

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
April 26, 2021**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, April 26, 2021, in the Board Room of the Apollo Career Center. President Jackie Place called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Present
Mr. Bob Loescher	Shawnee	January 2021 – December 2023	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Absent
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 04-21-01)**

The Record of Proceedings for the Regular Meeting held on March 22, 2021, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Loescher seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**V. Treasurer’s Report (Motion 04-21-02)**

Mr. Fricke moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for March 2021.
2. All bills for March 2021 and confirm they are for a proper public purpose.
3. Investment Ledger for March 2021.

**B. Other Financial Activities**

1. Approve the following student activity budget for the 2020-21 school year as presented:

<u>Fund</u>	<u>SCC</u>	<u>Description</u>
200	9310	Prom

2. Approve the creation of the BWC School Safety and Security Grant FY21 (499-9923), and the associated expenditures made from the grant, received from the Ohio Bureau of Workers' Compensation in the amount of \$14,793.75.
3. Approve the FY 2021 Amended Permanent Appropriations.
4. Approve the following Then and Now purchase order(s) over \$3,000:
  - PO #2211498, RD Jones Excavating, Inc., 3/11/21, \$9,350

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 04-21-03)**

Mrs. Kill moved and Mr. Fruchey seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignations**

- a. Accept the resignation of Ross Kantner (8 years), special education coordinator, effective at the end of the current contract year.
- b. Accept the resignation of Ryan Sharp (1 year), maintenance assistant (custodian), effective April 9, 2021.

**2. Supplemental Assignments Compensation FY 2022**

- a. Authorize the Superintendent to contract with all regular contract staff for periodic supplemental assignments, including, but not limited to emergencies, repairs, special projects and technology help desk at \$22 per hour; company-specific customized instruction, instructional improvement and other mission-specific work at \$25 per hour, or \$150 per day by the Collective Bargaining Agreement.

**3. Administrative**

- a. BE IT RESOLVED by the Apollo Career Center Board of Education, upon the recommendation of the Superintendent, that the following administrators are re-employed pursuant to Section 3319.02 of the Ohio Revised Code:

Three-Year Contracts (July 1, 2021 – June 30, 2024)

Nick Michel, Facilities and Grounds Manager

Toby Prinsen, Assistant Director of Adult Programs

**4. Adult Education Part-time Employee Pay Rates FY 2022**

<b>Position</b>	<b>Pay Rate</b>
Adult Ed. Instructor in Training Aspire Data Entry (non-certified) Fire Test Skills Ratio Proctor (non-certified) Proctor for <i>all</i> computerized testing <i>except</i> WorkKeys (non-certified) Public Safety Maintenance (non-certified) Public Safety Ratio Instructor	\$14/hour
Machine Shop Assistant (non-certified) NR Fire Test Skills Proctor (Second Lead) Public Safety Instructor (Second Lead) Second Lead Instructor	\$16/hour
Driver's Education Instructor	\$20/hour
CPR Instructor Instructor for courses non-reimbursable by ODE (i.e. Special Interest)	\$21/hour
ADP Instructor Forklift Instructor (Truck Driving) Instructor for reimbursable courses NR Fire Test Skills Proctor (Lead) Public Safety Instructor (Lead) WorkKeys Test Proctor (non-certified)	\$22/hour
Aspire Instructor Instructor performing program coordination duties	\$24/hour
Motorcycle Instructor performing repairs and retests	\$26/hour
Apprentice/Customized Industry Instructor CWI Test Proctor Registered Nurse teaching STNA, I.V. Therapy and LPN courses Hourly Program Manager Substitute Evening Manager (non-certified)	\$29/hour
General Dynamics Customized Training	\$32/hour
Motorcycle Instructor	\$442 per Basic Motorcycle Riders Course
Individual successfully completing the 86 hour CDL Instructor Training Program and then employed by Apollo	Additional \$100 per pay for the first four pays

