



December 2021

## Administrative Updates

Tara Shepherd

Adult Education Director

- Keith, Maria, Dana, Toby and I took the Allen Lima Leadership (ALL) group on tours of Apollo.
- I attended the Higher Education Information (HEI) system training for updates in the OTC comprehensive relational database.
- A 5-week CDL class began on November 7 and a STNA class began November 29.
- ASPIRE Program Orientation was held on November 9.
- A CPR BLS Instructor Course was held on November 13.
- We celebrated apprenticeship week November 16-19. Toby Prinsen and I met with Lt. Gov. Husted at the new Randall Bearing facility where we participated in a roundtable discussion on the use of Tech Cred, apprenticeships, and Apollo's outcomes for students and employers.
- On November 17 an Adult Education Safety Committee meeting was held and I attended the Area 7 workforce policy board meeting.
- Level 1 and Level 2 fire classes have begun.
- American Welding Society testing was held on November 20.



## **Bruce Johnson**

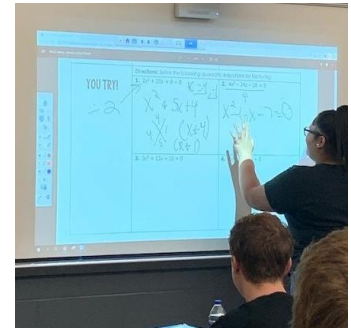
### ***Assistant High School Principal***

- The first round of teacher walkthroughs are complete and observations continue.
  - Two Auto Tech students are interning at Reineke Ford.
  - Building & Renovation students continue to work on the Flip House.
  - Construction Equip. students poured a concrete slab for Allen East FFA.
  - Computer Information System students are learning C# programming.
  - Multimedia Tech students continue to produce the monthly NEXT READY NEWS.
  - Welding students have obtained 15 more AWS certifications for this year.
- 

## **Nick Sammetinger**

### ***Assistant High School Principal***

- Mrs. Carver's students use the interactive projectors to share work on math problems (pictured).
- Early Childhood Education:
  - Students have been prepping for their local competition day. They presented their projects to their class and had a carry-in lunch to celebrate their achievement.
  - Mrs. Howbert is working to obtain more grants for the CDAs and posting post-secondary opportunities.
- Cosmetology/Spa & Esthetics Tech
  - COS students will be having a Hair Tinsel Fundraiser.
  - 10 of 14 SET students are registered to take their State Boards exams in December.
- PBIS/Discipline:
  - Apollo staff have acknowledged 892 positive behaviors with our students.
  - 48.27% of the H.S. student body has been recognized for the good things they have done.
  - Students in CET 1B lead all programs with 55 earned tickets.
  - 84% of our student body has received 1 or less discipline referrals this school year (84% = 700 students).
  - 67% of our student body has not received any discipline referrals.
  - The PBIS committee is working on providing supports for students in the middle tier of referrals in an attempt to positively impact their behaviors.
  - The PBIS committee will be working on a TFI and state recognition.
- Professional:
  - I'm working on OTES observations and am scheduled to complete OPES 2.0 in late winter.
  - I attended the PBIS Leadership and Showcase conference virtually
  - I am working regularly with our guidance and mental health staff to develop alternative discipline in an attempt to teach expectations and encourage personal growth.



## **Jamie Buell**

### ***School Counselor/Admissions Coordinator***

- Admissions update: Applications are steadily coming in and we now have about 250 online applications. With 10<sup>th</sup> grade presentations still occurring at schools through the end of December and 411BLAST Day approaching, we are hoping to see the number of online applications continue to increase.

➤ Enrollment update:

On Campus: 809 students

Satellites: 806 students

Total: 1615 students

 **Program Totals** School Year: 2021-2022

Program	AV	AE	BA	BF	CG	EL	HN	LC	LM	PE	SV	SW	WK	Other	Total
AUTO COLLISION TECH I	0	0	2	1	1	3	0	0	2	0	1	1	4	0	15
AUTO COLLISION TECH II	0	0	3	0	0	1	0	0	0	3	0	2	0	0	9
AUTOMOTIVE TECH I	0	0	3	0	0	3	1	0	1	1	3	0	3	2	17
AUTOMOTIVE TECH II	1	2	5	0	0	1	0	0	1	0	0	2	2	0	14
BUILDING & RENOVATIONS I	1	0	1	0	1	1	0	0	0	1	0	3	5	1	14
BUILDING & RENOVATIONS II	0	0	1	0	0	1	0	1	0	5	0	2	1	0	11
CAREER EXPLORATION	2	2	2	2	3	2	1	0	0	1	1	3	2	0	21
CARPENTRY I	1	0	1	0	2	2	1	0	1	6	2	1	4	0	21
CARPENTRY II	0	1	2	0	2	4	0	0	0	3	0	2	0	2	16
COMPTR INFO SUPPORT I	0	3	2	0	3	0	1	0	0	2	1	6	3	1	22
COMPTR INFO SUPPORT II	0	0	2	0	0	2	0	0	0	1	0	2	0	1	8
CONSTRUCTION TECH I A	1	1	3	3	3	2	0	0	0	1	5	2	3	0	24
CONSTRUCTION TECH I B	1	1	1	1	1	4	3	0	0	2	3	1	5	2	25
CONSTRUCTION TECH II A	0	0	2	0	0	0	0	0	0	1	4	2	5	1	15
CONSTRUCTION TECH II B	1	2	3	2	1	0	0	0	0	0	2	1	3	1	16
COSMETOLOGY I	1	3	3	3	0	2	1	0	0	2	0	3	5	1	24
COSMETOLOGY II	0	2	2	0	2	3	0	0	0	2	2	3	4	0	20
CULINARY ARTS I	2	3	4	0	1	4	0	0	0	1	2	1	3	1	22
CULINARY ARTS II	0	0	2	0	0	2	0	0	0	2	1	2	2	1	12
EARLY CHILDHOOD ED I	1	1	2	0	1	3	0	0	0	2	1	4	3	1	19
EARLY CHILDHOOD ED II	3	0	0	0	1	4	0	0	0	1	1	2	4	0	16
ELECTRICAL SYS TECH I	0	3	6	0	1	6	0	0	1	0	2	1	3	0	23
ELECTRICAL SYS TECH II	0	2	0	1	2	1	0	0	0	3	4	5	4	1	23
FIRE/EMS TECH I	2	0	4	1	0	2	0	1	0	0	1	3	4	0	18
FIRE/EMS TECH II	0	1	3	0	1	5	0	0	0	0	0	1	2	2	15
FLORAL MARKETING INT I	0	1	2	0	0	1	0	0	0	3	2	4	2	1	16
FLORAL MARKETING INT II	0	0	0	0	0	1	0	0	1	0	0	1	1	0	4
HEALTH SCIENCE 1A	0	2	4	2	1	3	0	0	0	0	1	7	4	0	24
HEALTH SCIENCE 1B	2	3	0	0	0	2	0	0	0	1	3	7	6	0	24
HEALTH SCIENCE 1C	0	0	4	1	0	4	0	0	0	5	1	1	2	2	20
HEALTH SCIENCE 2A	0	2	2	0	1	3	0	3	1	1	0	8	4	0	25
HEALTH SCIENCE 2B	3	3	4	0	1	1	0	0	3	4	2	1	4	0	26
MULTIMEDIA TECH I	0	1	1	0	1	4	0	0	0	2	1	3	5	0	18
MULTIMEDIA TECH II	0	0	3	0	0	1	0	1	0	2	0	3	4	0	14
PRINT & GRAPHICS I	0	3	3	1	0	3	0	0	0	2	1	3	1	1	18
PRINT & GRAPHICS II	0	0	0	0	0	1	0	1	2	1	0	0	0	1	6
PROJECT SEARCH	0	0	2	2	0	0	0	0	0	0	0	1	0	0	5
ROBOTICS/CNC TECH I	0	0	2	3	2	1	0	0	0	1	3	4	4	2	22
ROBOTICS/CNC TECH II	0	0	0	0	0	0	0	0	2	2	0	1	2	0	7
SPA & ESTHETICS	0	1	1	0	0	2	0	0	2	1	1	1	3	2	14
SPORTS FITNESS I	1	1	1	0	2	7	0	0	0	2	1	4	2	3	24
SPORTS FITNESS II	0	2	1	0	0	0	0	0	1	0	5	2	2	0	13
WELDING I A	1	7	2	0	3	4	0	0	0	0	0	3	3	0	23
WELDING I B	1	3	6	0	0	2	0	0	0	0	2	1	9	0	24
WELDING II A	1	0	0	0	0	1	1	0	0	1	0	3	5	1	13
WELDING II B	1	3	4	2	2	7	0	0	0	2	0	5	3	0	29
<b>Total</b>	<b>27</b>	<b>59</b>	<b>101</b>	<b>25</b>	<b>39</b>	<b>106</b>	<b>9</b>	<b>7</b>	<b>18</b>	<b>70</b>	<b>59</b>	<b>118</b>	<b>140</b>	<b>31</b>	<b>809</b>

**Sarah Jamison**

**Director of Special Education**

- The Special Education Committee attended a two-day Co-Teaching conference in Columbus. The conference helped the committee get a better understanding of how co-teaching works to help our staff transition to this model. There were many resources shared that we are excited to share with the rest of the staff:
  - Giving students an opportunity to respond 7 times in 10 minutes will increase time on task.

