

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
April 27, 2022**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Wednesday, April 27, 2022, in the Board Room of the Apollo Career Center. President Ned Stechschulte called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Absent
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 04-22-01)

Approve the Record of Proceedings for the Regular meeting held on March 28, 2022, having been previously distributed, were found to be correct.

Mr. Fleming moved and Mr. Fruchey seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	Yea _____	Mr. Dan Marshman	Yea _____
Mr. Spencer Clum	Yea _____	Mr. Ron Mertz	Yea _____
Mr. Ron Fleming	Yea _____	Mrs. Jackie Place	Yea _____
Mr. Dennis Fricke	Absent _____	Mr. Brian Spallinger	Yea _____
Mr. Brad Fruchey	Yea _____	Mr. Ned Stechschulte	Yea _____
Mrs. Yvonne Marrs	Yea _____		

V. Treasurer’s Report (Motion 04-22-02)

Mrs. Place moved and Mrs. Marrs seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for March 2022.

2. All bills for March 2022 and confirm they are for a proper public purpose.
3. Investment Ledger for March 2022.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2220017, AEP, 7/1/21, \$225,000
 - PO #2220894, UnitedLex, 9/24/21, \$28,000
 - PO #2221981, Tom Ahl Buick GMC Inc., 3/25/22, \$21,252
 - PO #2222063, Sutphen Towers, Inc., 4/12/22, \$49,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 04-22-03)

Mr. Mertz moved and Mr. Fleming seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignation of Jacob Tooley (6 years), English teacher, effective at the end of the current contract year.
- b. Accept the resignation of Chloe Callow (2 years), Agribusiness/Agricultural Science instructor (Elida satellite), effective at the end of the current contract year.
- c. Accept the resignation of Mike DuBois (31 years), math teacher, effective at the end of the current contract year for the purposes of retirement.

2. Administrative

- a. Hire Michael Ward as High School Assistant Principal on Step 3 of the FY 2023 Administrative Salary Schedule, on a 2-year contract effective July 1, 2022.

3. Supplemental Assignments Compensation FY 2023

- a. Authorize the Superintendent to contract with all regular contract staff for periodic supplemental assignments, including, but not limited to emergencies, repairs, special projects and technology help desk at \$22 per hour; company-specific customized instruction, instructional improvement and other mission-specific work at \$25 per hour, or \$150 per day.

4. **Adult Education Part-time Employee Pay Rates FY 2023**

Position	Pay Rate
Adult Ed. Instructor in Training Fire Test Skills Ratio Proctor (computerized) (non-certified) Proctor for <i>all</i> computerized testing <i>except</i> WorkKeys (non-certified) Public Safety Maintenance (non-certified) Public Safety Ratio Instructor	\$15/hour
Aspire Data Entry (non-certified)	\$16/hour
Machine Shop Assistant (non-certified) NR Test Skills Proctor (Second Lead) Public Safety Instructor (Second Lead) Second Lead Instructor	\$17/hour
Driver's Education Instructor	\$20/hour
CPR Instructor Instructor for courses non-reimbursable by ODE (i.e. Special Interest)	\$22/hour
ADP Instructor Forklift Instructor (Truck Driving) Instructor for reimbursable courses Learning Lab Instructor NR Test Skills Proctor (Lead) Public Safety Instructor (Lead) WorkKeys Test Proctor (non-certified)	\$23/hour
Aspire Instructor	\$24/hour
Instructor performing program coordination duties	\$25/hour
Motorcycle Instructor performing repairs and retests	\$26/hour
Apprentice/Customized Industry Instructor CWI Test Proctor Registered Nurse teaching STNA, I.V. Therapy and LPN courses Hourly Program Manager	\$30/hour
General Dynamics Customized Training LPN Lead Instructor	\$33/hour
Motorcycle Instructor	\$442 per Basic Motorcycle Riders Course
Individual successfully completing the 86 hour CDL Instructor Training Program and then employed by Apollo	Additional \$100 per pay for the first four pays

5. **Certified**

- a. Hire Hailey Diana as English teacher on Salary Schedule A-1, on a 1-year contract, effective FY 2023.
- b. Hire Courtney Meyers as Intervention Specialist, on a 1-year contract, effective FY 2023. Placement on the salary schedule pending records.
- c. Hire Shelby Kiene as Intervention Specialist, on a 1-year contract, effective FY 2023. Placement on the salary schedule pending records.
- d. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:

