

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
November 14, 2019**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Thursday, November 14, 2019, in the Board Room. President Dennis Fricke called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Absent
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Absent
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Absent

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 11-19-1)**

The Record of Proceedings for the Regular Meeting held on October 28, 2019, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

**V. Treasurer's Report (Motion 11-19-2)**

Mr. Fleming moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for October 2019.
2. All bills for October 2019 and confirm they are for a proper public purpose.
3. Investment Ledger for October 2019.
4. Approve the FY 2020 Amended Permanent Appropriations.

**B. Other Financial Activities**

1. Approve the creation of the Ohio School Safety Grant Fund (499-9917) received from the Ohio Attorney General's Office for \$3,524.43 and the associated expenditures made from the grant.
2. Approve the following Then and Now purchase order(s) over \$3,000:
  - PO #2200857, Ohio Treasurer of State, 11/1/19, \$9,503.80
  - PO #2200879, NOACSC, 11/1/19, \$21,186.55
  - PO #1200127, Smith-Boughan, 11/13/19, \$3,293.90

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 11-19-3)**

Mr. Hager moved and Mr. Loescher seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignations**

- a. Accept the resignation of Danial Maltsbarger, Teaching Assistant, effective November 8, 2019.
- b. Accept the resignation of Zac Toland, Maintenance Assistant (custodian), effective November 15, 2019.
- c. Accept the resignation of Kelly Knutzen, Teaching Assistant, effective January 10, 2020.
- d. Accept the resignation of Christian Harshman, Teaching Assistant, effective November 14, 2019.

**2. Certified**

- a. Hire the following part-time adult education instructor(s) for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
  - Casey Glick
  - Jack McDermitt
  - Russell Moorman
  - Marcus Reineke
  - Kamile Shed
  
- b. Hire the following high school substitute(s) for the 2019-20 school year, days as assigned and worked, at \$105 per day:
  - Diane Stennet

**3. Classified**

- a. Hire the following adult education test proctor(s) and public safety maintenance for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
  - Marcus Reineke
  
- b. Hire the following substitute custodian(s) for FY 2020, hours as assigned and worked, at \$15 per hour:
  - Arianna Sassi
  
- c. Hire Jason Fromm as Maintenance Assistant for FY 2020 on Salary Schedule LL-4, effective December 2, 2019.
  
- d. Hire Ryan Sharp (Building & Renovations senior/Shawnee) as a student custodial worker, hours as assigned and worked at \$9 per hour, effective December 2, 2019.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

**B. Out-of-State Travel (Motion 11-19-4)**

Mrs. Kill moved and Mrs. Place seconded the adoption of the following motion(s):

- 1. Approve out-of-state travel for Nick Sammetinger to attend the National Policy Seminar, as part of the New and Aspiring Superintendents Academy (NASA), in Washington, DC, March 28 – April 1, 2020.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Abstained</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

**C. New Business (Motion 11-19-5)**

Mr. Fleming moved and Mrs. Kill seconded the adoption of the following motion(s):

**1. Donation**

Accept a 2006 2.4L ECOTEC engine to be used by Automotive Technology classes to further their training, donated by General Motors Corp., Warren, MI.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

**VII. Reports and Information**

- A. Program Report – Marketing
- B. Board of Education
- C. Director of High School Programs
- D. Director of Adult Programs
- E. Superintendent

**VIII. Executive Session (Motion 11-19-6)**

Mrs. Place moved and Mr. Hager seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment X, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;

- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:42 p.m. and reconvened at 7:52 p.m.

**IX. Adjournment (Motion 11-19-7)**

Mrs. Kill moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Absent</u>
Mr. Fruchey	<u>Absent</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:52 p.m.