

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
February 22, 2021**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, February 22, 2021, in the Goare Room. President Jackie Place called the meeting to order at 7:00 p.m.

II. Roll Call

| Member | District | Appointment | |
|----------------------|-----------------|------------------------------|---------|
| Mr. Ron Fleming | Ada | January 2021 – December 2023 | Present |
| Mr. Dennis Fricke | Elida | January 2020 – December 2022 | Present |
| Mr. Brad Fruchey | Bluffton | January 2020 – December 2022 | Present |
| Mrs. Penny Kill | Spencerville | January 2020 – December 2022 | Present |
| Mr. Bob Loescher | Shawnee | January 2021 – December 2023 | Absent |
| Mrs. Yvonne Marrs | Perry | January 2020 – December 2022 | Present |
| Mr. Dan Marshman | Hardin Northern | January 2020 – December 2022 | Present |
| Mr. Ron Mertz | Wapakoneta | January 2021 – December 2023 | Present |
| Mrs. Jackie Place | Bath | January 2020 – December 2022 | Present |
| Mr. Brian Spallinger | Allen East | January 2021 – December 2023 | Present |
| Mr. Ned Stechschulte | Columbus Grove | January 2020 – December 2022 | Present |

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 02-21-01)

The Record of Proceedings for the Organizational and Regular Meetings held on January 11, 2021, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Stechschulte seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|---------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Absent</u> | Mr. Ned Stechschulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

V. Treasurer's Report (Motion 02-21-02)

Mr. Fruchey moved and Mr. Fricke seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for January 2021.
2. All bills for January 2021 and confirm they are for a proper public purpose.
3. Investment Ledger for January 2021.

B. Amounts and Rates Resolution

WHEREAS, this Board of Education, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2021; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its actions thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
AND COUNTY AUDITOR'S ESTIMATED TAX RATES
APOLLO JOINT VOCATIONAL SCHOOL DISTRICT
2020 PAY 2021 TAX YEAR**

| SCHEDULE A | | | | |
|---|---|--|--|-----------------------|
| SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES | | | | |
| FUND | Amount to be Derived from Levies Outside 10 Mill Limitation | Amount Approved by Budget Commission Inside 10 Mill Limitation | County Auditor's Estimated Tax Rate to Be Levied | |
| | | | Inside 10 Mill Limit | Outside 10 Mill Limit |
| General Fund | \$ 4,277,277 | \$ - | 0.000 | 1.700 |
| Bond Retirement | \$ 1,887,033 | | | 0.750 |
| Classroom Facilities | \$ 426,741 | | | 0.190 |
| Permanent Improvement | \$ 825,753 | | | 0.500 |
| TOTAL | \$ 7,416,804 | \$ - | 0.000 | 3.140 |

| SCHEDULE B | | | | |
|--|--------------|---------------------------|--------------------------------------|--|
| LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES | | | | |
| | Type of Levy | Original date levy passed | Maximum Rate Authorized to Be Levied | County Auditor's Estimate of Yield of Levy |
| Current Expense Levy | Continuing | 6/8/1982 | 1.700 | \$ 4,277,277 |
| Total | | | 1.700 | \$ 4,277,277 |

| FUND | | | Rate to Be Levied | County Auditor's Estimate of Yield of Levy |
|--|------------|-----------|-------------------|--|
| BOND RETIREMENT & PERMANENT IMPROVEMENT | | | | |
| Bond | 30 Years | 5/7/2013 | 0.28 | \$ 691,912 |
| Bond | 30 Years | 5/7/2013 | 0.48 | \$ 1,195,121 |
| Permanent Improvement Levy | Continuing | 11/8/2005 | 0.50 | \$ 825,753 |
| Classroom Facility | 10 Years | 5/7/2013 | 0.19 | \$ 426,741 |
| Total | | | 1.44 | \$ 3,139,527 |

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Allen County.

C. Other Financial Activities

1. Approve the creation of the Apollo PEACE Fund (200-9312), the associated expenditures made from the fund, and the associated student activity budget for the 2020-21 school year, as presented.
2. Approve the transfer of \$331,801 from the AE FIPSE Stimulus Grant Fund (599-9921) to the following for lost revenue replacement:

| | | |
|---------------------------|------------|--------------|
| AE LPN | 012-072001 | \$176,984.24 |
| AE Nurse Aide | 012-072050 | \$48,777.66 |
| AE Phlebotomy | 012-072135 | \$13,571.83 |
| AE DIT | 012-171701 | \$32,388.57 |
| AE Truck Driving/Forklift | 012-172814 | \$49,287.17 |
| AE Motorcycle | 012-172892 | \$10,791.53 |

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|---------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Absent</u> | Mr. Ned Stechsulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 02-21-03)

Mrs. Kill moved and Mr. Stechsulte seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Certified

- a. Hire Sarah Jamison as Special Education Director on a 2-year contract for FY 2022, on step 1 of the FY 2022 Administrative Salary Schedule.
- b. Approve the following FY 2021 supplemental contracts per Article 19 of the AEA Collective Bargaining Agreement:

| Activity | Teacher | Amount |
|----------|-----------------|--------|
| NTHS | Angie Carver | \$250 |
| NTHS | Colette Knutzen | \$250 |

- c. Approve the hourly rate for part-time adult education driver education instructors at \$20 per hour, effective January 1, 2021.

