

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
May 27, 2021**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Thursday, May 27, 2021, in the Board Room of the Apollo Career Center. President Jackie Place called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2021 – December 2023	Present
Mr. Dennis Fricke	Elida	January 2020 – December 2022	Present
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	Present
Mrs. Penny Kill	Spencerville	January 2020 – December 2022	Absent
Mr. Bob Loescher	Shawnee	January 2021 – December 2023	Present
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	Present
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	Absent
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	Present
Mrs. Jackie Place	Bath	January 2020 – December 2022	Present
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	Present
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 05-21-01)**

The Record of Proceedings for the Regular Meeting held on April 26, 2021, having been previously distributed, were found to be correct.

Mr. Fleming moved and Mr. Stechschulte seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**V. Treasurer's Report (Motion 05-21-02)**

Mr. Fricke moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for April 2021.

2. All bills for April 2021 and confirm they are for a proper public purpose.
3. Investment Ledger for April 2021.

**B. Other Financial Activities**

1. Approve an advance from the General Fund (001-0000) to the Renovation House Project Fund (011-9918) for \$25,000.
2. Approve the May 2021 update of the Five-Year Forecast.
3. Approve the following Then and Now purchase order(s) over \$3,000:
  - PO #2211758, Northwest State, 4/13/21, \$20,000

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 05-21-03)**

Mr. Mertz moved and Mr. Loescher seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignations**

- a. Accept the resignation of Brooke Webster (2 years), intervention specialist, effective at the end of the current contract year.
- b. Accept the resignation of Jim Bowersock (2 years), high school teaching assistant, effective at the end of the current contract year.
- c. Accept the resignation of Vanessa Gronas (17 years), culinary arts instructor/Shawnee, effective at the end of the current contract year.

**2. Certified**

- a. Hire David Howard as Special Education Coordinator on a 1-year contract with 15 extended days for FY 2022. Placement on the salary schedule pending records.
- b. Hire Ashleigh Hodosko as Intervention Specialist on a 1-year contract for FY 2022. Placement on the salary schedule pending records.
- c. Hire the following part-time adult education instructor(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020:
  - Sheila Hamilton (effective May 10, 2021)
  - Randy Wells (effective March 18, 2021)

- d. Hire the following part-time adult education instructor(s) for FY 2022, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 26, 2021.
- Sheila Hamilton
  - Lori Jackson
  - Matt Kentner
  - Edward McCune
  - Roger Roberts
- e. Hire Matt Pauff, Business Education instructor, for the 2021-22 school year, on the Perry salary schedule and fringe benefits per Memorandum of Understanding (2021-22 #1), following the Perry school calendar.
- f. Hire Karen Falk, Family & Consumer Science instructor, for the 2021-22 school year, on the Bluffton salary schedule and fringe benefits per Memorandum of Understanding (2021-22 #2), following the Bluffton school calendar.
- g. Issue Certified Salary Notices for the 2021-22 School Year (Continuing Contracts)

Name	Base Schedule	Extended Days
Matt Amstutz	C-24	
Jody Benda	D-13	
Todd Boblitt	D-22	
Cindy Bowsher	C-32	
Jamie Buell	D-25	25
Kelly Clifford	D-33	
Brian Clymer	D-33	
Hannah Dickey	D-19	
Sheryl Diglia	D-33	
Mike DuBois	D-33	
Stephanie Hemmelgarn	D-18	
Jay Herbst	D-15	
Sherli Holbrook	D-19	
Darla Krites	D-32	
Keisha Larimore	D-17	
Marnie Lowden	D-29	
Julie Pitts	D-18	
Patrick Prichard	D-28	5
Carrie Prince	D-33	
Keith Rambin	B-33	
Melissa Roll	D-23	
Yvonne Smith	B-32	
Kristie Solomon	D-24	25
Carolyn Stein	D-28	
Jacob Tooley	D-14	

- h. Issue new Continuing Contracts effective with the 2021-22 School Year

Name	Base Schedule	Extended Days
Kevin O'Rear	D-18	

Leigh Taylor	D-10	
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- i. Issue Two-Year Teaching Contracts  
(Year 1 of a 2-year contract July 1, 2021 – June 30, 2023)

Name	Base Schedule	Extended Days
Ann Benfield	A-27	
Linda Brown	D-18	
Angie Carver	B-8	
Mike Dicke ☒	B-14	
Joy Mendez ☒	A-11	
Lynne Nagel ☒	B-14	
James Nickles ☒	B-14	
Diana Sperling ☒	B-14	
Natalie Stuttler	D-9	
Mark Sweigart	B-23	
Ryan Taylor	C-15	
Greg Zumberger	D-8	25

☒ Moving from a limited 1-year contract to a 2-year contract effective FY22

- j. Issue Certified Salary Notices for 2021-22 School Year  
(Year 2 of a 2-year contract July 1, 2020– June 30, 2022)

