time and substitute personnel for FY 2025, hours as assigned and worked:

Name	FY 2025 Hourly Rates	Position
Donna Anderson	\$15.52	P-T Cafeteria Worker
Aaron Becker	\$29.58	P-T Maintenance Technician
Heather Dicke	\$23.00	P-T Bus Driver
Todd Erb	\$23.00	Sub Bus Driver
Donna Guerra	\$15.01	P-T Cafeteria Worker
Deborah Hatton	\$15.52	P-T Cafeteria Worker
Irene Hesseling	\$18.00	Sub Van Driver
Michele Houseworth	\$15.52	P-T Cafeteria Worker
Ted Kerner	\$23.00	Sub Bus Driver
Ted Kerner	\$23.00	On-Board Bus Driver Instructor
Janet Kinzer	\$15.01	P-T Cafeteria Worker
Shelly Long	\$15.01	P-T Cafeteria Worker
Stephanie McFadden	\$16.00	Sub Custodian
Allison Overholt	\$29.58	P-T Communications Assistant
David Page	\$16.00	Sub Custodian
Earl Price	\$23.00	Sub Bus Driver
Anna Schiel	\$16.53	P-T Cafeteria Worker
Emily Schmiedebusch	\$15.01	P-T Cafeteria Worker
Kevin Shook	\$16.00	Sub Custodian
Julie Thomas	\$18.56	P-T Cafeteria Worker
Kevin Thorne	\$23.00	P-T Bus Driver
Robert Walther	\$15.01	P-T Cafeteria Worker

- e. Approve chaperone pay for non-certified staff at \$150 for overnight on a contract day and \$200 for a non-contract day, effective FY 2025.
- f. Approve \$500 stipends for Bert Cummins and Mark Preston for the transportation of school buses, for maintenance purposes, for FY 2024.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

**B. New Business (Motion 06-24-04)**

Mrs. Place moved and Mr. Fleming seconded the adoption of the following motions:

**1. Donation**

Accept the donation of four FANUC robots from the Honda Anna Engine Plant, Anna, OH, to be used by H.S. Automation & Robotics and Adult Ed. Industrial Maintenance Technician students to further their training.

2. **F.A.S.T. Agreement**

Approve the agreement between Apollo Career Center and the Functional Accelerated Sports Training (F.A.S.T.) facility located at 3477 S. Dixie Hwy., Lima, OH, to conduct labs for the Sports Exercise Science program during the 2024-25 school year, effective August 1, 2024, through May 31, 2025, as presented.

3. **Adult Education Student Handbook**

Approve the Adult Education Student Handbook for the 2024-25 program year, as presented.

4. **Written Information Security Plan**

Approve the updated Adult Education's Written Information Security Plan (W.I.S.P.), required by the Gramm-Leach-Bliley Act, as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechsulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VII. **Reports and Information**

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. **Adjournment (Motion 06-24-05)**

Mr. Clum moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Absent</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>	Mr. Ned Stechsulte	<u>Absent</u>
Mr. Dan Marshman	<u>Yea</u>	Mr. Dennis Fricke	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:24 p.m.