

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
September 27, 2021**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, September 27, 2021, in the Board Room of the Apollo Career Center. President Jackie Place called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Absent
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Present
Mr. Bob Loescher	Shawnee	January 2021 – December 2023	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Absent

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 09-21-01)

The Record of Proceedings for the Regular Meeting held on August 30, 2021, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Fleming seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. Treasurer's Report (Motion 09-21-02)

Mrs. Kill moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for August 2021.
2. All bills for August 2021 and confirm they are for a proper public purpose.
3. Investment Ledger for August 2021.

B. Other Financial Activities

1. Approve the transfer of carryover funds from the FY21 GEERS Stimulus Fund (508-9921) to FY22 GEERS Stimulus Fund (508-9922) in the amount of \$9,402.13.
2. Approve the FY 2022 Permanent Appropriations.
3. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2220680, CAE Healthcare, Inc., 8/23/21, \$5,700
4. Approve the following high school student activity budgets for the 2021-22 school year:

Fund	SCC	Description
200	9220	Floral Marketing Interiors (FMI)
200	9241	Culinary Arts (CA)
200	9242	Early Childhood Education (ECE)
200	9270	Electrical Systems Technology (EST)
200	9271	Fire/EMS Technology (FET)
200	9272	Advanced Mfg. Careers (AMC)
200	9273	Computer Info. Support (CIS)
200	9274	Multimedia Technology (MT)
200	9275	Career Based Intervention (CBI)
200	9276	Construction Equip. Technology (CET)
200	9277	Welding (WLD)
200	9279	Print & Graphics (PG)
200	9280	Student Competitions – Admin.
200	9281	Automotive Collision Technology (ACT)
200	9282	Automotive Technology (AT)
200	9283	Building & Renovations (BDR)
200	9285	Carpentry (CRP)
200	9286	Cosmetology (COS)
200	9287	Health Science (HS)
200	9288	Sports Fitness & Exercise Science (SES)
200	9289	Robotics/CNC Technology (RCT)
200	9290	Yearbook
200	9300	Fusion
200	9310	Prom
200	9311	Craft Show
200	9312	Apollo PEACE

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 09-21-03)

Mr. Fleming moved and Mr. Mertz seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Certified

- a. Approve additional compensation for the following instructor(s) per Article 18 of the AEA Collective Bargaining Agreement for the 2021-22 school year:

Name	Additional Compensation
Linda Brown	1/7 th of annual salary for teaching one additional period of Anatomy
Sherli Holbrook	1/7 th of annual salary for teaching one additional period of Math
Darla Krites	1/7 th of annual salary for teaching one additional period of English.
Marnie Lowden	1/7 th of annual salary for teaching one additional period of English.
Yvonne Smith	\$2,000 for teaching in two or more core academic areas of certification (dual certified).

- b. Approve Lab/Lab stipends for the following teachers per Article 18 of the AEA Collective Bargaining Agreement for the 2021-22 school year:

Lab/Lab Teacher	Amount
Jody Benda	\$5,000
Cindy Bowsher	\$2,500
Megan Conner	\$5,000
Steve Conner	\$5,000
Mike Dicke	\$5,000
Mike Diglia	\$5,000
Gideon Fisher	\$5,000
Darin Grimm	\$5,000
William Hedges	\$5,000
Charlotte Howbert	\$5,000
Roger Mathews	\$5,000

Lab/Lab Teacher	Amount
Lucas Nagel	\$5,000
Lynne Nagel	\$2,500
James Nickles	\$5,000
Carrie Prince	\$5,000
Ashley Rozell	\$5,000
Mark Sweigart	\$5,000
Chris Washam	\$5,000
Randy Wells	\$5,000
Rod Wise	\$5,000
Brock Yingling	\$5,000

- c. Approve the following FY 2022 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

Activity	Teacher	Amount
Club Advisors		
FCCLA 1 (Culinary)	Carrie Prince	\$ 500
FCCLA 2 (ECE)	Charlotte Howbert	\$ 500
FFA	Joe Warnement	\$ 500
HOSA 1	Jody Benda	\$ 333

HOSA 2	Megan Conner	\$ 333
HOSA 3	Ashley Rozell	\$ 333
Prom	Sherli Holbrook	\$ 500
SkillsUSA 1	Chris Washam	\$1,000
SkillsUSA 2	Toby Prinsen	\$1,000
CDL	Will Hedges	\$ 500
CDL	Chris Washam	\$ 500
Craft Show	Brittany Roof	\$1,000
Fusion 1	Crystal Pyles	\$ 875
Fusion 2	Darla Krites	\$ 875
NTHS 1	Angie Carver	\$ 250
NTHS 2	Collette Knutzen	\$ 250
Yearbook	Darla Krites	\$1,750

- d. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:
- Michael Allemeier
 - Nicole Coleman
 - Joseph Fenimore
 - Myla Michelle Klaus
 - Levi Probst
 - Sarah Smith (effective September 7, 2021)
 - Amanda Walter
- e. Hire the following high school substitute(s) for the 2021-22 school year, days as assigned and worked, at \$110 per day:
- Barb Cook
 - Jared Lutz (effective September 15, 2021)
 - Leah Sanderson

2. Classified

- a. Approve Timothy Nocera as Teaching Assistant on Salary Schedule J-1, from September 8 through September 23, 2021.
- b. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:
- Levi Probst
- c. Approve the following hourly rates for substitute/part-time workers, effective September 27, 2021:
- | | |
|----------------|---------------|
| Bus Driver | \$20 per hour |
| Student Worker | \$12 per hour |

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. New Business (Motion 09-21-04)

Mr. Mertz moved and Mr. Loescher seconded the adoption of the following motions:

1. Board Policies

Adopt the following new and revised policies as proposed by the OSBA Policy Service and recommended by the superintendent

ACAA	Sexual Harassment
ACAA-R	Sexual Harassment
AFC-2 (also GCN-2)	Evaluation of Professional Staff
BCA	Board Organizational Meeting
DECA	Administration of Federal Grant Funds
DJF-R	Purchasing Procedures
EEAD	Non-Routine Use of School Buses
GBK	Smoking on District Property by Staff Members
GBQ	Criminal Records Check
GCC	Professional Staff Recruiting
GCD	Professional Staff Hiring
GCN-2 (also AFC-2)	Evaluation of Professional Staff
GDC/GDCA/GDD	Support Staff Recruiting/Posting of Vacancies/Hiring
IGAG	Drugs, Alcohol and Tobacco Education
IGBE	Remedial Instruction
IL-R	Testing Programs
JHCC	Communicable Diseases
JP	Positive Behavioral Interventions and Supports (Restraint and Seclusion)
KGC	Smoking on District Property

2. VHE Health Insurance Premiums

Set the Variable Hour Employee (VHE) health insurance premium rate at 25% of the total premium for all single plans and 35% of the total premium for all family plans offered.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VII. Reports and Information

- A. Program Report – Roger Mathews/Automotive Technology
- B. Board of Education

- C. High School Principal
- D. Director of Adult Programs
- E. Superintendent

VIII. Executive Session (Motion 09-21-05)

Mrs. Kill moved and Mr. Fruchey seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____ of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:38 p.m. and reconvened at 7:51 p.m.

IX. Adjournment (Motion 09-21-06)

Mr. Loescher moved and Mr. Fleming seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Absent</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Absent</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:51 p.m.