



**April 2022**

## ***Administrative Updates***

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### **Tara Shepherd**

#### ***Adult Education Director***

- On March 29, Apollo hosted a Perkins CLNA partnership meeting. Directors from Vantage, Four County, Penta, and Sentinel career centers attended.
  - LPN is going strong with the August class is in 4th SPS with 16 students, and they will start precepting in May. The March class is in 1st SPS with 27 students at midterms and the part-time January class is in 1st SPS with 18 students.
  - Welding had a large March class start with 17 students enrolled. Six students from the September class will finish this summer.
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### **Bruce Johnson**

#### ***Assistant High School Principal***

- Interviews for instructors for the new HVAC and the Columbus Grove Family & Consumer Science programs were completed.
- Observations continue.
- Brayden Garza, a senior in Construction Tech Design-Build II at Elida, built a 6-drawer dresser with full extension drawer slides for his room at home. The unique design also includes middle adjustable shelves with cabinet doors for even more storage. To match his floating bed, Brayden built the dresser out of poplar and then painted it black.



### **Nick Sammetinger**

#### ***Assistant High School Principal***

- Early Childhood Education (ECE):
  - 10 students have earned their CDA.
  - The FCCLA team of three (Alexandra Edgington/Elida, Vanessa Compton/Elida, and Sophie Wurst/Wapakoneta) placed 3rd at Regionals for their reading chair. The students took an old piece of furniture (end table) and turned it into a reading center with the drawers being used for book storage. (pictured)
- Cosmetology/Spa & Esthetics
  - Junior Spa Day (pictured) was a success. Students raised \$1,980 for their club fund.
  - 12 students in COS are now licensed cosmetologists.
  - 13 students in SPA are now state licensed.
- Science
  - Anatomy students completed an eye dissection unit.



- Social Studies
  - Students are starting units on financial literacy in Government classes.
- Miscellaneous
  - We are finishing updates on the 2023-23 Student Handbook. The administrative team and teaching staff are reviewing it.
  - Interviews have started for the Assistant Principal position.
  - I helped Ms. Benda, Mrs. Conner, and Mrs. Rozell chaperone students competing at the HOSA State Leadership Conference.
  - I am putting together 2022-23 Professional Growth Plans for staff to complete prior to the end of the school year.
  - HOSA State Leadership competition results:
    - Nigeria Lloyd/Spencerville 1<sup>st</sup> place
    - Reese Taviano/Shawnee 2<sup>nd</sup> place
    - Danaisha Patton/Perry, Chloe Sharp/Spencerville, and Kristin Najmulski/Temple Christian 2<sup>nd</sup> place
    - All of the above qualified to compete at the International HOSA Leadership Conference in Nashville, TN.

### Sarah Jamison

#### Director of Special Education

- The two English positions have been reposted in hopes of finding more applicants. The application deadline is now April 22.
- We received 10 applications for the two Intervention Specialist positions. Interviews are taking place the week of April 11.

### Jamie Buell

#### School Counselor/ Admissions Coordinator

- **Enrollment update:**
  - 780 students on campus
  - 831 satellite students
  - 1611 total students in Apollo programs
- **Admissions update:**
  - We are up 30 applicants tentatively placed at this time compared to last year.
  - 530 applicants tentatively placed for 2022-23 school year
  - 128 waiting list only applicants
  - 32 Open Enrollment applications

2022-23 Apollo Career Center Enrollment			Wait & OE Apps
22-23	MAX	3/23/2022	
ACT	25	17	
AT	22	20	OE - 1
BDR	14	14	Wait - 6, OE - 1
CA	22	22	Wait - 22, OE - 3
CE	22	10	
CET	50	50	Wait - 22, OE - 4
CIS	22	22	Wait - 1
COS	24	24	Wait - 65, OE - 7
CRP	25	25	Wait - 9
ECE	24	24	Wait - 32, OE - 4
EST	25	25	
FET	20	20	Wait - 8, OE - 1
HS	72	72	Wait - 35, OE - 3
HVAC	22	22	Wait - 3, OE - 1
MT	20	20	Wait - 18, OE - 1
PG	22	22	Wait - 4, OE - 1
PS	12	6	
RCT (+4 SR)	22	26	Wait - 5
SES	24	24	Wait - 24, OE - 2
SET	16	16	Wait - 12, OE - 2
WLD	49	49	Wait - 45, OE - 1
<b>TOTAL</b>	<b>554</b>	<b>530</b>	Wait Only - 128
Program has reached maximum number.			OE - 32
2021-22	552	500	

