

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Record of Proceedings
Organizational & Regular Meetings
January 11, 2021**

Record of Proceedings – Organizational Meeting

I. Call to Order

The Apollo Career Center Board of Education met for its Organizational and Regular Meetings on Monday, January 11, 2021, in the Goare Room of the Apollo Career Center. Mrs. Place, acting as President Pro Tem, called the meeting to order at 7 p.m.

II. Swearing in of New Members

Mrs. Rellinger will administer the oath of office to newly appointed board members for a term of three years effective January 2021:

- Mr. Ron Fleming, Ada
- Mr. Bob Loescher, Shawnee
- Mr. Ron Mertz, Wapakoneta
- Mr. Brian Spallinger, Allen East

Please respond “I do” if you agree with the following:

Do you solemnly swear to uphold the policies of the Apollo Career Center Board of Education, the statutes and regulations of the State of Ohio and the United States of America and continuously strive to provide excellence and leadership to the program of studies of the Apollo Career Center?

The oath of office was administered with all newly appointed board members responding “I do”.

III. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Present
Mr. Bob Loescher	Shawnee	January 2021 – December 2023	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Present
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

IV. Election of Officers

A. Nominations for President (Motion 10-21-01)

The President Pro Tem requests nominations for the position of President of the Apollo Career Center Board of Education for 2021. (Nominations do not require seconds.)

Mr. Stechschulte nominated Mrs. Place for President.

Mr. Fricke moved that the nominations for the position of President be closed. Mrs. Marrs seconded the motion.

Upon the call of the roll, the vote to close nominations was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. Election of President (Motion 10-21-02)

The President Pro Tem calls for the vote to elect the President.

Please state the name of the nominated person you wish to vote for President.

Upon the call of the roll to elect Mrs. Place, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Abstained</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mrs. Place was elected President of the Apollo Career Center Board of Education for 2021.

C. Nominations for Vice President (Motion 10-21-03)

Mrs. Place assumes the presidency and requests nominations for the position of Vice President of the Apollo Career Center Board of Education. (Nominations do not require seconds.)

Mrs. Kill nominated Mr. Stechschulte for Vice President.

Mr. Fricke moved that the nominations for the position of Vice President be closed. Mr. Fleming seconded the motion.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

D. Election of Vice President (Motion 10-21-04)

The President calls for the vote to elect the Vice President.

Please state the name of the nominated person you wish to vote for Vice President.

Upon the call of the roll to elect Mr. Stechsulte, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Abstained</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Mr. Stechsulte was elected Vice President of the Apollo Career Center Board of Education for 2021.

V. Other Business (Motion 10-21-05)

Mr. Fleming moved and Mr. Loescher seconded the approval of the following motions:

A. 2021 Board Meeting Dates

That the Regular monthly meetings of the Apollo Career Center Board of Education be held on the fourth Monday of each month at 7:00 p.m. (unless specified otherwise) at Apollo Career Center, 3325 Shawnee Road, Lima, Ohio.

February 22

March 22

April 26

May 27, immediately following Sr. Honors ceremony (Thursday)

June 28

July 26

August 30 (fifth Monday of the month)

September 27

October 25

November 22

December 20 (third Monday of the month)

B. Board Service Fund

That a Board Service Fund of Twenty Thousand Dollars (\$20,000) be established for the purpose of paying expenses of members of the Board of Education and their representatives which are incurred in the performance of their duties, for paying expenses of their office representatives when sent out of the district, and for paying expenses of community citizens who are called upon to advise the Board on matters of designated importance.

C. OSBA Legislative Liaison

That Mrs. Place represent the Apollo Career Center Board of Education as Legislative Liaison to the Ohio School Boards Association for 2021.

D. OSBA Student Achievement Liaison

That Mrs. Kill represent the Apollo Career Center Board of Education as Student Achievement Liaison to the Ohio School Boards Association for 2021.

E. Apollo Educational Foundation Liaison

That Mrs. Place represent the Apollo Career Center Board of Education as Liaison to the Apollo Educational Foundation Board of Trustees for 2021.

F. Board of Education Designees

That a committee of the Board of Education be established to serve as a designee of the Apollo Career Center Board of Education in cases where an appeal is requested relative to an expulsion of an Apollo Career Center student.