Jacob Bice

Joshua May

Richard Reaver

- e. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as presented above:

Natalie Adams	James Fast	Alexis Kline
Curtis Aldrich	Patricia Fast	Eric Koeller
Michael Allemeier	Sara Feldner	Margaret Kohls
Shawn Allgire	Joseph Fenimore	Sarah Landwehr
James Augsburger	Mark Figert	Rick Lee
Kevin Bellman	Jennifer Flinn	Ralph Long Jr.
Brian Berheide	Allen Floro	Ralph Long Sr.
Jacob Bice	Patricia Floro	David Lowery
Tom Bickford	Denise Foltz	Gregory Lowry
John Bishop	Brent Forsthoefel	J. Scott Lucas
Graeme Bockrath	William Foster	Jared Lutz
Lainey Bowen	Dennis Foxvog	Bryan Lynch
Jason Bowers	Nick Frena	Richard Macpherson
David Boyles	Micah French	Dode Makley
Denny Brackney	Roger Fuerst	Brooks Mason
Cory Branscum	Paul Gannon	Joshua May
David Briem	Jennifer Ganson-Bowman	Edward McCune
Emily Brodman	Todd Gardner	David McDaniel
Patricia Brown	Eugina Garrett	Matthew McDougall
Wayne Bruening	Daniel Garza Jr	Austin McIntosh
Tammy Burkholder	Walter George	Ernst Menchini
Weeba Bylsma	Kenneth Gray	Joy Mendez
Laurie Camper	Nathan Hampton	Abigail Michael
Joseph Carl	Austin Hardin	Eldon Miller
Gary Cearns	Michael Hayden	Aaron Montgomery
Rosalie Cleland	Marsha Hefner	Russell Moorman
Gerald Cline Jr	Josef Hetzel	Devin Morning
Nicole Coleman	Aimee Hickey	Michael Mox
Douglas Corwin	Curtis Hile	Alexandra Myers
Christopher (John) Craft	Donald Hinkle Jr	Lucas Nagel
Corinne Craft	Jessica Hoehn	Ruth Nichols
Christopher Cummings	Cheryl Holbrook	Jeff Orphal
Chad Cupples	Norene Holmes	Justin Orphal
Hannah Davis	Perry Hopkins	David Owen
Heather Dawson	Charlotte Howbert	David Parker
Michael Dicke	Candace Jarvis	Joseph Payne
Lorena Gail Dodds	Jenny Johnides	Zachary Perigo
Matthew Douglass	Daren Johnson	Paige Peterson
Steven Downey	Ryan Johnson	Crystal Plumpe
Mike DuBois	Cindy Jones	Alan Pollock
Jennifer Dyer	Kristie Jones	Carrie Prince
Denise Early-Foltz	Ronald Joseph	Emily Prinsen
Nicholas Ebbing	Cindy Kaufman	Kayce Prinsen
Terri Edwards	Jane Keirns	Levi Probst
Sharon Eilerman	Tom Kennedy	Karen Quatman
Steven Elshoff	John Kerner	Aaron Ralston
Mandie Erford	Patricia Kesner	Tiffany Randall
Mark Ernst	Anthony Kilburn	Brooke Rasneor
Thomas Ernst	Dave Kimmert	Richard Reaver
Wendy Fannin	M. Michelle Klaus	Holly Recker

Jason Reel	Sarah Smith	Christopher Warnecke
Jason Reynolds	Eric Snapp	Joshua Warnecke
Brenda Ricker	Jason Snyder	Robert Warren
Michelle Robinson	Kenneth Snyder	Cecil Warriner
Aaron Rode	Heather Sosby	Pam Weippert
Robert Rowland	William Starr	Randy Wells
Lisa Ruble	Steve Stechschulte Sr.	Daniel Weyranch
Jessica Sanders	Roger Steinbrunner	Christopher Widener
Diane Schoonover	Frank Strack	Jerrod Widener
Michael Seiner	Allen Strunk	Robert Widener
John Shawver	Jacob Sutton	Allison Williamson
Anthony Sheipline	Jennifer Swanger	Jodi Wireman
Tara Shepherd	Steven Sykes	Samuel Wireman
Jacob Shook	Mark Thomas	Debra Workman
Ronald Silbaugh Jr.	Aricka Thompson	William Wortman
Judi Skonieczny	Kimberly Vedrode	Amy Yahl
Sherri Slechter	Amanda Walter	Brock Yingling
Beau Smith	Janelle Walters	Ryan Young