 **Apollo Program Totals** School Year: 2021-2022

Program	AV	AE	BA	BF	CG	EL	HN	LC	LM	PE	SV	SW	WK	Other	Total
AUTO COLLISION TECH I	0	0	2	1	1	3	0	0	2	0	1	1	4	0	15
AUTO COLLISION TECH II	0	0	3	0	0	1	0	0	0	3	0	2	0	0	9
AUTOMOTIVE TECH I	0	0	3	0	0	3	1	0	1	1	3	0	3	2	17
AUTOMOTIVE TECH II	1	1	5	0	0	1	0	0	1	0	0	2	2	0	13
BUILDING & RENOVATIONS I	0	0	1	0	1	1	0	0	0	1	0	3	5	1	13
BUILDING & RENOVATIONS II	0	0	1	0	0	1	0	1	0	5	0	2	1	0	11
CAREER EXPLORATION	2	2	2	2	3	2	1	0	0	1	1	3	2	0	21
CARPENTRY I	1	0	1	0	2	1	1	0	1	6	2	1	4	0	20
CARPENTRY II	0	1	2	0	1	4	0	0	0	3	0	2	0	2	15
COMPTR INFO SUPPORT I	0	3	2	0	3	0	1	0	0	2	1	6	3	1	22
COMPTR INFO SUPPORT II	0	0	2	0	0	2	0	0	0	1	0	2	0	1	8
CONSTRUCTION TECH I A	1	1	3	3	3	1	0	0	0	1	4	3	3	0	23
CONSTRUCTION TECH I B	1	1	1	1	1	4	3	0	0	2	3	1	5	2	25
CONSTRUCTION TECH II A	0	0	1	0	0	0	0	0	0	1	4	2	4	1	13
CONSTRUCTION TECH II B	1	2	2	2	1	0	0	0	0	0	2	1	3	1	15
COSMETOLOGY I	0	3	2	2	0	2	1	0	0	1	0	4	5	1	21
COSMETOLOGY II	0	2	2	0	2	3	0	0	0	2	2	4	3	0	20
CULINARY ARTS I	2	3	4	0	1	4	0	0	0	1	2	1	3	1	22
CULINARY ARTS II	0	0	2	0	0	2	0	0	0	2	1	2	2	1	12
EARLY CHILDHOOD ED I	1	1	2	0	1	2	0	0	0	1	1	3	3	1	16
EARLY CHILDHOOD ED II	2	0	0	0	1	4	0	0	0	1	1	2	4	0	15
ELECTRICAL SYS TECH I	0	3	5	0	1	6	0	0	1	0	2	1	3	0	22
ELECTRICAL SYS TECH II	0	2	0	1	2	1	0	0	0	3	4	5	4	0	22
FIRE/EMS TECH I	1	0	4	1	0	2	0	1	0	0	1	3	4	0	17
FIRE/EMS TECH II	0	1	3	0	1	5	0	0	0	0	0	1	2	2	15
FLORAL MARKETING INT I	1	1	2	0	0	1	0	0	0	3	2	4	2	1	17
FLORAL MARKETING INT II	0	0	0	0	0	1	0	0	1	0	0	1	1	0	4
HEALTH SCIENCE 1A	0	2	4	2	1	3	0	0	0	0	1	6	4	0	23
HEALTH SCIENCE 1B	2	3	0	0	0	2	0	0	0	1	3	7	6	0	24
HEALTH SCIENCE 1C	0	0	4	1	0	3	0	0	0	5	1	1	2	2	19
HEALTH SCIENCE 2A	0	2	2	0	1	3	0	3	1	1	0	8	4	0	25
HEALTH SCIENCE 2B	3	3	4	0	1	1	0	0	2	4	2	2	4	0	26
MULTIMEDIA TECH I	0	1	1	0	1	4	0	0	0	2	1	3	5	0	18
MULTIMEDIA TECH II	0	0	3	0	0	1	0	1	0	2	0	3	4	0	14
PRINT & GRAPHICS I	0	3	3	1	0	3	0	0	0	2	1	3	1	1	18
PRINT & GRAPHICS II	0	0	0	0	0	1	0	1	2	1	0	0	0	1	6
PROJECT SEARCH	0	0	1	0	0	0	0	0	0	0	0	1	0	0	2
ROBOTICS/CNC TECH I	0	0	2	3	2	1	0	0	0	1	3	4	4	2	22
ROBOTICS/CNC TECH II	0	0	0	0	0	0	0	0	0	2	0	1	2	0	5
SPA & ESTHETICS	0	1	1	0	0	1	0	0	2	1	1	1	3	2	13
SPORTS FITNESS I	1	1	1	0	2	7	0	0	0	2	1	4	2	2	23
SPORTS FITNESS II	0	2	1	0	0	0	0	0	1	0	5	2	2	0	13
WELDING I A	1	7	2	0	3	4	0	0	0	0	0	3	3	0	23
WELDING I B	1	3	5	0	0	2	0	0	0	0	2	1	9	0	23
WELDING II A	0	0	0	0	0	1	1	0	0	1	0	3	4	1	11
WELDING II B	1	3	4	2	2	6	0	0	0	2	0	5	4	0	29
<b>Total</b>	<b>23</b>	<b>58</b>	<b>95</b>	<b>22</b>	<b>38</b>	<b>100</b>	<b>9</b>	<b>7</b>	<b>15</b>	<b>68</b>	<b>58</b>	<b>120</b>	<b>138</b>	<b>29</b>	<b>780</b>