Co-teaching allows this by breaking students into smaller groups which increases opportunities to respond.

- 75% of our students with disabilities are kinesthetic learners and we need to gear our lessons to incorporate that type of learning style.
  - Effective co-teaching depends on the strength of the C.O.R.D. (Communicate, Organize, Reflect, Deliver).
  - Strategies used for students with disabilities actually benefits everyone in the classroom.
  - If a student truly knows/understands a concept, they will be able to describe it in 10 words or less.
  - <https://www.youtube.com/watch?v=RYtUIU8MjIY>
- 

## **Dana Dukes-Norton/Allison Overholt**

### ***District Communications***

- Uniform coordination and delivery
- Prep for the All Area Boards Dinner
- Social media management
- Postcard design and mailing
- Craft Show marketing
- Photos
- Superintendent Mailchimp campaign
- Adult Education catalog
- Website updates and maintenance
- To view analytics and marketing materials: [https://bit.ly/21\\_22MarketingCommunications](https://bit.ly/21_22MarketingCommunications)
- **Library/Media/Tech Integration:**
  - Created list of Oculus apps and explored new apps for SES and HS; troubleshoot difficulties creating account and accessing medical realities VR simulation.
  - Explored and learned to use wizer.me and liveworksheets.com for digital interactive worksheets. Provided PD for three teachers on using these websites.
  - Met with HS, SES, and ECE instructors and reps from the Equestrian Therapy Program to work out logistics for students to volunteer at the program with hours counted as Work Based Learning experiences.
  - Assisted students with iPad and APEX login issues, Google, and help with printing/scanning.
  - Circulation stats for the month of November: 50 check-ins, 61 check-outs, 5 renewals for a total of 116 transactions.
- **Cafeteria:**
  - Provided treats for Honor Roll students, meals for Career Scope students (125), refreshments for the Veteran's Day and coffee for Coffee with Crystal
  - November students served:

Breakfast:	2,320
Lunch:	<u>10,142</u>
Total:	12,462

We would like to thank Dick Schroyer for the great working relationship our team has had with him and the Tech group. Dick has always been willing to listen, open to ideas and worked to help us meet our department needs and goals. He will be missed by all of us. Congratulations on your retirement!

---

**Nick Michel**  
***Facility Manager***

- We have begun the process of upgrading our lightning controls server. Working in conjunction with Wadsworth Solutions, we have obtained pricing for different options of the upgrade. We decided to purchase Encelium directly because we believe this will be the least disruptive to operations here at the school.
  - A gas line running underground between the fire tower and the fire storage garage failed during the summer and filled up with water, thus stopping the flow of gas. Montooth Underground Utilities will excavate and replace the gas line.
  - We are assisting Sidney Electric with the installation of four isolation relays on the smaller AHU's to facilitate the new chemical spill alert we are installing.
  - We purchased four portable 48" sidekick fans for both welding labs and a 16' powerfoil D ceiling fan for the CET lab from BAF's Co. The ceiling fan will be installed over Christmas break. These fans will help cool the labs in the summer and help with the utility costs in the winter.
  - We are purchasing a refurbished C5 Pneumatic Internal Combustion Lift Truck from Crown Equipment Corp. This lift truck will replace one of our aging lifts.
  - In the month of November, we completed 18 preventative maintenance tasks and 40 maintenance requests.
- 

**Dick Schroyer**  
***Technology Manager***

- 100 new Aruba Wireless Access Points (WAP's) were installed during Thanksgiving week.
- Due to continued struggles with security issues with MS Exchange and Outlook, we are in the process of migrating to Google Mail (Gmail).
- We worked with Student Services to prep laptops and support End-of-Course testing.
- We supported multiple sessions of Career Scope Assessments in the Goare room for visiting schools.
- The Cisco network switches for the Lowry building have still not been received.
- We prepared a new desk location in Adult Education for the Dental Assistant program.
- Technology Services processed 173 Help Desk trouble tickets during the month of November.