

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
July 26, 2021**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, July 26, 2021, in the Board Room of the Apollo Career Center. President Jackie Place called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Present
Mr. Bob Loescher	Shawnee	January 2021 – December 2023	Absent
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Absent
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 07-21-01)

The Record of Proceedings for the Regular Meeting held on June 28, 2021, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Fruchey seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Bob Loescher	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. Treasurer's Report (Motion 07-21-02)

Mr. Fleming moved and Mr. Fricke seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for June 2021.
2. All bills for June 2021 and confirm they are for a proper public purpose.

3. Investment Ledger for June 2021.

B. Other Financial Activities

1. Approve the creation of the America Makes Grant (019-9921), and the associated expenditures made from the grant, received from the Ohio Secondary Education Additive Manufacturing Training Network in the amount of \$8,500.
2. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2220300, Northwest State, 7/1/21, \$24,000
 - PO #2220017, AEP, 7/1/21, \$225,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Bob Loescher	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mr. Loescher entered at 7:06 p.m.

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 07-21-03)

Mr. Mertz moved and Mrs. Kill seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignation

Accept the resignation of Tim Holly (19 years), science teacher, effective at the end of the current contract year.

2. Updated FY 2022 Adult Education Part-time Employee Pay Rates

Position	Pay Rate
Adult Ed. Instructor in Training Fire Test Skills Ratio Proctor (non-certified) Proctor for <i>all</i> computerized testing <i>except</i> WorkKeys (non-certified) Public Safety Maintenance (non-certified) Public Safety Ratio Instructor	\$14/hour
Aspire Data Entry (non-certified) Machine Shop Assistant (non-certified) NR Fire Test Skills Proctor (non-certified) Public Safety Instructor (Second Lead) Second Lead Instructor	\$16/hour
Driver's Education Instructor	\$20/hour
CPR Instructor Instructor for courses non-reimbursable by ODE (i.e. Special Interest)	\$21/hour

ADP Instructor Forklift Instructor (Truck Driving) Instructor for reimbursable courses Learning Lab Instructor NR Fire Test Skills Proctor (Lead) Public Safety Instructor (Lead) WorkKeys Test Proctor (non-certified)	\$22/hour
Aspire Instructor Instructor performing program coordination duties	\$24/hour
Motorcycle Instructor performing repairs and retests	\$26/hour
Apprentice/Customized Industry Instructor CWI Test Proctor Registered Nurse teaching STNA, I.V. Therapy and LPN courses Hourly Program Manager Substitute Evening Manager (non-certified)	\$29/hour
General Dynamics Customized Training LPN Lead Instructor	\$32/hour
Motorcycle Instructor	\$442 per Basic Motorcycle Riders Course
Individual successfully completing the 86 hour CDL Instructor Training Program and then employed by Apollo	Additional \$100 per pay for the first four pays

3. Certified

- a. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as presented above.
 - Josef Hetzel
 - Jared Lutz (effective July 12, 2021)
 - Zachary Perigo
 - Alan Pollock (effective July 12, 2021)
 - Aaron Rode
- b. Appoint Aaron Rode as Apollo Police Academy Commander, effective July 20, 2021.
- c. Approve the substitute teacher pay rate of \$110 per day, effective July 1, 2021.
- d. Issue Limited One-Year Teaching Contracts (July 1, 2021 – June 30, 2022)

Name	Base Schedule	Extended Days
Nicholas Ebbing	A-10	
Ashleigh Hodosko	D-7	
David Howard	B-8	15

4. Classified

- a. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2022, hours as assigned and worked, per hourly rates as presented above:
 - Zachary Perigo

- b. Hire the following substitute secretaries for FY 2022, hours as assigned and worked, at \$13 per hour:
 - Carol Kleffner (Adult Ed.)
 - Jackie Mitchell (Adult Ed.)
- c. Hire the following substitute custodians for FY 2022, hours as assigned and worked, at \$15 per hour (effective July 1, 2021):
 - Chelsea Myers
 - Lauren Snider

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. New Business (Motion 07-21-04)

Mr. Mertz moved and Mr. Stechsulte seconded the adoption of the following motions:

1. Cafeteria Prices – FY 2022

Approve the following cafeteria prices for FY 2022:

Student Breakfast

Main Entrée, fruit, juice, milk	\$1.50
Entrée only	\$1.25
Reduced student breakfast	.30

Adult Breakfast

\$2.00

Student Lunch

Main Entrée, fruit, juice, 2 different vegetables of the day, milk -or-	
Large salad with whole grain cracker/bread, fruit, juice, milk	\$3.50
Entrée only	\$2.50
Small side (any fruit or vegetable side)	.75
Milk	.50
Reduced student lunch	.40

Adult Lunch

Main Entrée, 2 vegetable sides, fruit, juice, (milk or water bottle) -or-	
Large Salad, whole grain cracker/bread, fruit, juice, (milk or water bottle)	\$4.25
Small side	.75
Large side (takes the place of 2 sides for an adult meal)	\$1.50
Milk	.50

2. Purchase

Approve the purchase of a 3D virtual dissection table from Anatomage, Inc., \$61,200.

3. Handbooks

Approve the following handbooks for FY 2022, as presented:

- Adult Education Instructor Handbook
- High School Student Handbook/Conduct Code
- District Staff Handbook
- Project SEARCH Student Handbook

4. Board Policies

Adopt the following revised policies recommended by the superintendent:

- ACAA - Sexual Harassment
- ING - Animals in the Schools

5. Donations

- Accept a large assortment of nails, screws and gardening supplies to be used by Electrical Systems Technology, Carpentry, Construction Equipment, Building and Renovations and satellite programs to further their training, donated by Lowes, Wapakoneta, OH.
- Accept 28 digital thermometers to be used by the adult and high school medical programs to further their training, donated by United Way of Greater Lima.

6. OSBA Delegate and Alternate

Appoint Mrs. Place as official delegate and Mr. Fricke as alternate for the OSBA Capital Conference to be held at the Greater Columbus Convention Center, November 7-9, 2021.

7. FY20-FY21 Student-Built House

Accept the purchase offer of \$305,000 from Colten Rice, through Binkley Real Estate, LLC, for the purchase of the FY20-FY21 student-built house, located at 2644 Jonathan Drive, Lima, Ohio 45806 (Allen County). Apollo will pay for a pest inspection and up to \$5,000 of the closing costs.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VII. Reports and Information

- Board of Education
- Director of High School Programs
- Director of Adult Programs
- Superintendent

VIII. Adjournment (Motion 07-21-05)

Mr. Fleming moved and Mr. Fricke seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Absent</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:22 p.m.