

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
September 26, 2022**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, September 26, 2022, in the Board Room of the Apollo Career Center. President Ned Stechschulte called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 09-22-01)**

Approve the Record of Proceedings for the Regular meeting held on August 29, 2022, having been previously distributed, were found to be correct.

Mr. Fricke moved and Mr. Fleming seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**V. Treasurer's Report (Motion 09-22-02)**

Mrs. Place moved and Mr. Mertz seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for August 2022.
2. All bills for August 2022 and confirm they are for a proper public purpose.

3. Investment Ledger for August 2022.

**B. Other Financial Activities**

1. Approve the creation of the Governor’s Emergency Education Relief Fund (GEERS I) Additional Grant (508-9924) and the associated expenditures made from the grant, received from the Ohio Department of Education in the amount of \$27,648.73.
2. Approve the creation of the BWC HVAC Grant (499-9926) and the associated expenditures made from the grant, received from the Ohio Bureau of Workers’ Compensation in the amount of \$12,279.24.
3. Approve the creation of the Public Safety Building Fund (003-9923) for the construction of the Public Safety building funded by Ohio Capitalization Budget award (\$2,500,000), Local/LFT Building Fund, Permanent Improvement Fund and General Fund.
4. Approve the following Then and Now purchase order(s) over \$3,000:
  - PO #2230728, OACTS, 9/7/22, \$8,250
5. Approve the FY 2023 Permanent Appropriations.
6. Approve the FY 2023 high school activity budgets for the following:

<b>Fund</b>	<b>SCC</b>	<b>Description</b>
200	9241	Culinary Arts (CA)
200	9242	Early Childhood Education (ECE)
200	9269	HVAC
200	9270	Electrical Systems Technology (EST)
200	9271	Fire/EMS Technology (FET)
200	9272	Advanced Mfg. Careers (AMC)
200	9273	Computer Info. Support (CIS)
200	9274	Multimedia Technology (MT)
200	9275	Career Based Intervention (CBI)
200	9276	Construction Equip. Technology (CET)
200	9277	Welding (WLD)
200	9279	Print & Graphics (PG)
200	9280	Student Competitions – Admin.
200	9281	Automotive Collision Technology (ACT)
200	9282	Automotive Technology (AT)
200	9283	Building & Renovations (BDR)
200	9285	Carpentry (CRP)
200	9286	Cosmetology (COS)
200	9287	Health Science (HS)
200	9288	Sports Fitness & Exercise Science (SES)
200	9289	Robotics/CNC Technology (RCT)
200	9290	Yearbook
200	9300	Fusion
200	9310	Prom
200	9311	Craft Show
200	9312	Apollo PEACE

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		<u>Yea</u>

#### VI. **Executive Session (Motion 09-22-03)**

Mr. Fricke moved and Mr. Clum seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment \_\_\_\_, dismissal \_\_\_\_, discipline X, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_ of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:08 p.m. and reconvened at 7:18 p.m.

#### VII. **New and Recommended Matters**

##### A. **Personnel: Contract Action, Salary Notices, and Authorization (Motion 09-22-04)**

Mr. Fruchey moved and Mr. Fleming seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

##### 1. **Resignations**

- a. Accept the resignation of Abigail Fisk (2 years), high school teaching assistant, effective at the end of the work day on September 20, 2022.

- b. Accept the resignation of Colette Knutzen (9 years), high school intervention specialist, effective at the end of the current contract year, for the purposes of retirement.
- c. Accept the resignation of Alexandra Myers, effective September 23, 2022.

**2. Certified**

- a. Approve additional compensation for the following instructor(s) per Article 18 of the AEA Collective Bargaining Agreement for the 2022-23 school year:

<b>Name</b>	<b>Additional Compensation</b>
Yvonne Smith	\$2,000 for teaching in two or more core academic areas of certification. (dual certified)

- b. Approve the following FY 2023 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

<b>Activity</b>	<b>Staff Member</b>	<b>Amount</b>
CDL	Will Hedges	\$500
CDL	Chris Washam	\$500
Craft Show	Brittany Roof	\$1,000
Yearbook	Darla Krites	\$1,750

- c. Hire Hannah Davis as a high school ESOL tutor for FY 2023, hours as assigned and worked up to three hours per week at \$30 per hour, effective August 31, 2022.
- d. Approve stipends for the following instructor(s) for their Apollo mentorship role(s) during the 2022-23 school year:

<b>Mentor</b>	<b>Year</b>	<b>Amount</b>	<b>New Teacher</b>
Lisa Brackney	1	\$350	Anthony Sheipline

- e. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as adopted by the Board of Education on August 29, 2022:
  - Judith Bailey (effective September 21, 2022)
  - Evan Hooker (effective August 23, 2022)
  - Deanna Alvarado
  - Brandi Leopold (effective September 12, 2022)
  - Noah Settlege
  - Tasha Sheipline
  - Harold Siler
- f. Hire the following high school substitute teacher(s) for the 2022-23 school year, days as assigned and worked, at \$110 per day:
  - Judith Hedges
  - Constance Kimmey

**3. Classified**

- a. Hire the following as part-time bus drivers for FY 2023, hours as assigned and worked at \$20 per hour:

- Laura Foust
  - Kathy Thompson
  - Kevin Thorne
- b. Hire the following as substitute custodians for FY 2023, hours as assigned and worked at \$15 per hour:
- James Martin
  - Kevin Shook

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**B. New Business (Motion 09-22-05)**

Mr. Clum moved and Mrs. Place seconded the adoption of the following motions:

**1. Donations**

- a. Accept venipuncture collection tubes and holders, blood culture bottles and medical gloves to be used by Allied Health students to further their training, donated by Jeff Van Fossen, Johnstown, OH.
- b. Accept venipuncture collection tubes to be used by Allied Health students to further their training, donated by Pathology Laboratories, Inc., Lima, OH.
- c. Accept venipuncture collection tubes to be used by Allied Health students to further their training, donated by New Vision Medical Laboratories, Lima, OH.
- d. Accept an Ender 5 Plus 3d printer and filament to be used by Robotics/CNC Technologies students to further their training, donated by Andrew Stern, Anna, OH.

**2. Board Policies**

Adopt the following new and revised policies as proposed by OSBA Policy Service and recommended by the superintendent:

EBC    Emergency Management and Safety Plans  
 IGAC   Teaching About Religion

**3. VHE Health Insurance Premiums**

Set the Variable Hour Employee (VHE) health insurance premium rate at 25% of the total premium for all single plans and 35% of the total premium for all family plans offered.

**4. Agreement**

Approve the settlement agreement between Barbara Heffner and Apollo Career Center as presented.

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**VIII. Reports and Information**

- A. Program Report – Rod Wise/Building & Renovations
- B. Board of Education
- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

**IX. Adjournment (Motion 09-22-06)**

Mr. Mertz moved and Mr. Clum seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:55 p.m.