

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
May 21, 2020**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Thursday, May 21, 2020, in the Goare Room. President Willie Sammetinger called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Absent
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Absent
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Absent
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

III. Reinstatement of Policy BDDH (Motion 05-20-01)

Approve reinstatement of policy BDDH (Public Participation at Board Meetings).

Mrs. Place moved and Mr. Hager seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

IV. Hearing of the Public

V. Approval of Previous Minutes (Motion 05-20-02)

The Record of Proceedings for the Regular Meeting held on April 27, 2020, having been previously distributed, were found to be correct.

Mr. Loescher moved and Mr. Stechschulte seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

VI. Treasurer's Report (Motion 05-20-03)

Mr. Hager moved and Mr. Fruchey seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for April 2020.
2. All bills for April 2020 and confirm they are for a proper public purpose.
3. Investment Ledger for April 2020.
4. Approve FY 2020 Amended Permanent Appropriations.

B. Other Financial Activities

1. Approve the creation of the AE Emergency Financial Aid Grant Fund (599-9920), and the associated expenditures made from the grant, received from the U.S. Dept. of Education in the amount of \$84,100.
2. Approve the May 2020 update of the Five Year Forecast.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

VII. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 05-20-04)

Mr. Stechschulte moved and Mr. Loescher seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignation of Nick Earl, Dean of Students (25 years), effective June 30, 2020.

2. Certified

- a. Approve Lucas Nagel to work on Electrical Systems Technology program development, for no more than 4 days at \$150 per day, effective May 2, 2020.
- b. Hire the following part-time adult education instructors for FY 2021, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 27, 2020:
 - Charlotte Howbert
 - Matt Kentner
- c. Hire Matt Pauff, Business Education instructor, for the 2020-21 school year, on the Perry salary schedule and fringe benefits per Memorandum of Understanding (2020-21 #1), following the Perry school calendar.
- d. Hire Karen Falk, Family & Consumer Science instructor, for the 2020-21 school year, on the Bluffton salary schedule and fringe benefits per Memorandum of Understanding (2020-21 #2), following the Bluffton school calendar.
- e. Issue Certified Salary Notices for the 2020-21 School Year (Continuing Contracts)

Name	Base Schedule	Extended Days
Matt Amstutz	C-23	
Jody Benda	D-12	
Cindy Bowsher	C-31	
Kelly Clifford	D-32	
Brian Clymer	D-32	
Hannah Dickey	D-18	
Sheryl Diglia	D-32	
Mike DuBois	D-32	
Stephanie Hemmelgarn	D-17	
Jay Herbst	D-14	
Sherli Holbrook	D-18	
Darla Krites	D-31	
Keisha Larimore	D-16	
Marnie Lowden	D-28	
Courtnee Morris	D-15	
Julie Pitts	D-17	
Patrick Prichard	D-27	5
Carrie Prince	D-32	
Keith Rabin	B-32	
Melissa Roll	D-22	
Yvonne Smith	B-31	
Kristie Solomon	D-23	25
Carolyn Stein	D-27	

- f. Issue Certified Salary Notices for 2020-21 School Year (Year 2 of a 2-year contract July 1, 2019 – June 30, 2021)

Name	Base Schedule	Extended Days
Ann Benfield	A-26	

Linda Brown	D-17	
Angie Carver	B-7	
Barb Cook	C-32	
Vanessa Gronas	B-27	
Tim Holly	B-16	
Ross Kantner	D-10	15
Natalie Stuttler	D-8	
Mark Sweigart	B-22	
Ryan Taylor	C-14	
Greg Zumberger	D-7	25

- g. Issue Two-Year Teaching Contracts
(Year 1 of a 2-year contract July 1, 2020– June 30, 2022)

Name	Base Schedule	Extended Days
Lisa Brackney	D-28	35
Megan Conner ☒	A-14	
Steve Conner	B-27	
Mike Diglia	B-32	
Jennifer Dyer	C-24	
Patricia Floro	C-16	
Darin Grimm	C-32	
Colette Knutzen	D-12	
Alan Pollock	B-32	
Joe Warnement	B-32	

