



October 2023

Administrative Updates

Nick Sammetinger

High School Principal

- Academic:
 - Several academic staff completed the Ohio Readiness Assessments with their students. This is a great way to collect data and alter their curriculum to accurately address student needs. These assessments directly reflect the Ohio End-of-Course Exams for their content area.
 - Mrs. Krites' English students are working on interview skills and resume writing.
 - This fall we have partnered with Bluffton University to host three of their students exploring the teaching profession and completing their methods courses. Our instructors working with these students are Michele Gibbs (Social Studies), Brian Clymer (Math), and Hannah Dickey (Math).
- Career Tech:
 - The Garden Café, run by our Culinary students, opens October 10. Hours are 10:30 a.m. to 12:30 p.m. on Tuesdays, Wednesdays, and Thursdays.
 - Construction Equipment Technology students have been working with ODOT on the I-75 ramp at Breese Road.
 - Carpentry students are learning about anchoring into concrete and framing walls using the 24x24 foundation located outside their lab.
 - Carpentry students attended the Carpenters Union open house in Rossford, OH.
 - Auto Tech and Auto Collision students attended Stoops Freightliner's open house/hiring event.
 - Staff from Reineke Family Dealerships have been meeting with our students regarding potential internships.
 - A lot of our career tech programs are completing their 10-hour OSHA certifications.
 - Electrical students will be participating in the construction of the first 3D-printed house in Ohio (near Buckland).
 - Our Fire/EMS program is offering to train students on campus on how to use fire extinguishers.
- Enrollment:
 - The 2024-25 enrollment application will be active online December 1.
 - Counselors will be making sophomore visits at the associate schools in November and December to give information about 411 Blast (January 26) and Apollo's application process.
 - Current enrollment:
 - On campus: 927
 - Satellites: 959
- Emergency Preparations:
 - There will be three staff A.L.I.C.E. trainings in October that will be scenario/simulation-based. They will be led by Michael Ward and SRO Troy Stevenson.
- Lila Whyman, Instructional Technology Specialist:
 - Assisted a number of parents with Schoology access.
 - Worked with students on technology issues, library/research needs and Canva group projects.
 - Assisted instructors/staff (HS & AE) with technology-related issues and/or projects.

- Set-up, troubleshooted, and/or updated various software programs including Read&Write text-to-speech and literacy software, LightSpeed, Schoology and STAR Math/ Reading.
- Miscellaneous:
 - Our annual Grandparents' Day was held on October 4. Students were able to show their grandparents their program and enjoy refreshments with them afterwards. We had a lot of great feedback and it was a huge success.
 - The 8th/9th grade Career Exploration Day was held on September 29. Approximately 1,200 8th/9th graders from our associate districts toured the building and explored our career tech programs to see what Apollo has to offer. Our H.S. students had to do one of the following that day: job shadow, complete a college visit, interview a business, or be on campus to assist their program instructor with the 8th/9th grade visit. Our H.S. students that were not on campus did an excellent job of getting out and exploring different career and educational opportunities.
- Pictured below:
 - Health Science students being taught how to use fire extinguishers by Fire/EMS students.
 - Construction Equipment students assisting ODOT at the I-75/Breese Road ramp.
 - 8th/9th grade students exploring the Cosmetology and Spa & Esthetics programs.



Tara Shepherd

Adult Education Director

- September 6 - Ohio Department of Higher Education ITAG Steering Committee meeting and workgroup
- September 7 – Chamber Women in Business Luncheon
- September 8 – ConneCT meeting at Vanguard-Sentinel
- September 11 – Northwest Ohio SUPER Rapids meeting
- September 21 – Area 8 Workforce Improvement Board Strategic Planning Meeting
- September 29 – Perkins V Fall Meeting

- We completed an Adult Ed. self-study for the Council on Occupation Education (COE) before the COE accreditation/audit team arrived. The team was on-site Oct. 9-12.
- Four electrical apprentices have completed their obligations and received Journeyman cards from the state of Ohio
- Early Childhood, Welding and Medical Assisting full-time programs have begun.
- Adult Ed. 5-year strategic planning is underway.

Dana Dukes-Norton/Allison Overholt

District Communications

- Staff Spiritwear
- Grandparents Day coordination - over 350 grandparents attended
- Social Media Management
- Website & Social Media Analytics: https://bit.ly/22_23SchoolYearAnalytics
- Photos, flyers, press releases
- Website updates and maintenance
- Coordinate AYS with Todd Walker
- MakerFest activities
- Uniform coordination
- Adult Education catalog, postcard and web updates
- Adult Education promotion
- Cafeteria
 - September students served:

Breakfast	836
Lunch	<u>13,430</u> (includes 1,242 meals served for Career Connection Day)
Total	14,266
- Grandparents' Day:



Nick Michel

Facility Manager

- We assisted the Oscar W. Larson Company with the installation of three FuelMaster units at each fueling station on campus. These units will help the district better manage our fuel dispensing.
- We replaced two AED units on campus because the old ones had exceeded their useful life cycle and were no longer supported by the manufacturer.
- Commercial Communications Inc. installed a 40 ft. antenna tower for the new handheld radios that we are purchasing.
- We installed approximately 35 bloodborne pathogen kits in classrooms throughout the district.
- In the Carpentry lab, we assembled 5 new workstation tables and then moved the air and electrical drops to accommodate the new workstations.

- AEB Technologies performed a calibration test on the CO and NO2 sensors located in the Auto Tech and Auto Collision labs. They all passed but one. They recommended replacing all of them as their life cycle is only six years and they were installed in 2014.
 - We completed 47 preventative maintenance tasks and 79 maintenance requests in the month of September.
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Matt Kentner

Technology Manager

- The quarterly phishing email test resulted in 21% of staff clicking on the malicious link.
- We assisted with installing the FuelMaster software.
- Apollo will serve as a fiber optic hub/ring for area schools for redundancy purposes per the request of NOACSC and TSC. New fibers have been activated and more network equipment will be installed in October.
- We worked with the high school admin. team to enforce the Bring Your Own Device (BYOD) policy.
- We supported events including Career Exploration Day, OSHA Training, and Health Science presentations.
- I attended the Allen County Tech Coordinators meeting at NOACSC on September 27.
- We attended ConneCT at Vanguard Sentinel in Tiffin to collaborate with other career centers.
- Tech Services completed 145 help tickets during September