6. **Classified**

- a. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:

Cody Burgess

- b. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2023, hours as assigned and worked, per hourly rates as presented above:

Emily Brodman	Carol Kleffner	Jackie Mitchell
Cody Burgess	Rick Lee	Kayce Prinsen
Kacie Green	Ralph Long Sr.	Hunter Stombaugh

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. **Certified (Satellite Instructor) (Motion 04-22-04)**

Mr. Clum moved and Mrs. Place seconded the motion to hire Kaitlyn Stechschulte as Family & Consumer Science instructor (Columbus Grove satellite) on Salary Schedule A-1, on a 1-year contract, effective FY 2023.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Abstained</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

C. Non-Bargaining Staff Salary Schedules and Employment Policies (Motion 04-22-05)

Mr. Fruchey moved and Mr. Fleming seconded the approval of the Employment Policies for Non-Bargaining Unit Employees and the FY23 – FY25 salary schedules for administrators, classified staff and all other non-bargaining unit employees as presented and recommended by the Superintendent and Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

D. New Business (Motion 04-22-06)

Mr. Clum moved and Mr. Carpenter seconded the adoption of the following motions:

1. Satellite Programs 2022-23

Approve Satellite Program Standards & Maintenance Agreements for the 2022-23 school year, as listed below and presented.

Bath	Career Based Intervention
Bluffton	Career Based Intervention Family & Consumer Science Project Lead The Way
Columbus Grove	Family & Consumer Science
Elida	Agribusiness/Agricultural Science Building & Property Maintenance Construction Foundations Family & Consumer Science
Perry	Business Education Family & Consumer Science
Shawnee	Culinary Arts Wood Technology/Carpentry
Wapakoneta	Manufacturing Technologies

2. Out-of-State Travel

Approve out-of-state travel for Jody Benda, Ashley Rozell, and two Sports & Exercise Science students to attend the HOSA International Leadership Conference in Nashville, TN, June 21-26, 2022.

3. **Business Advisory Council**

Approve the Business Advisory Council Joint Statement as presented.

4. **Memorandums of Understanding**

Approve Memorandums of Understanding with the Apollo Education Association (AEA) for the 2022-23 school year as presented:

- MOU 2022-23 (#1) Perry Satellite Business Education Instructor
- MOU 2022-23 (#2) Bluffton Satellite Family & Consumer Science Instructor

5. **Bus and Van Driver Physicals**

Appoint doctors at Harness Health Partners (formerly St. Rita's Occupational Health) as providers for physical examinations for Apollo school bus and van drivers, as required per Ohio Administrative Code 3301-83-07, for the 2022-23 school year.

6. **2022 Student Scholarships**

Approve awarding the following 2022 High School Student Scholarships and Awards:

- D.W. Miller Award for Outstanding Craftsmanship \$100
- D.W. Miller Award \$250
- Tyler Lane Memorial Scholarship \$250
- Charles Hankish Jr./Student Citizen of the Year \$300
- Superintendent Scholarship \$500
- Board of Education Scholarship \$500
- Scott Coffey Memorial Scholarship \$500
- Wanda Smith Memorial Scholarship \$500
- Greg Bukowski Scholarship \$500
- Apollo Education Association Scholarship \$500
- Outstanding Program Student Awards (22) \$500 each
- Mark Coomer Memorial Bass Classic Grant (2) \$500 each
- Nutrien \$1,000
- Premier Bank \$1,000
- Crown Equipment Corporation \$1,000
- Garmann/Miller & Associates Academic Scholarship \$1,000
- Smith-Boughan Mechanical \$1,000
- Randall Bearings, Inc. \$1,000
- Rockhold Family Leadership Scholarship \$1,000
- Ohio Association of School Business Officials \$1,000
- Gene Haas Scholarship (2) \$1,000 each
- Christian Neff Memorial Scholarship (2) \$3,000 each
- Golden Hammer Award

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VII. Reports and Information

- A. Program Report – Dana Dukes-Norton/District Communications Manager
- B. Board of Education
- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

VIII. Adjournment (Motion 04-22-07)

Mr. Fleming moved and Mr. Fruchey seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:43 p.m.