

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
May 26, 2022**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Thursday, May 26, 2022, in the Board Room of the Apollo Career Center. President Ned Stechschulte called the meeting to order at 7:03 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Absent
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

III. Hearing of the Public

- Martha Rothey, Ohio School Boards Association Northwest Regional Manager

IV. Approval of Previous Minutes (Motion 05-22-01)

Approve the Record of Proceedings for the Regular meeting held on April 27, 2022, having been previously distributed, were found to be correct.

Mr. Mertz moved and Mr. Clum seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Abstained</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. Treasurer's Report (Motion 05-22-02)

Mrs. Place moved and Mrs. Marrs seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for April 2022.

2. All bills for April 2022 and confirm they are for a proper public purpose.
3. Investment Ledger for April 2022.

B. Other Financial Activities

1. Approve an advance from the General Fund (001-0000) to the Renovation House Project Fund (011-9918) for \$25,000.
2. Approve the May 2022 update of the Five-Year Forecast.
3. Approve the creation of the following COVID-19 pandemic relief funds, and the associated expenditures made from the funds, received from U.S. Dept. of Agriculture:
 - Food Service – Pandemic EBT (006-9921), \$614
 - Food Service – Supply Chain Assistance (006-9922), \$33,341.16
4. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2221524, Shawnee Township Police, 1/19/22, \$24,000
 - PO #2222367, AspirEDU, Inc., 5/13/22, \$3,045
 - PO #2222413, DNC Hydraulics, LLC, 5/20/22, \$7,075.73

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 05-22-03)

Mr. Fricke moved and Mr. Fruchey seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignation of Gideon Fisher (4 years), Multimedia instructor, effective at the end of the current contract year.
- b. Accept the resignation of Diana Sperling (5 years), English teacher, effective at the end of the current contract year.

2. Certified

- a. Approve Michael Shane Allemeier to work on HVAC program development for no more than 5 days at \$200 per day.
- b. Rescind Emily Hamric’s resignation approved by the Board of Education on March 28, 2022.
- c. Hire Alecia Dunn as English teacher on Salary Schedule A-1, on a 1-year contract, effective FY 2023.

- d. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:
- Logan Brown
 - Nyla Cannon
 - Sarah Prinsen
 - Jeff Swoveland (effective May 25, 2022)
- e. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 27, 2022:
- Logan Brown
 - Nyla Cannon
 - Sarah Prinsen
 - Jeff Swoveland
- f. Hire Matt Pauff, Business Education instructor, for the 2022-23 school year, on the Perry salary schedule and fringe benefits per Memorandum of Understanding (2022-23 #1), following the Perry school calendar.
- g. Hire Karen Falk, Family & Consumer Science instructor, for the 2022-23 school year, on the Bluffton salary schedule and fringe benefits per Memorandum of Understanding (2023-23 #2), following the Bluffton school calendar.
- h. Hire Lila Whyman as a part-time Instructional Technology Specialist, up to 28 hours per week at \$27 per hour, for FY 2023.
- i. Hire Jodi Wireman and Jessica Hoehn as Aspire Coordinators, hours as assigned and worked at \$33 per hour, effective July 1, 2022.
- j. Issue Certified Salary Notices for the 2022-23 School Year (Continuing Contracts)

Name	Base Schedule	Extended Days
Matt Amstutz	C-25	
Jody Benda	D-14	
Todd Boblitt	D-23	
Jamie Buell	D-26	25
Kelly Clifford	D-34	
Brian Clymer	D-34	
Hannah Dickey	D-20	
Sheryl Diglia	D-34	5
Stephanie Hemmelgarn	D-19	
Jay Herbst	D-16	
Sherli Holbrook	D-20	
Darla Krites	D-33	
Keisha Larimore	D-18	
Marnie Lowden	D-30	
Kevin O'Rear	D-19	
Julie Pitts	D-19	
Patrick Prichard	D-29	5
Carrie Prince	D-34	
Keith Rambin	B-34	

Melissa Roll	D-24	
Tasha Sheipline	D-28	
Yvonne Smith	B-33	
Kristie Solomon	D-25	25
Carolyn Stein	D-29	
Leigh Taylor	D-11	

- k. Issue new Continuing Contract(s) effective with the 2022-23 School Year

Name	Base Schedule	Extended Days
Brock Yingling	D-13	

- l. Issue Two-Year Teaching Contracts
(Year 1 of a 2-year contract July 1, 2022 – June 30, 2024)

Name	Base Schedule	Extended Days
Lisa Brackney	D-30	35
Megan Conner	B-16	
Steve Conner	B-29	
Mike Diglia	B-34	
Jennifer Dyer	C-26	
Patricia Floro	C-18	
Darin Grimm	C-34	
Colette Knutzen	D-14	
Alan Pollock	B-34	
Jessica Sanders ☒	B-12	
Christopher Washam ☒	B-14	