**5. Certified**

- a. Hire Amy Yahl as Adult Education LPN instructor on Salary Schedule D-10, on a 1-year contract, effective August 16, 2021.
- b. Hire Ashley Rozell as Health Science instructor on a 1-year contract for FY 2022. Placement on the salary schedule pending records.
- c. Hire Jodi Wireman as Aspire Coordinator, hours as assigned and worked at \$34 per hour, for FY 2022.
- d. Hire Jessica Hoehn as Assistant Aspire Coordinator, hours as assigned and worked at \$30 per hour, for FY 2022.

e. Hire the following part-time adult education instructor(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:

- Tammy Burkholder (effective March 15, 2021)
- William Foster (effective April 5, 2021)
- Daniel Garza
- David Lowery
- Randy Wells (effective March 25, 2021)

f. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as presented above:

Shawn Allgire	Michael Dicke	Andrew Heffner
Sharlene Anderson	Sheryl Diglia	Marsha Hefner
James Augsburg	Letese Dixon	Donald Hinkle Jr.
Adam Baber	Steven Downey	Jessica Hoehn
Brian Bailey	Mike DuBois	Cheryl Holbrook
Laken Beery	Jennifer Dyer	Norene Holmes
Kevin Bellman	Nicholas Ebbing	Perry Hopkins
Alisa Bendele	Terri Edwards	Charlotte Howbert
Brian Berheide	Sharon Eilerman	Cristin Johnson
John Bishop	Steven Elshoff	Daren Johnson
Graeme Bockrath	Mandie Erford	Cindy Jones
Lauren Bondrowski	Mark Ernst	Duane Jones
Jason Bowers	Thomas Ernst	Kristie Jones
David Boyles	Wendy Fannin	Cindy Kaufman
Denny Brackney	James Fast	Angela Keas
Cory Branscum	Patricia Fast	Jane Keirns
David Briem	Sara Feldner	John Kerner
Emily Brodman	Mark Figert	Anthony Kilburn
Rob Brookman	Robert Fitzgerald	Dave Kimmet
Patricia Brown	Jennifer Flinn	Alexis Kline
Wayne Bruening	Allen Floro	Austin Knight
Kyle-Ashton Brugler	Patricia Floro	Patricia Kroeger
Cody Bryer	Denise Foltz	Kimberly Lane
Tammy Burkholder	Brent Forsthoefel	Michelle Langmeyer
Weeba Bylsma	William Foster	Misty Lee
Laurie Camper	Dennis Foxvog	Rick Lee
Joseph Carl	Nick Frena	Ralph Long Jr.
Gary Cearns	Micah French	Ralph Long Sr.
Peter Citerin	Pamela Fruchey	David Lowery
Rosalie Cleland	Roger Fuerst	Gregory Lowry
Gerald Cline Jr.	Paul Gannon	J. Scott Lucas
Patricia Clum	Todd Gardner	Bryan Lynch
Kevin Cords	Daniel Garza	Ashley Macklin
Douglas Corwin	Walter George	Dode Makley
David Coulter	Kenneth Gray	Brooks Mason
Christopher (John) Craft	Matthew Hammons	Shane Mason
Corinne Craft	Dean Hankins	Chadwick Massie
Christopher Cummings	Austin Hardin	David McDaniel
Hannah Davis	Tony Hayes	Jack McDermitt
Heather Dawson	Patrick Hebauf	Matthew McDougall