Name	Base Schedule	Extended Days
Lisa Brackney	D-29	35
Megan Conner	B-15	
Steve Conner	B-28	
Mike Diglia	B-33	
Jennifer Dyer	C-25	
Patricia Floro	C-17	
Darin Grimm	C-33	
Colette Knutzen	D-13	
Alan Pollock	B-33	
Joe Warnement	B-33	

- k. Issue Limited One-Year Teaching Contracts  
(July 1, 2021 – June 30, 2022)

Name	Base Schedule	Extended Days
Gideon Fisher	A-13	
Emily Hamric	D-6	
William Hedges	A-12	
Tim Holly	B-17	
Charlotte Howbert	A-10	
Michele Magoteaux	A-2	
Roger Mathews	A-12	
Chloe Metcalf	A-2	5
Lucas Nagel	A-11	
Tiffany Randall	B-11	

Ashley Rozell	D-10	
Jessica Sanders	B-11	
Ron Silbaugh	A-8	30
Chris Washam	A-13	
Randy Wells	A-12	
Lila Whyman	*D-3	
Rod Wise	*B-30	
Amy Yahl	D-10	
Brock Yingling	D-12	

\* Retire/Rehire

i. Substitutes for 2021-22 School Year

Hire the following substitute teachers for the 2021-22 school year, days as assigned and worked, at \$105 per day:

Terry Bailey	Judith Hedges	Crystal Plumpe
Kevin Bellman	Terry Hedges	Kristina Pohl
Alisa Bendele	Charles Hefner	Makenzie Poling
Jeff Brachok	Nicole Horvath	Karen Quatman
Jennifer Brachok	Krista Jones	Marla Scannell
Tracy Brown	Kristina Kidd	Karen Semple
Frank Crea	Kelly Knutzen	Jacob Shook
Steve Downing	Ralph (JR) Long Jr.	Chad Weaver
Nick Ebbing	Ashley Nickles	Hope White
Tricia Garcia	Michael O'Connor	
Shelly Grimm	Jeffrey Orphal	

m. Extended Days

Approve Chloe Metcalf for seven (7) additional extended days for the 2020-21 school year to be worked in June 2021.

n. Supplemental Contracts

Approve the following FY 2021 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

Activity	Teacher	Amount
CDL	Will Hedges	\$ 500
CDL	Chris Washam	\$ 500

3. Classified

- a. Hire Isaac Shellenbarger as a summer 2021 student technology worker, hours as assigned and worked at \$9 per hour, effective May 15, 2021.
- b. Hire the following custodial substitute(s) for summer 2021 and as needed for FY 2022, hours as assigned and worked, at \$15 per hour:
  - Alexa Lambert
  - Madison Snider

- c. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2021, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2020.
  - Eric Koeller (effective May 14, 2021)
  - Georgina Lane (effective May 14, 2021)
- d. Hire the following adult education test proctor(s), public safety maintenance worker(s), and other adult education non-certified worker(s) for FY 2022, hours as assigned and worked, per hourly rates adopted by the Board of Education on April 26, 2021:
  - Matt Kentner
  - Eric Koeller
  - Georgina Lane
  - Rick Lee
- e. Hire Mike Dubois as summer 2021 technology help, hours as assigned and worked at \$22 per hour.

**4. Other**

- a. Approve out-of-state travel for Maria Rellinger to attend the Association of School Business Officials International Annual Conference and Expo in Milwaukee, WI, October 13-16, 2021.
- b. Adopt the following new or updated job descriptions as presented:
  - Adult Ed. Welding/Mechanical Instructor
  - Special Education Administrative Secretary

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**B. New Business (Motion 05-21-04)**

Mr. Fruchey moved and Mr. Fleming seconded the adoption of the following motions:

**1. Summer School Fees**

Set the 2021 summer school fees at \$120 per course for resident and non-resident students. Students attending Apollo for the 2021-22 school year will have the fees waived.

**2. On-Campus Student Fees 2021-22**

Adopt a student co-curricular fee of \$35 for on-campus students for the 2021-22 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

**VII. Reports and Information**

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Superintendent

**VIII. Executive Session (Motion 05-21-05)**

Mr. Fricke moved and Mr. Loescher seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment X, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechschulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:23 p.m. and reconvened at 7:37 p.m.

**IX. Adjournment (Motion 05-21-06)**

Mr. Loescher moved and Mr. Fleming seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Ron Fleming	<u>Yea</u>	Mr. Dan Marshman	<u>Absent</u>
Mr. Dennis Fricke	<u>Yea</u>	Mr. Ron Mertz	<u>Yea</u>
Mr. Brad Fruchey	<u>Yea</u>	Mrs. Jackie Place	<u>Yea</u>
Mrs. Penny Kill	<u>Absent</u>	Mr. Brian Spallinger	<u>Yea</u>
Mr. Bob Loescher	<u>Yea</u>	Mr. Ned Stechsulte	<u>Yea</u>
Mrs. Yvonne Marrs	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:37 p.m.