- d. Hire the following part-time adult education instructor(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
 - Danielle Okang
- e. Hire the following high school substitute(s) for the 2020-21 school year, days as assigned and worked, at \$105 per day:
 - Steve Downey (effective March 3, 2021)

2. Classified

- a. Hire the following substitute custodial worker(s) for FY 2021, hours as assigned and worked at \$15 per hour, effective February 1, 2021:
 - Jady Adkins
 - Christopher Hesselring
 - Zach Tangeman
- b. Approve the agreement with Ron Coonrod (signed January 25, 2021) as presented.

3. Other

- a. Adopt the following new or updated job descriptions as presented:
 - Adult Ed. LPN Instructor
 - School Nurse
 - Special Education Director

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|---------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Absent</u> | Mr. Ned Stechschulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

B. New Business (Motion 02-21-04)

Mr. Fleming moved and Mrs. Kill seconded the adoption of the following motions:

1. Master Calendar

Adopt the Apollo Master Calendar for 2021-22.

2. BCI and FBI Background Fees – Classified Staff and Regular Certified Staff

Approve payment of FBI criminal background check renewals (five-year cycles) for all Apollo classified employees and regular certified staff for the 2021-22 school year and give discretionary authority to the Superintendent for any exceptions for BCI and FBI background checks.

3. Donations

- a. Accept 14 Veridian particulate-blocking firefighting hoods to be used by Fire/EMS Technology classes to further their training, donated by Western Fire Supply, El Dorado Hills, CA.
- b. Accept 2 vehicle stabilization step chocks to be used by Fire/EMS Technology classes to further their training, donated by Bath Township Fire Dept., Lima, OH.
- c. Accept a 2007 Honda Accord to be used by Automotive Technology, Automotive Collision Technology and Fire/EMS Technology classes to further their training, donated by Angela Sparks, Wapakoneta, OH.

4. Employment of Substitute Teachers Resolution

RESOLUTION TO EXPAND EMPLOYMENT OF SUBSTITUTE TEACHERS
CONSISTENT WITH AM. SUB. HOUSE BILL 409

Pursuant to the authority granted in Section 3 of Amended Substitute House Bill 409 of the 133rd General Assembly, signed by Governor DeWine on or about January 7, 2021, the Apollo Board of Education authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by the Ohio Department of Education, have been satisfied.

This is a temporary resolution of the Apollo Board of Education, and the authority granted by this resolution extends from the effective date through June 30, 2021.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|---------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Absent</u> | Mr. Ned Stechschulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

Mr. Loescher entered at 7:26 p.m.

VII. Reports and Information

A. Program Report – Chris Washam and Will Hedges/Career PathWAY Project

B. Career PathWAY Project (Motion 02-21-05)

Mr. Marshman moved and Mr. Mertz seconded the motion to approve the Career PathWAY Project with an approximate cost of \$60,000.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Yea</u> | Mr. Ned Stechschulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

- C. Board of Education
- D. Director of High School Programs
- E. Director of Adult Programs
- F. Superintendent

VIII. Executive Session (Motion 02-21-06)

Mr. Fricke moved and Mr. Loescher seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment X, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Yea</u> | Mr. Ned Stechschulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

The Apollo Career Center Board of Education retired to executive session at 7:47 p.m. and reconvened at 7:57 p.m.

IX. Adjournment (Motion 02-21-07)

Mr. Loescher moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|-------------------|------------|----------------------|------------|
| Mr. Ron Fleming | <u>Yea</u> | Mr. Dan Marshman | <u>Yea</u> |
| Mr. Dennis Fricke | <u>Yea</u> | Mr. Ron Mertz | <u>Yea</u> |
| Mr. Brad Fruchey | <u>Yea</u> | Mrs. Jackie Place | <u>Yea</u> |
| Mrs. Penny Kill | <u>Yea</u> | Mr. Brian Spallinger | <u>Yea</u> |
| Mr. Bob Loescher | <u>Yea</u> | Mr. Ned Stechsulte | <u>Yea</u> |
| Mrs. Yvonne Marrs | <u>Yea</u> | | |

The Apollo Career Center Board of Education adjourned at 7:57 p.m.