

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
July 27, 2020**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, July 27, 2020, in the Goare Room. President Willie Sammetinger called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Absent
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Absent
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Absent
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 07-20-01)**

The Record of Proceedings for the Regular Meeting held on June 25, 2020, having been previously distributed, were found to be correct.

Mr. Fricke moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Abstained</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Absent</u>		

**V. Treasurer's Report (Motion 07-20-02)**

Mrs. Kill moved and Mr. Hager seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for June 2020.
2. All bills for June 2020 and confirm they are for a proper public purpose.
3. Investment Ledger for June 2020.

**B. Other Financial Activities**

1. Approve the following Then and Now purchase order(s) over \$3000:
  - PO #2210316, Ohio Department of Job and Family Services, 7/1/20, \$17,727.75
  - PO #2210308, AEP, 7/1/20, \$22,197.37

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Absent</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 07-20-03)**

Mr. Stechschulte moved and Mrs. Marrs seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignation**

Accept the resignation of Courtnee Morris, Early Childhood Education instructor (8 years), effective at the end of the current contract year.

**2. Certified**

- a. Hire Chloe Metcalf as Agriculture instructor (Elida satellite) on Salary Schedule A-1 with 5 extended days, on a 1-year contract, for FY 2021.
- b. Hire Charlotte Howbert as Early Childhood Teacher Academy instructor on Salary Schedule A-9, on a 1-year contract, for FY 2021.
- c. Hire the following part-time adult education instructors for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
  - Patricia Brown
  - Michelle Langmeyer
  - Ashley Macklin
  - Kayce Prinsen
  - Lisa Ruble

d. Hire the following high school substitute(s) for the 2020-21 school year, days as assigned and worked, at \$105 per day:

- Marla Scannell

**3. Classified**

- a. Hire Ryan Sharp as Maintenance Assistant on Salary Schedule L-1, on a one-year contract for FY 2021, effective August 3, 2020.
- b. Hire Lila Whyman as summer 2020 technology help, hours as assigned and worked at \$22 per hour for a maximum of 40 hours.
- c. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education classified workers for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
  - Matt Kentner (effective July 1, 2020)

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Absent</u>		

**B. New Business (Motion 07-20-04)**

Mr. Hager moved and Mrs. Place seconded the adoption of the following motions:

**1. Board Policies**

Adopt the following new policies as recommended by the superintendent:

- EBEA            Use of Face Coverings
- GBCB-R        Staff Conduct (Weapons)

**2. Remote Learning Plan**

Adopt the Remote Learning Plan to be submitted to the Ohio Department of Education, as presented.

**3. Project SEARCH Student Handbook**

Adopt the Project SEARCH Student Handbook for the 2020-21 school year, as presented.

**4. Adult Education Instructor Handbook**

Adopt the Adult Education Instructor Handbook for the 2020-21 program year, as presented.

**5. Adult Workforce Education Benefits for Staff**

Adopt the revised Adult Workforce Education Benefits for Staff policy.

**6. Cafeteria Prices – FY 2021**

Approve the following cafeteria prices for FY 2021:

**Student Breakfast**

Main Entrée, fruit, juice, milk	\$1.50
Entrée only	\$1.25
Reduced student breakfast	.30

**Adult Breakfast**

\$1.75

**Student Lunch**

Main Entrée, fruit, juice, 2 different vegetables of the day, milk -or-	
Large salad with whole grain cracker/bread, fruit, juice, milk	\$3.25
Entrée only	\$2.50
Small side (any fruit or vegetable side)	.75
Milk	.50
Reduced student lunch	.40

**Adult Lunch**

Main Entrée, 2 vegetable sides, fruit, juice, (milk or water bottle) -or-	
Large Salad, whole grain cracker/bread, fruit, juice, (milk or water bottle)	\$3.75
Small side	.75
Large side (takes the place of 2 sides for an adult meal)	\$1.50
Milk	.50

**7. OSBA Delegate and Alternate**

Appoint Mrs. Place as official delegate and Mr. Hager as alternate for the OSBA Capital Conference to be held virtually November 8-10, 2020.

**8. Donation**

Accept a log splitter to be used by Construction and Equipment Technology classes to further their training, donated by Lowe’s Home Improvement, Wapakoneta, OH.

**9. Skid Loader Purchase**

Approve the purchase of a new Caterpillar 259D3 Skid Loader (\$54,309), less trade-in allowance (\$18,000), for a total of \$36,309.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Absent</u>		

**VII. Reports and Information**

- A. Board of Education
- B. High School Principal

- C. Director of Adult Programs
- D. Superintendent

**VIII. Adjournment (Motion 07-20-05)**

Mr. Stechschulte moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Absent</u>		

The Apollo Career Center Board of Education adjourned at 7:35 p.m.