

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
September 23, 2019**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, September 23, 2019, in the Board Room. President Dennis Fricke called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 09-19-1)**

The Record of Proceedings for the Regular Meeting held on August 26, 2019, having been previously distributed, were found to be correct.

Mrs. Place moved and Mrs. Marrs seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**V. Treasurer's Report (Motion 09-19-2)**

Mrs. Kill moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for August 2019.
2. All bills for August 2019 and confirm they are for a proper public purpose.
3. Investment Ledger for August 2019.

**B. Other Financial Activities**

1. Approve the FY 2020 Permanent Appropriations and Amended Certificate of Estimated Resources.
2. Approve the following Then and Now purchase order(s) over \$3,000:
  - PO #2200562, Educational Funding Group, Inc., 8/29/19, \$10,969.03
3. Approve the following high school student activity budgets for the 2019-20 school year:

<b>Fund</b>	<b>SCC</b>	<b>Description</b>
200	9220	Future Farmers of America (FFA)
200	9241	Restaurant Management
200	9242	Early Childhood Education (ECE)
200	9260	Admin. Assistants
200	9271	Firefighting Technology (FT)
200	9272	Advanced Mfg. Careers (AMC)
200	9273	Computer Info. Support (CIS)
200	9274	Multimedia Technology (MT)
200	9275	Career Based Intervention (CBI)
200	9276	Construction Equip. Technology (CET)
200	9277	Welding (WLD)
200	9279	Print & Graphics (PG)
200	9280	Student Competitions – Admin.
200	9281	Auto Collision Technology (ACT)
200	9282	Auto Technology (AT)
200	9283	Building & Renovations (BDR)
200	9285	Carpentry (CRP)
200	9286	Cosmetology (COS)
200	9287	Health Science (HS)
200	9288	Sports Fitness & Exercise Science (SES)
200	9289	Automated Mfg. Technology (AMT)
200	9290	Yearbook
200	9300	Fusion
200	9310	Prom
200	9311	Craft Show

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 09-19-3)**

Mr. Loescher moved and Mr. Fruchey seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Certified**

a. Hire the following part-time adult education instructor(s) for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:

- Kevin Bellman
- Traci Bitler
- Paul Gannon
- Lucas Nagel
- Nicole Scott

b. Hire the following high school substitute(s) for the 2019-20 school year, days as assigned and worked, at \$105 per day:

- Judith Hedges
- Terry Hedges
- Cindy Lachey
- Jeff Orphal
- Terri Vanover
- Collin Wise

c. Approve additional compensation for the following instructors per Article 18 of the AEA Collective Bargaining Agreement for the 2019-20 school year:

<b>Name</b>	<b>Additional Compensation</b>
Darla Krites	1/7 <sup>th</sup> of annual salary for teaching one additional period of English.
Yvonne Smith	\$2,000 for teaching in two or more core academic areas of certification (dual certified).

d. Approve Lab/Lab stipends for the following teachers per Article 18 of the AEA Collective Bargaining Agreement for the 2019-20 school year:

<b>Lab/Lab Teachers</b>	<b>Amount</b>
Jody Benda	\$5,000
Cindy Bowsher	\$5,000
Megan Conner	\$5,000

Steve Conner	\$5,000
Mike Dicke	\$5,000
Mike Diglia	\$5,000
Sheryl Diglia	\$5,000
Gideon Fisher	\$5,000
Darin Grimm	\$5,000
William Hedges	\$5,000
Roger Mathews	\$5,000
Courtnee Morris	\$5,000
James Nickles	\$5,000
Carrie Prince	\$5,000
Mark Sweigart	\$5,000
Chris Washam	\$5,000
Randy Wells	\$5,000
Rod Wise	\$5,000
Brock Yingling	\$5,000

- e. Approve stipends for the following instructors for their Apollo mentorship roles during the 2019-20 school year:

<b>Mentor</b>	<b>Amount</b>	<b>New Teacher</b>
Jody Benda	\$350	Brock Yingling
Linda Brown	\$350	Randy Wells
Brian Clymer	\$350	Roger Mathews
Hannah Dickey	\$150	Natalie Stuttler
Darla Krites	\$350	Brooke Webster
Marnie Lowden	\$350	William Hedges
Marnie Lowden	\$350	Chris Washam
Melissa Roll	\$150	Meridith Seech

- f. Approve the following FY 2020 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

<b>Activity</b>	<b>Teacher</b>	<b>Amount</b>
Club Advisors		
BPA	Diana Malone	\$1,000
FCCLA 1 (Culinary)	Carrie Prince	\$ 500
FCCLA 2 (ECE)	Courtnee Morris	\$ 500
FFA	Joe Warnement	\$ 500
HOSA	Cindy Bowsher	\$1,000
Prom 1	Meridith Seech	\$ 250
Prom 2	Natalie Stuttler	\$ 250
SkillsUSA 1	Mike Dicke	\$1,000
SkillsUSA 2	Lynne Nagel	\$1,000
CDL	Jim Nickles	\$ 500
CDL	Chris Washam	\$ 500
Craft Fair	Diana Malone	\$ 500

Fusion 1	Linda Brown	\$ 875
Fusion 2	Darla Krites	\$ 875
NTHS 1	Angie Carver	\$ 250
NTHS 2	Collette Knutzen	\$ 250
Yearbook	Darla Krites	\$1,750

**2. Classified**

- a. Hire Elizabeth May as a part-time cafeteria worker for FY 2020, hours as assigned and worked, at \$12 per hour.
- b. Hire Lisa Ford as Maintenance Assistant for FY 2020 on Salary Schedule LL-4.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**B. New Business (Motion 09-19-4)**

Mr. Fleming moved and Mr. Loescher seconded the adoption of the following motions:

**1. Amended CRA Agreements**

Approve the Village of Columbus Grove’s proposed amending of its CRA agreements with Axe-Handle LLC and Glynwood Management & Development Co. LTD, as presented.

**2. VHE Health Insurance Premiums**

Set the Variable Hour Employee (VHE) health insurance premium rate at 25% of the Total Premium for all Single Plans and 35% of the Total Premium for all Family Plans offered.

**3. Donations**

- a. Accept the donation of an Apple iMac computer and a HP Envy printer from the estate of Inara Brubaker.
- b. Accept the donation of a 2000 Dodge Neon ES to be used by the Auto Collision Technology and Automotive Technology classes to further their training, donated by Jane Bowersock, Wapakoneta, OH.
- c. Accept the donation of a 1984 Pontiac to be used by the Auto Collision Technology and Automotive Technology classes to further their training, donated by Marc Pescosolido, Lima, OH.

**4. Disinvestment Guidelines**

Approve the administrative guideline “Disinvestment Guidelines Due To Low Enrollment”.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VII. Reports and Information**

- A. Program Report – Early Childhood Education
- B. Board of Education
- C. Director of High School Programs
- D. Director of Adult Programs
- E. Superintendent

**VIII. Adjournment (Motion 09-19-5)**

Mr. Fruchey moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:28 p.m.