



March 2021

Administrative Updates

Tara Shepherd

Adult Education Director

- The driver's education class starting on March 15 is full with 20 students enrolled.
 - Toby Prinsen and Ann Benfield met with General Dynamics about training for our current welding seniors after regular school hours. These students would be paid to attend classes and receive military welding certifications with a full-time job offer upon completion.
 - LPN had 21 new students start on March 8. This class was moved from Ottawa to Lima.
 - STNA is conducting a train-the-trainer class with 5 participants. Apollo retiree Ruth Nichols is the instructor.
 - Truck driving has 9 students slated to start this month.
 - I was a guest speaker at an ODE State Support Team Region 6 (SST 6) meeting.
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Jamie Buell

Supervisor of Student Services

- Marilyn Verhoff, a Columbus Grove Project SEARCH student, is pictured (center) with Project SEARCH instructor Leigh Taylor and mentor Lisa Schaffer at Mercy Health. Marilyn has been very successful in her "Stock for the K Tower" internship and is looking at the possibility of being hired soon.
- Leigh Taylor has partnered Project SEARCH students with Apollo staff to practice emailing a professional. The staff has enjoyed emailing back and forth with the students to help them practice and learn more about what they are enjoying during their internships and what they are looking forward to doing for their future career.
- The Cosmetology and Spa & Esthetics programs hosted a Spa Day on Saturday, March 6.
- The Floral Marketing Interiors program had a successful Valentine's Day sale. Many students and staff were happy to have items available to purchase on campus for their "someone special".
- The counselors are helping the juniors with scheduling in preparation for next school year.
- Our member school counselors came to Apollo to pre-register their juniors for the ACT (pictured). This school year, ACT started the registrations online. Thanks to our Tech Team for preparing all of the laptops each registration day.
- Karley Payne and Emily Kerchenfaut (both Allen East seniors) recently achieved their Cosmetology licenses and are now working in their career field!



- Samantha Butterfield, with OhioMeansJobs, is continuing to work closely with seniors to help them find employment in our area. Krista Jones, from College Access, is continuing to work closely with seniors regarding college information and helping them to complete their FAFSA.
- Spa & Esthetics students Lelia Adkins (Elida senior), Louisa Dunlap (Bluffton senior), Kayliyah Jones (Lima City senior), and Alisandra Minjarez (Elida senior), obtained their Manicurist licenses.

➤ **Admissions:**

The results of Initial Enrollment Day 2021 are on the adjacent chart. Close to 500 applications were processed. We are up 15 students tentatively placed into programs compared to last year at this time. Student letters will be going out soon to notify them of their tentative placement. If students earn the 8 required admissions credits, they will receive their official program acceptance in June. Only 10 applicants are a “wait only” list, as most of the Initial Enrollment Day applicants were able to be placed into their first or second choice programs. On the chart, “OE” means Open Enrollment applicants. These are students who reside outside of our 11 member school districts. Open Enrollment processing begins April 15. “Wait” is the number of applicants waiting for that particular program choice.

21-22	MAX	2/9/2021	OE/WAIT
ACT – Automotive Collision Technology	25	12	OE - 1
AT – Automotive Technology	22	14	
BDR – Building & Renovations	14	10	OE - 1
CA – Culinary Arts	22	22	OE - 2
CE – Career Explorations	22	7	Wait - 3
CET – Construction Equipment Technology	50	50	Wait - 1/OE - 3
CIS – Computer Information Support	22	15	OE - 2
COS – Cosmetology	24	24	Wait - 25/OE - 10
CRP – Carpentry	25	11	OE - 4
ECE – Early Childhood Education	24	24	Wait - 10/OE - 4
EST – Electrical Systems Technology	25	17	OE - 2
FET – Fire/EMS Technology	20	20	OE - 1
FMI – Floral Marketing Interiors	22	6	OE - 1
HS – Health Science	72	59	OE - 8
MT – Multimedia Technology	20	15	OE - 3
PG – Print & Graphics	20	6	OE - 1
PS – Project Search	12	4	
RCT – Robotics & CNC Technology	22	20	OE - 1
SES – Sports Fitness & Exercise Science	24	24	Wait - 2/OE - 2
SET – Spa & Esthetics Technology	15	8	OE - 3
WLD – Welding & Fabrication	49	49	Wait - 11/OE - 10
TOTAL	551	417	Wait only – 10 apps
		OE – 59 apps	

➤ **Enrollment:**

Students on Campus: 727
 Students in Satellites: 820
 Total Apollo Students: 1547

Bruce Johnson
Assistant High School Principal

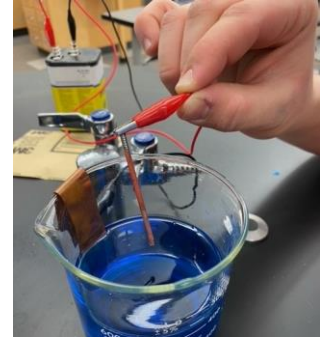
- Gideon Decker, an Automotive Technology senior, passed all 10 A.S.E. student exams.
- Teacher observations are almost complete.
- Graduate follow-ups are being finalized.
- Many attendance meetings have been held.
- Braden Fisher (Wapakoneta senior) and Mason Wingate (Bluffton senior) are the first two CET students to obtain their Class A CDL this year.
- MultiMedia students have completed their March edition of Apollo’s Next Ready News:

<https://www.youtube.com/watch?v=b3wZ7w6-nxs>



Nick Sammetinger
Assistant High School Principal

- Culinary Arts:
 - Rhodes State would like Carrie Prince to do a virtual pi day event, demonstrating pizza making.
 - Shawnee Middle School reached out about doing a virtual Career Fair.
- Early Childhood Education:
 - Charlotte Howbert has been working with OCCRRA to get all her students a TEACH Scholarship for the CDA Credential.
 - The goal for ECE this year is to get each student their CDA prior to graduating high school.
- Math:
 - Math teachers are working with students on their class options for next school year.
 - Sherli Holbrook has been nominated for Math Educator of the Year.
- Science:
 - Material Science students have been learning about and making fiber optics and electroplated nails (pictured).
 - We are looking to purchase a tabletop kiln for the Material Science course for when they study and experiment with glass, ceramics, and melting solids.
 - Mammal March Madness: Students in biology will be completing brackets with living and extinct mammals to try to determine the ultimate mammal for this year's event. You can follow along on Twitter!
- Social Studies:
 - Government students are currently studying landmark Supreme Court Cases and will give presentations on their cases.
 - We are preparing for end-of-course exams in American Government and American History.
- PBIS:
 - Crystal Pyles accepted a \$2,500 grant from the Activated School Challenge. Funds will be used by the Apollo PEACE program and PBIS to help improve wellness and culture.
 - We recognized the 242 students who were present online and on campus during the week of 411 Blast.
 - The PBIS committee continues to provide monthly updates to the staff about the districtwide initiative and its positive impact.
 - I worked with SST 6 to start working toward and earning state recognition.
 - I worked on a Student School Climate survey and a Family School Climate survey.
- Discipline:
 - The number of discipline incidents continues to remain low.
 - Alternative discipline techniques continue to be effective.
- Misc.:
 - After meeting with SST 6, I was asked by NW Ohio CTE Consultant Lisa Hite to present on PBIS and driver's education for career centers in NW Ohio (April).



Dana Dukes-Norton
District Communications Manager

2021 Apollo Board of Education



Back row: Ron Mertz (Wapakoneta), Dennis Fricke (Elida), Ned Stechschulte/Vice President (Columbus Grove), Dan Marshman (Hardin Northern), Ron Fleming (Ada), Brad Fruchey (Bluffton)
Front row: Jackie Place/President (Bath), Yvonne Marrs (Perry), Penny Kill (Spencerville), Bob Loescher (Shawnee), Brian Spallinger (Allen East)

- Social media analytics and created materials: https://bit.ly/20_21MarketingCommunications
- Posted to social media.
- We placed enrollment ads in special edition papers including Making the Grade/Lima News and Hand in Hand/Wapak Daily News.
- The At Your Service campaign with IHeart Media continues to be beneficial for staff and admin. to share information and promote opportunities with the community.
- Three spots specifically tailored for YouTube were created and the campaign has started. You can view them in the link above. These spots are also being used on Channel 44 during tournament games.
- Uniform orders are dwindling for the year and we are currently in the process of preparing stores for next year. <https://apollocareercenterhs.com/uniform-store/>
- **Cafeteria**
 - Corrections for 1st round of P-EBT (Pandemic Electronic Balance Transfer aka Food Stamps) were submitted.
 - 2nd round of P-EBT for January and February of 2021 will be submitted in March.
 - Shelly Caudill, Cafeteria Supervisor, was asked to speak to 2 classes concerning nutrition and state regulations.
 - Due to COVID restrictions we are unable to offer Heart Healthy samples for February or recipe samples for March.
 - February meals served

Breakfast:	914	13 days served
Lunch:	<u>6564</u>	14 days served
	7478	

➤ **Library**

- Exported daily attendance reports in Schoology for front office staff and assisted with Google spreadsheet functions and sorting.
 - Checked in and processed 56 new books.
 - Assisted teachers with special projects and tech integration.
 - Assisted tech team and students with devices, printers, software applications, etc.
 - Created a new monthly newsletter for all instructors highlighting resources, teaching strategies, and tech tools.
 - February circulation stats:

Check-ins:	40
Check-outs:	32
Renewals:	0
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Nick Michel

Facility Manager

- Much of our time in February was spent dealing with snow removal, which went very well with no major issues. I would like to thank my staff for their dedication as they came in early for their shifts and also on weekends to make sure the job got done.
 - We worked with M & W Construction to replace three doors and refurbish several others in the Fire Tower. This was a much needed improvement because of the amount of heavy use the tower endures.
 - We installed a new bypass filter/feeder in the chilled water loop to help prevent the heat exchanger from plugging up again. This will hopefully reduce future maintenance costs.
 - We replaced a lift cylinder on a welding shop saw with a new one (covered by the warranty).
 - We replaced a bad smoke duct detector.
 - We completed 17 preventative maintenance tasks and 33 work requests in February.
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Dick Schroyer

Technology Manager

- We are currently reviewing copier and printer usage and associated service contracts. We are pleased with the service we have now through Current Office Solutions. We are also continuing our efforts to reduce our printer and copier fleet. Maria has been assisting with staff reminders and we are hopeful to accomplish more consolidations and reductions over the summer.
- We have requested E-Rate (Category 2) funding for 100 additional Aruba wireless access points to complete the replacement of our existing Aerohive wireless system. If funded, which is likely, we will complete the project over the summer.
- We assisted with setups and some presentations for several events in the past month, including Birch Solar Farm meetings, a Saturday Public Safety event, ACT testing registrations, a live vaccination and interview via Zoom for one of Governor DeWine's weekly COVID press conferences, 411Blast Week, Shawnee Schools levy committee meetings and additional laptop handouts for 3rd quarter remote learners.
- Worked with Sidney Electric on several paging system changes, especially in Adult Ed. as they continue to grow.
- Technology Services processed 194 Help Desk trouble tickets during the month of February.