

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Record of Proceedings
Organizational & Regular Meetings
January 24, 2022**

Record of Proceedings – Organizational Meeting

I. Call to Order

Mrs. Place will act as President Pro Tem for the Organizational meeting.

II. Swearing in of New Members

Mrs. Rellinger will administer the oath of office to the newly appointed board members effective January 2022:

Mr. Mike Carpenter, Shawnee (two-year term)
Mr. Spencer Clum, Spencerville (three-year term)

Please respond “I do” if you agree with the following:

Do you solemnly swear to uphold the policies of the Apollo Career Center Board of Education, the statutes and regulations of the State of Ohio and the United States of America and continuously strive to provide excellence and leadership to the program of studies of the Apollo Career Center?

The oath of office was administered with all newly appointed board members responding “I do”.

III. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	Present
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	Present
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Absent
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

IV. Election of Officers

A. Nominations for President (Motion 10-22-01)

The President Pro Tem requests nominations for the position of President of the Apollo Career Center Board of Education for 2022. (Nominations do not require seconds.)

Mr. Fricke nominates Mr. Stechschulte for President.

Mr. Mertz moved that the nominations for the position of President be closed.

Mrs. Marrs seconded the motion.

Upon the call of the roll, the vote to close nominations was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Abstained</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. Election of President (Motion 10-22-02)

The President Pro Tem calls for the vote to elect the President.

Please state the name of the nominated person you wish to vote for President.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Abstained</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mr. Stechschulte was elected President of the Apollo Career Center Board of Education for 2022.

C. Nominations for Vice President (Motion 10-22-03)

Mr. Stechschulte assumes the presidency and requests nominations for the position of Vice President of the Apollo Career Center Board of Education. (Nominations do not require seconds.)

Mrs. Place nominates Mrs. Marrs for Vice President.

Mrs. Place moved that the nominations for the position of Vice President be closed.

Mr. Fleming seconded the motion.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Abstained</u>		

D. Election of Vice President (Motion 10-22-04)

The President calls for the vote to elect the Vice President.

Please state the name of the nominated person you wish to vote for Vice President.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Abstained</u>		

Mrs. Marrs was elected Vice President of the Apollo Career Center Board of Education for 2022.

V. Other Business (Motion 10-22-05)

Mrs. Place moved and Mrs. Marrs seconded the approval of the following motions:

A. 2022 Board Meeting Dates

That the Regular monthly meetings of the Apollo Career Center Board of Education be held on the fourth Monday of each month at 7:00 p.m. (unless specified otherwise) at Apollo Career Center, 3325 Shawnee Road, Lima, Ohio.

February 21 (3rd Monday)
 March 28
 April 27 (Wednesday)
 May 26 (Thursday, immediately following Sr. Honors ceremony)
 June 27
 July 25
 August 29 (5th Monday)
 September 26
 October 24
 November 28
 December 19 (3rd Monday)

B. Board Service Fund

That a Board Service Fund of Twenty Thousand Dollars (\$20,000) be established for the purpose of paying expenses of members of the Board of Education and their representatives which are incurred in the performance of their duties, for paying expenses of their office representatives when sent out of the district, and for paying expenses of community citizens who are called upon to advise the Board on matters of designated importance.

C. OSBA Legislative Liaison

That Mrs. Place represent the Apollo Career Center Board of Education as Legislative Liaison to the Ohio School Boards Association for 2022.

D. OSBA Student Achievement Liaison

That Mr. Stechschulte represent the Apollo Career Center Board of Education as Student Achievement Liaison to the Ohio School Boards Association for 2022.

E. Apollo Educational Foundation Liaison

That Mrs. Place represent the Apollo Career Center Board of Education as Liaison to the Apollo Educational Foundation Board of Trustees for 2022.

F. Board of Education Designees

That a committee of the Board of Education be established to serve as a designee of the Apollo Career Center Board of Education in cases where an appeal is requested relative to an expulsion of an Apollo Career Center student.