**Dana Dukes-Norton/Allison Overholt**

***District Communications***

- Uniform coordination and delivery
- Prepped for ApolloPalooza. We had a good turn-out and a successful event. Thank you to those who came out!
- Assisting with preparations for the Awards assembly and Club Day
- Social Media Management
- Took photos at various events/activities
- Website updates and maintenance
- Redesign of District website
- Special project requests

➤ **Library/Media/Tech Integration:**

- Created a Student Achievement Center tracking spreadsheet, met with teachers piloting it, and made changes/additions/deletions.
- Created Google 'Tip of the Week' emails for staff:
- Assisted various staff and students with Gmail, Google Classroom, iPad, INFOhio, Accelerated Reader and printing issues
- Circulation stats for the month of February: 41 check-ins; 22 check-outs, 0 renewals for a total of 63 transactions.

➤ **Cafeteria:**

- Projections in the food service industry show continued increases in product prices and a limited supply chain. We are already seeing this across all of our vendors.
- Microwaves and vending machines will still be offered per guidance from the Allen County Health Department.
- Waivers are still being offered, but the state office is trying to work towards getting back as close to normal as possible. Unfortunately, we will need to use some of these waivers including substituting white bread for whole grain due to supply chain shortages
- We continue to be on the Summer Seamless Option (SSO) to provide free breakfast and lunch to each student. At this point, we expect students will have to pay for their meals for the 2022-23 school year, though there is growing support to continue "free" meals for all students.

- March students served:

Breakfast:	379
Lunch:	<u>3,365</u>
Total:	3,744



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**Nick Michel**  
**Facility Manager**

- We assisted Tanner Supply with the installation of a new Dutch door in the health clinic.
  - I attended the 2022 Ohio Safety Congress, sponsored by the Ohio Bureau of Worker's Compensation. The sessions were very informative and covered a lot of good topics.
  - We assisted Armor Fire with the first quarter sprinkler inspection. No issues were found.
  - The entire maintenance/custodial staff attended the March 4 CPR training put on by Adult Ed.
  - I attended a virtual training session that provided an overview of how to develop a high-quality school emergency operations plan (EOP). I found it to be beneficial since we just updated our plan.
  - Miami Industrial Trucks completed semi-annual preventative maintenance on all of our forklifts. No major issues were found.
  - In March, 47 preventive maintenance tasks and 50 maintenance work requests were completed.
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**Matt Kentner*****Technology Manager***

- Multi-Factor Authentication (MFA) for staff Gmail was implemented to meet insurance requirements.
- We ran a quarterly test email phishing campaign.
- Multiple video wall events were supported including a college fair, ApolloPalooza and for various outside companies.
- I watched a webinar titled What Really Happens When You Negotiate with a Hacker.
- We continue to upgrade staff hard drives to SSDs for faster speeds
- A whiteboard was replaced in a classroom and new fiber optic cable was run to be able to view CAD in 4K.
- We are wiring new Chromebook carts and configuring Chromebooks for next school year.
- We prepped technology for student End-of-Course exams.
- Technology Services completed 141 Help Desk trouble tickets during the month of March.