

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
February 27, 2023**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, February 27, 2023, in the Board room of the Apollo Career Center. President Yvonne Marrs called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2023 – December 2025	Present
Mrs. Yvonne Marrs	Perry	January 2023 – December 2025	Present
Mr. Dan Marshman	Hardin Northern	January 2023 – December 2025	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2023 – December 2025	Present
Mr. Jeremy Scoles	Bluffton	January 2023 – December 2025	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2023 – December 2025	Present

III. Approval of Previous Minutes (Motion 02-23-01)

The Record of Proceedings for the Organizational and Regular meetings held on January 30, 2023, having been previously distributed, were found to be correct.

Mr. Fricke moved and Mr. Fleming seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	Yea _____	Mrs. Jackie Place	Yea _____
Mr. Spencer Clum	Yea _____	Mr. Jeremy Scoles	Yea _____
Mr. Ron Fleming	Yea _____	Mr. Brian Spallinger	Yea _____
Mr. Dennis Fricke	Yea _____	Mr. Ned Stechschulte	Yea _____
Mr. Dan Marshman	Yea _____	Mrs. Yvonne Marrs	Yea _____
Mr. Ron Mertz	Yea _____		

IV. Treasurer's Report (Motion 02-23-02)

Mr. Clum moved and Mr. Stechschulte seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank reconciliation and financial reports for January 2023.
2. All bills for January 2023 and confirm they are for a proper public purpose.
3. Investment ledger for January 2023.

B. Amounts and Rates Resolution

WHEREAS, this Board of Education, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2023; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its actions thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
AND COUNTY AUDITOR'S ESTIMATED TAX RATES
APOLLO JOINT VOCATIONAL SCHOOL DISTRICT
2022 PAY 2023 TAX YEAR**

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimated Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$ 4,754,782	\$ -	0.000	1.700
Bond Retirement	\$ 2,097,698			0.750
Classroom Facilities	\$ 446,974			0.190
Permanent Improvement	\$ 874,210			0.500
TOTAL	\$ 8,173,664	\$ -	0.000	3.140

SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
	Type of Levy	Original date levy passed	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy
Current Expense Levy	Continuing	6/8/1982	1.700	\$ 4,754,782
		Total	1.700	\$ 4,754,782

FUND			Rate to Be Levied	County Auditor's Estimate of Yield of Levy
BOND RETIREMENT & PERMANENT IMPROVEMENT				
Bond	30 Years	5/7/2013	0.28	\$ 769,156
Bond	30 Years	5/7/2013	0.48	\$ 1,328,542
Permanent Improvement Levy	Continuing	11/8/2005	0.50	\$ 874,210
Classroom Facility	10 Years	11/8/2022	0.19	\$ 446,974
		Total	1.44	\$ 3,418,882

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Allen County.

C. Other Financial Activities

1. Approve the creation of the FY23 ARP Homeless Targeted Support Grant (507-9924) and the associated expenditures made from the grant, received from the U.S. Department of Education in the amount of \$16,500.

2. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2231183, Northwest State Community College, 11/29/22, \$20,000
 - PO #2231507, Garmann Miller & Associates, 2/10/23, \$49,900
 - PO #2231495, Atlantic Emergency Solutions, Inc, 2/8/23, \$5,000
3. Approve the five-year depository agreement with Premier Bank effective March 17, 2023, through March 16, 2028.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

V. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 02-23-03)

Mr. Stechschulte moved and Mr. Carpenter seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education.

1. Resignation

- a. Accept the resignation of Darrell Nichols (6 months), Maintenance Assistant, effective at the end of the work day February 23, 2023.

2. Certified

- a. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as adopted by the Board of Education on August 29, 2022:
 - Stephanie Dilsaver
 - Jason Luedeke
- b. Hire the following high school substitute(s) for the 2022-23 school year, days as assigned and worked, at \$110 per day:
 - Matthew Martini
 - Kristina Messer-Pohl (effective February 15, 2023)
 - Stacie Shine

3. Classified

- a. Hire Janet Kinzer as a part-time cafeteria worker for FY 2023, hours as assigned and worked at \$13 per hour, effective February 13, 2023.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

B. New Business (Motion 02-23-04)

Mrs. Place moved and Mr. Clum seconded the adoption of the following motions:

1. **Master Calendar**

Adopt the Apollo Master Calendar for 2023-24.

2. **BCI and FBI Background Fees – Classified Staff and Regular Certified Staff**

Approve payment of FBI criminal background check renewals (five-year cycles) for all Apollo classified employees and regular certified staff for the 2023-24 school year and give discretionary authority to the Superintendent for any exceptions for BCI and FBI background checks.

3. **Student Handbook Amendment**

Approve an amendment to the high school student handbook, as presented.

4. **Resolution Retaining Construction Attorney for Construction Project**

WHEREAS, the Board of Education of the Apollo Career Center Joint Vocational School District (Board of Education), Counties of Allen, Auglaize, Hardin, Hancock, Putnam and Van Wert, Ohio, is undertaking a Construction Project;

WHEREAS, the Board of Education has determined the need to retain a construction attorney for the Project to assist and be on call for when requested by the Superintendent and Treasurer;

NOW, THEREFORE, BE IT RESOLVED, that after careful consideration and evaluation of the information before it:

Section 1. This Board of Education retains the law firm of Bricker & Eckler LLP to provide construction attorney services for the Project in accordance with the terms and conditions of the engagement letter that is on file with this Board of Education. The Treasurer is hereby authorized to sign the engagement letter on behalf of this Board of Education.

Section 2. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption.

5. **Donation**

Accept 2,500 pounds of scrap shear steel to be used by Welding & Fabrication students to further their training, donated by Crown Equipment Corp., New Bremen, OH.

6. **Board Policy**

Adopt the following revised policy as proposed by OSBA Policy Service and recommended by the superintendent:

- BDDA (Notification of Meetings)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

VI. Reports and Information

- A. Program Report – Toby Prinsen (school-to-work and an equipment expenditure)
- B. Board of Education
- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

VII. Adjournment (Motion 02-23-05)

Mr. Fleming moved and Mr. Mertz seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Jeremy Scoles	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mr. Dan Marshman	<u>Yea</u>	Mrs. Yvonne Marrs	<u>Yea</u>
Mr. Ron Mertz	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:39 p.m.