The President appointed the following Board members as designees for 2022, and authorized the Superintendent to involve other Board members when the need arises:

Mr. Clum, Mr. Fricke, Mr. Stechschulte

G. Superintendent and Treasurer Authorizations

1. Authorize the Superintendent and Treasurer to enter into and/or accept/participate in federal, state, or local grants or agreements deemed advantageous to the school district and authorize the Treasurer to appropriate funds for grants awarded.
2. Authorize the Superintendent and Treasurer to be official signatories for Apollo Career Center regarding official school business and the Apollo Educational Foundation.
3. Authorize the Superintendent to serve as the purchasing agent and administrative official with full authority to enter into contracts up to \$50,000 for the Board of Education during 2022.
4. Authorize the Superintendent to employ such temporary personnel as needed and approved by the Board of Education in the next regular meeting.
5. Appoint the Treasurer as the representative for public records training for all Board Members as required.
6. Authorize the Treasurer to make advance draws on February and August tax settlements.
7. Authorize the Treasurer to invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available.
8. Authorize the Treasurer to make fund to fund advances, advance returns, transfers, and appropriation changes as needed throughout the year with Board ratification as part of the financial reports at the next meeting.
9. Authorize the Treasurer to pay the bills.
10. Authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Allen County Auditor as information becomes available to the Treasurer to warrant such filing.

H. Institutional Memberships

Authorize the Superintendent to renew the following institutional memberships:

- OSBA (Ohio School Boards Association)
- OACTS (Ohio Association of Career-Technical Superintendents)
- Ohio ACTE (Ohio Association of Career-Technical Education)

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Record of Proceedings – Regular Meeting – January 24, 2022

I. Hearing of the Public

- Present the proposed 2022-23 school calendar.

II. Approval of Previous Minutes (Motion 1R-22-01)

The Record of Proceedings for the Regular Meeting held on December 20, 2021, having been previously distributed, were found to be correct.

Mr. Fricke moved and Mr. Fleming seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Abstained</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

III. Executive Session (Motion 1R-22-02)

Mr. Clum moved and Mrs. Place seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment X, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:16 p.m. and reconvened at 7:22 p.m.

IV. Treasurer's Report (Motion 1R-22-03)

Mr. Fleming moved and Mr. Fricke seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for December 2021.
2. All bills for December 2021 and confirm they are for a proper public purpose.
3. Investment Ledger for December 2021.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2221430, NOACSC, 12/20/21, \$12,414
2. Approve the creation of the Governor's Emergency Education Relief Fund (GEER II) (508-9923), and the associated expenditures made from the grant, received from the Governor of the State of Ohio in the amount of \$140,800.
3. Approve the creation of the Ohio Attorney General's FY22 School Safety Grant (499-9925), and the associated expenditures made from the grant, received from the Ohio Attorney General in the amount of \$4,630.87.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 1R-22-04)

Mr. Mertz moved and Mr. Carpenter seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education.

1. Certified

- a. Hire Tasha Shepline as Cosmetology instructor on Salary Schedule D-28, on a continuing contract, effective FY 2023.
- b. Accept the resignation of Tasha Shepline, high school principal, effective at the end of the current contract year.
- c. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on July 26, 2021:
 - Curtis Aldrich
 - Austin Knight
 - Abigail Michael
 - Sherry Shawver
 - Jacob Sutton
- d. Hire the following high school substitute(s) for the 2021-22 school year, days as assigned and worked, at \$110 per day:
 - Bennie Dempsey
 - David Lowery
- e. Hire Lindsey Wagner as a substitute school nurse for 2021-22 school year, hours as assigned and worked at \$25 per hour.
- f. Accept the resignation of Joe Warnement (31 years), Floral Marketing Interiors instructor, for the purposes of retirement, effective June 1, 2022.

2. Classified

- a. Hire Cory Hartzog as Maintenance Assistant on Salary Schedule L-5, on a 1-year contract, effective January 10, 2022.
- b. Hire Michele Houseworth as a part-time cafeteria worker for FY 2022, hours as assigned and worked at \$13 per hour, effective January 18, 2022.
- c. Accept the resignation of Jarrod Lyle (3 years), Maintenance Associate, effective at the end of the work day on February 10, 2022.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. New Business (Motion 1R-22-05)

Mr. Fleming moved and Mr. Mertz seconded the adoption of the following motions:

1. Mileage Reimbursement

Set the staff mileage reimbursement rate at 58.5 cents per mile, effective January 1, 2022, as determined by the IRS.

2. Donation

Accept computers, monitors, printers, keyboards, cables and switches to be used by Computer Information and Support students to further their training, donated by the Social Security Administration, Findlay, OH.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

VI. Reports and Information

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VII. Adjournment (Motion 1R-22-06)

Mrs. Place moved and Mrs. Marrs seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Spencer Clum	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Ron Fleming	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Brad Fruchey	<u>Absent</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:43 p.m.