Joy Mendez	Brooke Rasneor	William Starr
Sarah Mesker	Holly Recker	Steve Stechschulte Sr.
Eldon Miller	Jason Reel	Roger Steinbrunner
Michael Miller	Jason Reynolds	Allen Strunk
Russell Moorman	Michelle Robinson	Jennifer Swanger
Devin Morning	Robert Rowland	Steven Sykes
Michael Mox	Lisa Ruble	Brandy Theis
Patrick Mullen	Jessica Sanders	Aricka Thompson
Alexandra Myers	Vincent Scheid	Kimberly Vedrode
Lucas Nagel	Diane Schoonover	Janelle Walters
Stephen Nartker	Richard Schwartz II	Christopher Warnecke
Ruth Nichols	Michael Seiner	Joshua Warnecke
Robert O'Connor	John Shawver	Joe Warnement
Janet O'Neil	Jeb Sheidler	Robert Warren
Danielle Okang	Anthony Sheipline	Chad Weaver
Jeff Orphal	Tara Shepherd	Pam Weippert
Justin Orphal	Jacob Shook	Randy Wells
David Owen	Ronald Silbaugh Jr.	Daniel Weyranch
David Parker	Teresa Simonson	Christopher Widener
Joseph Payne	Judi Skonieczny	Robert Widener
Paige Peterson	Sherrri Slechter	Allison Williamson
Brian Phillips	Beau Smith	Michael Wilson
Crystal Plumpe	Jeffrey Smith	Jodi Wireman
Carrie Prince	Stephen Smith	Samuel Wireman
Kayce Prinsen	Eric Snapp	Debra Workman
Karen Quatman	Jason Snyder	William Wortman
Aaron Ralston	Kenneth Snyder	Amy Yahl
Tiffany Randall	Heather Sosby	Brock Yingling

## 6. Classified

- a. Hire Jadyn Adkins as Maintenance Assistant on Salary Schedule L-2, on a one-year contract for FY 2021, effective April 12, 2021.
- b. Hire Timothy Donovan as Teaching Assistant on Salary Schedule J-1, on a one-year contract for FY 2021, effective April 15, 2021.
- c. Hire Sheila Prater as Maintenance Assistant on Salary Schedule L-2, on a one-year contract for FY 2021, effective May 3, 2021.
- d. Hire Ryan Sharp as a substitute custodial worker for FY 2021, hours as assigned and worked at \$15 per hour, effective April 12, 2021.
- e. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020.
  - David Lowery
- f. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2022, hours as assigned and worked, per hourly rates as presented above:

Kevin Bellman  
Graeme Bockrath

Cory Branscum  
Emily Brodman

Wayne Bruening  
Cody Bryer

Peter Citerin  
 Doug Corwin  
 Dave Coulter  
 Paige Cox  
 Denise Foltz  
 Jennifer Ganson-Bowman  
 Kacie Green  
 Matthew Hammons  
 Dean Hankins  
 Tony Hayes  
 Perry Hopkins

Dave Kimmet  
 Carol Kleffner  
 Margaret Kohls  
 Ralph Long Sr.  
 David Lowery  
 Chadwick Massie  
 Michael Miller  
 Jackie Mitchell  
 Patrick Mullen  
 Justin Orphal  
 Allison Overholt

Brian Phillips  
 Kayce Prinsen  
 Holly Recker  
 Jacob Shook  
 Beau Smith  
 William Starr  
 Zachary Tangeman  
 Christopher Widener  
 Brock Yingling

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**B. New Business (Motion 04-21-04)**

Mr. Fleming moved and Mr. Fricke seconded the adoption of the following motions:

**1. Bus and Van Driver Physicals**

Appoint doctors at Mercy Health – South Dixie Occupational Health as providers for physical examinations for Apollo school bus and van drivers, as required per Ohio Administrative Code 3301-83-07, for the 2021-22 school year.

**2. Memorandums of Understanding**

Approve Memorandums of Understanding with the Apollo Education Association (AEA) for the 2021-22 school year as presented:

- MOU 2021-22 (#1) Perry Satellite Business Education Instructor
- MOU 2021-22 (#2) Bluffton Satellite Family & Consumer Science Instructor
- MOU 2021-22 (#4) Agreement with AEA

**3. Tax Abatement**

Approve the proposed The Union Bank Company tax exemption of 100% on real property improvements at 101 Progressive Drive, Columbus Grove, OH 45830, with a 25% payment in lieu of taxes for a term of 15 years.