☒ Moving from Limited 1-Year Contract to a 2-Year Contract effective FY21

- h. Issue Limited One-Year Teaching Contracts
(July 1, 2020 – June 30, 2021)

Name	Base Schedule	Extended Days
Mike Dicke	A-13	
Gideon Fisher	A-12	
Emily Hamric	D-5	
William Hedges	A-11	
Sarah Jamison	D-11	
Roger Mathews	A-11	
Lucas Nagel	A-10	
Lynne Nagel	A-13	
James Nickles	A-13	
Kevin O’Rear	D-17	
Denny Pohlman	*C-10	20
Jessica Sanders	A-4	
Joy Shepherd	A-4	
Diana Sperling	B-13	
Leigh Taylor	D-9	
Chris Washam	A-12	
Brooke Webster	A-2	
Randy Wells	A-11	
Lila Whyman	*D-2	
Rod Wise	*B-29	

Brock Yingling	D-11	
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* Retire/Rehire

- i. Issue new Continuing Contracts effective with the 2020-21 School Year

Name	Base Schedule	Extended Days
Todd Boblitt	D-21	
Jacob Tooley	D-13	

- j. Substitutes for 2020-21 School Year

Hire the following substitutes for the 2020-21 school year, days as assigned and worked, at \$105 per day:

Terry Bailey	Ralph (JR) Long, Jr
Jeff Brachok	Tammy Lovell
Jennifer Brachok	Peggy Miller
Frank Crea	Michael O'Connor
Nick Ebbing	Jeffrey Orphal
Tricia Garcia	Kristina Pohl
Shelly Grimm	Karen Quatman
Judith Hedges	Karen Semple
Terry Hedges	Anthony Sheipline
Charles Hefner	Judy Skonieczny
Krista Jones	Terri Vanover
Mary Kales	Chad Weaver
Kristina Kidd	Reagan Whitaker
Kelly Knutzen	Hope White
Cindy Lachey	Collin Wise

3. Classified

- a. Hire Ryan Sharp as a part-time custodian, hours as assigned and worked at \$15 per hour, effective June 1, 2020.
- b. Hire Solomon Smith as a student custodial worker (Automated Manufacturing Technology/Shawnee), hours as assigned and worked at \$9 per hour, effective June 1, 2020.
- c. Hire Zachary Tangeman as a part-time employee for FY20 and FY21 to prepare materials for Adult Education's welding classes, hours as assigned and worked at \$22 per hour, effective May 4, 2020.
- d. Hire the following adult education test proctor(s) and public safety maintenance worker(s) for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
 - Carole Kleffner
- e. Hire the following adult education test proctor(s) and public safety maintenance worker(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on April 27, 2020:
 - Carole Kleffner

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

B. New Business (Motion 05-20-05)

Mr. Fruchey moved and Mr. Marshman seconded the adoption of the following motions:

1. Board Policies

Adopt the following new policies as proposed by OSBA Policy Service and recommended by the superintendent:

GBRA	Family and Medical Leave Act Expansion
GBRA-R	Family and Medical Leave Act Expansion
GBRAA	Emergency Paid Sick Leave
GBRAA-R	Emergency Paid Sick Leave

2. Satellite Programs 2020-21

Approve Satellite Program Standards & Maintenance Agreements for the 2020-21 school year, as listed below and presented.

Bath	Career Based Intervention
Bluffton	Career Based Intervention Family & Consumer Science Project Lead The Way
Elida	Agribusiness/Agricultural Science Building & Property Maintenance Construction Foundations Family & Consumer Science
Perry	Business Education Family & Consumer Science
Shawnee	Culinary Arts Wood Technology/Carpentry
Wapakoneta	Manufacturing Technologies

3. NOACSC Services Agreement

Enter into a Computer Services Agreement with the Northwest Ohio Area Computer Services Cooperative (NOACSC) for July 1, 2020, through June 30, 2023.

4. On-Campus Student Fees 2020-21

Adopt a student co-curricular fee of \$35 for on-campus students for the 2020-21 school year.

