

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
August 31, 2020**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, August 31, 2020, in the Goare Room. President Willie Sammetinger called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 08-20-01)

The Record of Proceedings for the Regular Meeting held on July 27, 2020, having been previously distributed, were found to be correct.

Mrs. Place moved and Mrs. Kill seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Abstained</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Abstained</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

V. Treasurer's Report (Motion 08-20-02)

Mr. Fricke moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for July 2020.
2. All bills for July 2020 and confirm they are for a proper public purpose.
3. Investment Ledger for July 2020.

B. Other Financial Activities

1. Approve the creation of the AE Coronavirus Relief Grant Fund (510-9920), and the associated expenditures made from the fund, received from the Ohio Dept. of Higher Education in the amount of \$21,777.
2. Approve the creation of the Coronavirus Relief Grant Fund (510-9921), and the associated expenditures made from the fund, received from the Ohio Dept. of Education in the amount of \$36,307.08.
3. Approve the following Then and Now purchase order(s) over \$3000:
 - PO #2210307, Allen County Treasurer, 7/1/20, \$5,096.52

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-20-03)

Mr. Hager moved and Mr. Stechsulte seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignation

Accept the resignation of Nicole Veters, Teaching Assistant (1 year), effective at the end of the FY 2020 contract year.

2. Certified

- a. Hire the following part-time adult education instructors for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
 - Pamela Fruchey
 - Rick Lee

- Shane Mason
- Michael Mox
- Ruth Nichols
- Dave Owen
- Brian Phillips
- Daniel Weyrauch
- Christopher Widener

b. Approve stipends for the following instructors for their Apollo mentorship roles during the 2020-21 school year:

Mentor	Year	Amount	New Teacher
Jody Benda	2	\$150	Brock Yingling
Brian Clymer	2	\$150	Roger Matthews
Mike Dicke	1	\$350	Lucas Nagel
Hannah Dickey	1	\$350	Michele Magoteaux
Sherli Holbrook	1	\$350	Emily Hamric
Darla Krites	2	\$150	Brooke Webster
Marnie Lowden	2	\$150	William Hedges
Marnie Lowden	2	\$150	Randy Wells
Lynne Nagel	1	\$350	Charlotte Howbert

3. Classified

- Hire Laecen Seese as 10-month Administrative Assistant on Salary Schedule T-1, on a one-year contract for FY 2021, effective August 10, 2020.
- Hire Anna Schiel as a substitute cafeteria worker for FY 2021, hours as assigned and worked at \$12 per hour, effective August 25, 2020.
- Hire Abigail Fisk as Teaching Assistant on Salary Schedule J-1, on a one-year contract for FY 2021, effective August 31, 2020.
- Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education classified workers for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
 - Brian Phillips
 - Jennifer Swanger
 - Christopher Widener

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

B. New Business (Motion 08-20-04)

Mrs. Kill moved and Mr. Loescher seconded the adoption of the following motions:

1. Calendar Change

Approve changing September 25 to a regular student day on the 2020-21 School Calendar due to 8th/9th grade tours being postponed.

2. Board Policies

Adopt the following new and revised policies as recommended by the superintendent:

AC	Nondiscrimination
ACA	Nondiscrimination on the Basis of Sex
ACAA	Sexual Harassment
ACAA-R	Sexual Harassment Grievance Process
AFC-1	Evaluation of Professional Staff - Ohio Teacher Evaluation System
GCN-1	Evaluation of Professional Staff - Ohio Teacher Evaluation System
GCPD	Suspension and Termination of Professional Staff Members
GDPD	Suspension, Demotion and Termination of Support Staff Members
IND/INDA	School Ceremonies and Observances/Patriotic Exercises
JED	Student Absences and Excuses
JEGA	Permanent Exclusion
JF	Student Rights and Responsibilities
JFCF	Hazing and Bullying - Harassment, Intimidation and Dating Violence
JFCF-R	Hazing and Bullying - Harassment, Intimidation and Dating Violence
JG	Student Discipline
JGD	Student Suspension
JGDA	Emergency Removal of Student
JGE	Student Expulsion
KG	Community Use of School Premises - Equal Access
KJA	Distribution of Materials in the Schools
KLD	Public Complaints About District Personnel
KLD-R	Public Complaints About District Personnel

3. Staff Handbook

Approve the 2020-21 Apollo Staff Handbook as presented.

4. Donation

Accept CNC machine tooling, parts and inserts to be used by Robotic/CNC Technology classes to further their training, donated by Chad Bouillon/MLS Systems, Findlay, OH.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. Executive Session (Motion 08-20-05)

Mrs. Place moved and Mr. Stechschulte seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment X, dismissal ____, discipline ____, promotion ____, demotion ____ or compensation ____ of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:23 p.m. and reconvened at 7:25 p.m.

IX. Adjournment (Motion 08-20-06)

Mr. Fricke moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:27 p.m.