**4. Satellite Programs 2021-22**

Approve Satellite Program Standards & Maintenance Agreements for the 2021-22 school year, as listed below and presented.

Bath	Career Based Intervention
Bluffton	Career Based Intervention Family & Consumer Science Project Lead The Way

Elida	Agribusiness/Agricultural Science Building & Property Maintenance Construction Foundations Family & Consumer Science
Perry	Business Education Family & Consumer Science
Shawnee	Culinary Arts Wood Technology/Carpentry
Wapakoneta	Manufacturing Technologies

**5. Programs Eligible for Financial Aid**

Approve the FY 2022 Adult Education programs eligible for financial aid, as listed:

**Apollo Career Center Adult Education  
FY22 Program Costs**

Program (Pell & federal loan eligible)	Clock Hours	Tuition	Books & Supplies	Full Cost FY22
Basic Police Academy	740	\$5,346	\$154	\$5,500
CNC Machining Operations & Programming	640	\$8,014	\$936	\$8,950
Culinary	600	\$7,870	\$630	\$8,500
Dental Assistant	900	\$7,894	\$1,206	\$9,100
Early Childhood Education	600	\$3,196	\$552	\$3,748
Esthetician	600	\$3,378	\$572	\$3,950
Industrial Maintenance Technician	648	\$7,766	\$1,734	\$9,500
Licensed Practical Nurse	1376	\$10,960	\$1,940	\$12,900
Medical Assistant	900	\$9,476	\$1,324	\$10,800
Medical Insurance Specialist	856	\$8,140	\$1,660	\$9,800
Network & Cloud Technologies	652	\$7,290	\$1,655	\$8,945
Spa Technology	800	\$4,492	\$758	\$5,250
Welding - Fabrication Concepts and Plate	696	\$10,290	\$610	\$10,900
Welding - Structural Plate and Pipe	768	\$11,340	\$610	\$11,950

= updated from last year

**6. Project SEARCH Calendar**

Approve the Project SEARCH Calendar for 2021-22.

**7. Policy**

Adopt Adult Education policy Return to Title IV (R2T4) as approved by the U.S. Dept. of Education.

**8. 2021 Student Scholarships**

Approve awarding the following 2021 High School Student Scholarships and Awards:

- D.W. Miller Award \$250
- American Red Cross \$250
- Tyler Lane Memorial Scholarship \$250
- Charles Hankish Jr./Student Citizen of the Year \$300

- Superintendent Scholarship \$500
- Board of Education Scholarship \$500
- Scott Coffey Memorial Scholarship \$500
- Wanda Smith Memorial Scholarship \$500
- Greg Bukowski Scholarship \$500
- Outstanding Program Student Awards (22) \$500 each
- Mark Coomer Memorial Bass Classic Grant (2) \$500 each
- Christian Neff Memorial Scholarship \$1,000
- Peterson Construction Co. Academic Scholarship \$1,000
- Superior Foundation Academic Scholarship \$1,000
- Sidney Electric Co. Academic Scholarship \$1,000
- Interim HealthCare Inc. Academic Scholarship \$1,000
- Garmann/Miller & Associates Academic Scholarship \$1,000
- Rockhold Family Leadership Scholarship \$1,000
- Golden Hammer Award

**9. Donation**

Accept a donation of rescue cribbing to be used by high school and adult education fire and public safety classes to further their training, donated by Dennis Hildebrandt/Turtle Plastics, Lorain, OH.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**VII. Reports and Information**

- A. Program Report – Ron Silbaugh/Adult Ed. Diversified Industrial Technology (DIT)
- B. Board of Education
- C. Director of High School Programs
- D. Director of Adult Programs
- E. Superintendent

**VIII. Adjournment (Motion 04-21-05)**

Mr. Loescher moved and Mr. Fleming seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:45 p.m.