☒ Moving from a limited 1-year contract to a 2-year contract effective FY23

- m. Issue Certified Salary Notices for 2022-23 School Year
(Year 2 of a 2-year contract July 1, 2021– June 30, 2023)

Name	Base Schedule	Extended Days
Ann Benfield	A-28	
Linda Brown	D-19	
Angie Carver	B-9	
Mike Dicke	B-15	
Joy Mendez	A-12	
Lynne Nagel	B-15	
James Nickles	B-15	
Natalie Stuttler	D-10	
Mark Sweigart	B-24	
Ryan Taylor	C-16	
Greg Zumberger	D-9	25

- n. Issue Limited One-Year Teaching Contracts
(July 1, 2022 – June 30, 2023)

Name	Base Schedule	Extended Days
Michael Shane Allemeier	A-10	
Hailey Diana	A-1	
Nicholas Ebbing	A-11	
Emily Hamric	D-7	
William Hedges	A-13	
Ashleigh Hodosko	D-8	
David Howard	B-9	15
Charlotte Howbert	A-11	
Shelby Kiene	C-9	
Jared Lutz	A-11	
Michele Magoteaux	A-3	
Roger Mathews	A-13	
Courtney Meyers	D-9	
Lucas Nagel	A-12	
Tiffany Randall	B-12	
Ashley Rozell	D-11	
Anthony Sheipline	A-10	
Ron Silbaugh	A-9	30
Kaitlyn Stechschulte	A-1	
Randy Wells	A-13	
Rod Wise	*B-31	
Amy Yahl	D-11	

* Retire/Rehire

- o. Approve the following FY 2023 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

Activity	Teacher	Amount
Club Advisors		
FCCLA	Carrie Prince	\$ 1,000
HOSA 1	Jody Benda	\$ 333
HOSA 2	Megan Conner	\$ 333
HOSA 3	Ashley Rozell	\$ 333
Prom	Sherli Holbrook	\$ 500
SkillsUSA 1	Tasha Sheipline	\$ 1,000
SkillsUSA 2	Toby Prinsen	\$ 1,000
Fusion 1	Jamie Buell	\$ 584
Fusion 2	Mallory Cox-Eley	\$ 584
Fusion 3	Crystal Pyles	\$ 584
NTHS	Tasha Sheipline	\$ 500

- p. Substitute Teachers for 2022-23 School Year

Hire the following substitute high school teachers for the 2022-23 school year, days as assigned and worked, at \$110 per day:

Terry Bailey
Kevin Bellman
Alisa Bendele
Frank Crea
Bennie Dempsey
Steve Downey
Tricia Garcia
Michael Gegel
Shelly Grimm
Charles Hefner
Nicole Horvath
Krista Jones
Kristina Kidd

Kelly Knutzen
Tabatha Koetter
Rick Lee
Ralph (JR) Long Jr.
David Lowery
Jared Lutz
Amanda Moonen
Michael O'Connor
Jeffrey Orphal
Crystal Plumpe
Katelyn Pownell
Randy Prince
Karen Quatman

Robert Rowland
Karen Semple
Marlena Schaaf
Rick Shields
Anthony Shepline
Jacob Shook
Eric Snapp
Diane Stennett
Mark Thomas
Lindsey Wagner
Hope White
DanQuis Woods

- q. Approve a Memorandum of Understanding (2022-23 #3) with the Apollo Education Association as presented.

3. **Classified**

- a. Hire Lydia Brigham as a summer 2022 student technology worker, hours as assigned and worked at \$12 per hour, effective June 6, 2022.
- b. Hire the following custodial substitutes and part-time maintenance workers for summer 2022 and as needed for FY 2023, hours as assigned and worked, at \$15 per hour:
- Mike Dicke
 - Alexa Lambert
 - Lauren Snider
 - Madison Snider
- c. Hire Lila Whyman as summer 2022 technology help, hours as assigned and worked at \$22 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. **New Business (Motion 05-22-04)**

Mr. Fruchey moved and Mrs. Place seconded the adoption of the following motions:

1. **Summer School Fees**

Set the 2022 summer school fees at \$120 per course for resident and non-resident students. Students attending Apollo for the 2022-23 school year will have the fees waived.

2. **On-Campus Student Activity Dues 2022-23**

Adopt student activity dues of \$35 for on-campus students for the 2022-23 school year.

3. **Donation**

Accept a Dorsey Optical Comparator to be used by the Robotics/CNC Technology students to further their training, donated by Crown Equipment Corp., New Bremen, OH.