5. Contracted Employee Pay Resolution

WHEREAS, on March 14, 2020, Amy Acton, MD, MPH, Director of the Ohio Department of Health, ordered all school buildings that provide any kindergarten through grade twelve instruction in the State of Ohio be closed to students beginning on March 17, 2020 to prevent the spread of COVID-19 in the State of Ohio;

WHEREAS, Dr. Acton's order and/or school closings now have been extended for the remainder of the 2019-2020 school year;

WHEREAS, in Dr. Acton's orders she provided, for the purpose of clarity, this closure does not include administrators, teachers, staff, vendors or contractors of a school and that the administration of each school shall determine the appropriate level of access in the school during the closure;

WHEREAS, the Apollo Career Center Board of Education is subject to policies, individual contracts and a collective bargaining agreement ("Agreement(s)") that provide for the payment of regular and/or supplemental contract duties, which typically are based on Board-adopted salary schedules;

WHEREAS, the policies, contracts and Agreement(s) do not contemplate a lengthy school closure or address the payment of regular and/or supplemental salaries during a lengthy closure;

WHEREAS, statutes, including without limitation R.C. Sections 3313.53, 3319.08 and 3319.081, also provide for the payment of regular and/or supplemental contracts, and these statutes also do not address payment during a lengthy school closure;

WHEREAS, the Apollo Career Center Board of Education declares it to be a proper public purpose to continue paying regular and supplemental salaries during the current school closure to facilitate continuity of services in future school years, and to resolve any ambiguity regarding the issue of payment for regular and supplemental salaries;

NOW, THEREFORE, BE IT RESOLVED by the Apollo Career Center Board of Education that the Board will continue paying regular and supplemental contracts during the 2019-2020 school year, consistent with its policies, contracts, Agreement(s) and R.C. Sections 3313.53, 3319.08 and 3319.081, et seq. during the current school closure.

BE IT FURTHER RESOVLED, this action is specifically limited to the 2019-2020 school year unless it is specifically extended by the Board, and it creates no binding practice or precedent for future school years.

BE IT FURTHER RESOLVED, the Board authorizes and directs the administration to take all actions necessary and consistent with this resolution.

6. 2020 Student Scholarships

Approve awarding the following 2020 High School Student Scholarships and Awards:

- | | |
|---|------------|
| • D.W. Miller Award | \$250 |
| • Tyler Lane Memorial Scholarship | \$250 |
| • Superintendent Scholarship | \$500 |
| • Board of Education Scholarship | \$500 |
| • Scott Coffey Memorial Scholarship | \$500 |
| • Wanda Smith Memorial Scholarship | \$500 |
| • Greg Bukowski Scholarship | \$500 |
| • Mark Coomer Memorial Bass Classic Grant | \$500 |
| • Outstanding Program Student Awards | \$500 each |
| • Christian Neff Memorial Scholarship | \$1,000 |

- FFA Scholarship \$1,000
- 50 Strong \$1,000
- Nutrien Ltd. \$1,000
- First Federal Bank \$1,000
- Sidney Electric Company \$1,000
- Crown Equipment Corporation \$1,000
- Rockhold Family Leadership Scholarship \$1,000
- Golden Hammer Award

7. Donations

- a. Accept a 2002 Oldsmobile Bravada to be used by Automotive Collision Technology and Automotive Technology classes to further their training, donated by Dan Reinicke, Lima, OH.
- b. Accept a radial arm saw, belt sander, hydraulic bottle jack and assorted hand tools to be used by Building and Renovations classes to further their training, donated by Barbara Dyer, Wapakoneta, OH.

8. Memorandum of Understanding

Approve Memorandum of Understanding (2020-21 #3) addressing home visits for the 2020-21 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

VIII. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

IX. Executive Session (Motion 05-20-06)

Mr. Stechschulte moved and Mr. Hager seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment X, dismissal ____, discipline ____, promotion ____, demotion ____ or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;

- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:34 p.m. and reconvened at 7:53 p.m.

X. Adjournment (Motion 05-20-07)

Mr. Loescher moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Absent</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Todd Hager	<u>Yea</u>	Mr. Willie Sammetinger	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:54 p.m.