The President appointed the following Board members as designees for 2021, and authorized the Superintendent to involve other Board members when the need arises:

Mr. Fricke, Mrs. Kill, Mr. Stechschulte

G. Superintendent and Treasurer Authorizations

1. Authorize the Superintendent and Treasurer to enter into and/or accept/participate in federal, state, or local grants or agreements deemed advantageous to the school district and authorize the Treasurer to appropriate funds for grants awarded.
2. Authorize the Superintendent and Treasurer to be official signatories for Apollo Career Center regarding official school business and the Apollo Educational Foundation.
3. Authorize the Superintendent to serve as the purchasing agent and administrative official with full authority to enter into contracts up to \$50,000 for the Board of Education during 2021.
4. Authorize the Superintendent to employ such temporary personnel as needed and approved by the Board of Education in the next regular meeting.
5. Appoint the Treasurer as the representative for public records training for all Board Members as required.
6. Authorize the Treasurer to make advance draws on February and August tax settlements.
7. Authorize the Treasurer to invest active, inactive, or interim funds at the most productive rate of interest according to law whenever these funds are available.
8. Authorize the Treasurer to make fund to fund advances, advance returns, transfers, and appropriation changes as needed throughout the year with Board ratification as part of the financial reports at the next meeting.
9. Authorize the Treasurer to pay the bills.
10. Authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Allen County Auditor as information becomes available to the Treasurer to warrant such filing.

H. Institutional Memberships

Authorize the Superintendent to renew the following institutional memberships:

- OSBA (Ohio School Boards Association)
- OACTS (Ohio Association of Career-Technical Superintendents)
- Ohio ACTE (Ohio Association of Career-Technical Education)

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

Record of Proceedings – Regular Meeting – January 11, 2021

I. Hearing of the Public

- Present the proposed 2021-22 school calendar.

II. Approval of Previous Minutes (Motion 1R-21-01)

The Record of Proceedings for the Regular Meeting held on December 17, 2020, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Loescher seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Abstained</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Abstained</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

III. Treasurer's Report (Motion 1R-21-02)

Mr. Stechsulte moved and Mr. Fruchey seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for December 2020.
2. All bills for December 2020 and confirm they are for a proper public purpose.
3. Investment Ledger for December 2020.

B. Other Financial Activities

1. Approve the return of an advance from the CRF 2nd Allen County Grant Fund (510-9924) to the General Fund (001-0000) in the amount of \$10,318.80.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

IV. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 1R-21-03)

Mr. Fricke moved and Mr. Fleming seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Administrators' Notification of Expiring Contract

- a. Notify the following administrators that his/her contract expires June 30, 2021, and they have the right to request an executive session with the Board of Education to discuss the same:
 - Nick Michel, Facilities and Grounds Manager
 - Toby Prinsen, Assistant Director of Adult Programs

2. Certified

- a. Hire the following part-time adult education instructor(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
 - Rosalie Cleland
 - Steven Elshoff
 - Richard Schwartz II
- b. Hire the following high school substitute(s) for the 2020-21 school year, days as assigned and worked, at \$105 per day:
 - Nicole Horvath
 - Crystal Plumpe

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

B. New Business (Motion 1R-21-04)

Mrs. Kill moved and Mr. Fruchey seconded the adoption of the following motions:

1. Mileage Reimbursement

Set the staff mileage reimbursement rate at 56 cents per mile, effective January 1, 2021, as determined by the IRS.

2. Board Policies

Rescind the following board policies due to policies expiring December 31, 2020:

GBRA	Family and Medical Leave Act Expansion
GBRA-R	Family and Medical Leave Act Expansion
GBRAA	Emergency Paid Sick Leave
GBRAA-R	Emergency Paid Sick Leave

3. Donation

Accept a donation of \$1,360.49 from the Elida Young Farmers to be used by Apollo’s satellite agricultural program located at Elida H.S.

4. Memorandum of Understanding

Approve a Memorandum of Understanding (2020-21 #4) with the Apollo Education Association as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

V. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Superintendent

VI. Adjournment (Motion 1R-21-05)

Mr. Loescher moved and Mr. Fricke seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Yea</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Yea</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:24 p.m.