4. **Programs Eligible for Financial Aid**

Approve the FY 2023 Adult Education programs eligible for financial aid, as listed:

**Apollo Career Center Adult Education
FY23 Cost Breakdown**

Program (Pell & Federal Loan eligible)	Clock Hours	Tuition	Books & Supplies	Full Cost FY22
Basic Police Academy	800	\$5,800	\$700	\$6,500
Dental Assistant	900	\$8,950	\$1,150	\$10,100
Early Childhood Education	600	\$3,448	\$552	\$4,000
Esthetician	600	\$3,380	\$570	\$3,950
Industrial Maintenance Technician	648	\$8,016	\$1,734	\$9,750
Licensed Practical Nurse	1376	\$11,860	\$2,040	\$13,900
Medical Assistant	900	\$10,326	\$1,474	\$11,800
Spa Technology	800	\$4,560	\$690	\$5,250
Welding -Fabrication Concepts and Plate	696	\$10,810	\$610	\$11,420
Welding -Structural Plate and Pipe	768	\$11,910	\$610	\$12,520

= updated from last year

5. **Out-of-State Travel**

- a. Approve out-of-state travel for Toby Prinsen, Tasha Shepline, Brock Yingling, and 4 students to attend the SkillsUSA National Leadership & Skills Conference in Atlanta, GA, June 20-25, 2022.
- b. Approve out-of-state travel for Jeff Orphal and Graeme Bockrath to attend the CoAEMSP ACCREDITCON Conference in Louisville, KY, June 1-2, 2022.

6. **F.A.S.T. Agreement 2022-23**

Approve the agreement between Apollo Career Center and the Functional Accelerated Sports Training (F.A.S.T.) facility located at 3477 S. Dixie Hwy., Lima, OH, to conduct labs for the Sports Fitness and Exercise Science program during the 2022-23 school year, effective August 1, 2022, through May 31, 2023, as presented.

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

C. **Levy Renewal Resolution (Motion 05-22-05)**

Mr. Mertz moved the adoption of the following resolution:

**APOLLO CAREER CENTER JOINT VOCATIONAL SCHOOL DISTRICT
RESOLUTION NO. 05-22-07**

**RESOLUTION DECLARING IT NECESSARY TO LEVY A RENEWAL TAX AND REQUESTING THE
COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION WITH A PROPOSED TAX LEVY**

WHEREAS, the electors of the Apollo Career Center Joint Vocational School District approved a .19 mill levy at the May 7, 2013 election for a period of ten (10) years, for the purpose of enlarging, improving and rebuilding buildings, including maintenance of classroom facilities; and

WHEREAS, the authority to levy that tax, authorized by this Board of Education on June 11, 2013, expires with the levy to be made on the 2022 tax list and duplicate for collection in calendar year 2023, and in order to provide for the collection of the tax revenues for that purpose without interruption, this Board of Education finds it necessary to renew all of the existing levy for ten (10) years.

BE IT RESOLVED by the Board of Education of the Apollo Career Center Joint Vocational School District (herein the "Board of Education" and the "School District").

SECTION 1. That it is hereby declared that the amount of taxes which may be raised in this School District within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District.

SECTION 2. That pursuant to the provisions of Section 3311.21 of the Ohio Revised Code, it is necessary that a renewal tax be levied in excess of the ten-mill limitation on the entire territory of the School District, for the benefit of this School District, for the purpose of enlarging, improving and rebuilding buildings, including maintenance of classroom facilities at a rate not exceeding nineteen-hundredths (0.19) mills for each one dollar (\$1.00) of valuation for a period of ten years, commencing tax year 2023, collection year 2024.

SECTION 3. That the question of the adoption of said renewal tax levy shall be submitted to the electors of the entire territory of the School District at the election to be held on November 8, 2022. If approved by the electors, said tax levy shall first be placed upon the 2023 tax list and duplicate, for first collection in calendar year 2024.

SECTION 4. That pursuant to Section 5705.03 of the Ohio Revised Code, the County Auditor is hereby requested to certify to this Board of Education the total current tax valuation of this School District and the dollar amount of revenue that would be generated by the number of mills specified in Section 2 hereof, and the Treasurer of this Board of Education be and is hereby directed to certify forthwith a copy of this resolution to the Allen County Auditor so that said County Auditor may certify such matters in accordance with Section 5705.03 of the Ohio Revised Code.

SECTION 5. It is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Education adopted in accordance therewith.

Mr. Fricke seconded the motion, and the roll being called upon the question of adoption of the resolution the vote resulted as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Absent</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mr. Fleming entered at 7:32 p.m.

VII. Reports and Information

- A. Program Report – Automotive Technology students
- B. Board of Education
- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

VIII. Adjournment (Motion 05-22-06)

Mr. Fricke moved and Mr. Clum seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:47 p.m.