

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
August 26, 2019**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, August 26, 2019, in the Board Room. President Dennis Fricke called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 08-19-1)**

The Record of Proceedings for the Regular Meeting held on July 22, 2019, having been previously distributed were found to be correct.

Mr. Stechschulte moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**V. Treasurer's Report (Motion 08-19-2)**

Mrs. Kill moved and Mr. Hager seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for July 2019.
2. All bills for July 2019 and confirm they are for a proper public purpose.
3. Investment Ledger for July 2019.

**B. Other Financial Activities**

1. Approve the return of a prior year advance of \$60,000 from the House Project Fund (001-9909) to the General Fund (001-0000).

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-19-3)**

Mr. Fleming moved and Mr. Loescher seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignations**

- a. Accept the resignation of Jan Towey, Administrative Secretary, effective September 1, 2019, for the purposes of retirement.
- b. Accept the resignation of Matt Reynolds, Advanced Manufacturing Careers instructor, effective August 20, 2019.
- c. Accept the resignation of Mike Thomas, Maintenance Assistant, effective August 20, 2019.

**2. Certified**

- a. Hire Randy Wells as Advanced Manufacturing Careers instructor for FY 2020, on Salary Schedule A-10.
- b. Adopt the Electrical/Industrial Training Manager job description, effective with FY 2020, as presented.
- c. Hire the following part-time adult education instructor(s) for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
  - Chelsey Brock
  - Gerald Cline
  - Jeffrey Hauge

- Charlotte Howbert
  - Marcia Koch
  - Andrea Lambros
  - Stella Martinez
  - Jeffrey Mason
  - Chadwick Massie
  - Justin Orphal
  - Diane Dalenberg Schoonover
  - Jacob Shook
- d. Hire the following high school substitute(s) for the 2019-20 school year, days as assigned and worked, at \$105 per day:
- Kathleen Valenti
- e. Approve the General Dynamics customized training pay rate for part-time adult education instructors at \$32 per hour for FY 2020, effective August 26, 2019.

**3. Classified**

- a. Hire Danial Maltsbarger as Teaching Assistant for FY 2020 on Salary Schedule JJ-1.
- b. Approve a \$3,250 stipend for Gary Wheeler for custodial shift supervisor duties for FY 2020.
- c. Hire Matt Kentner as AWE Evening Manager substitute for FY 2020, hours as assigned and worked, at \$32 per hour.
- d. Hire Chelsea Myers as a substitute custodian for FY 2020, hours as assigned and worked, at \$12 per hour.
- e. Hire the following part-time cafeteria workers for FY 2020, hours as assigned and worked, at \$12 per hour:
- Jessica Gossard
  - Chelsea Myers
- f. Hire Arianna Sassi as a substitute cafeteria worker for FY 2020, hours as assigned and worked, at \$12 per hour.
- g. Hire the following adult education test proctor(s) and public safety maintenance for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
- Charlotte Howbert
  - Chadwick Massie
  - Jacob Shook

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**B. Out-of-State Travel (Motion 08-19-4)**

Mrs. Place moved and Mr. Fruchey seconded the adoption of the following motion:

1. Approve out-of-state travel for Nick Sammetinger to attend the ACTE/NCLA Best Practices for the New and Aspiring Superintendents Academy (NASA) in Tucson, AZ, September 24-27, 2019.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Abstained</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**C. New Business (Motion 08-19-5)**

Mrs. Kill moved and Mr. Loescher seconded the adoption of the following motions:

**1. 2019-20 Staff Handbook**

Approve the 2019-20 Apollo Staff Handbook as presented.

**2. 2019-20 High School Student Handbook**

Approve the following changes to the 2019-20 High School Student Handbook:

Under Attendance Policy, page 27: *The unexcused absence students will only receive 65% 60% of the original grade obtained.*

Under Out-of-School Suspension, page 44: *Therefore, all returned work will receive 65% 60% of the credit earned.*

**3. Southwestern Ohio Educational Purchasing Council (EPC) – Bus Bids**

Approve the resolution for Southwestern Ohio EPC to advertise and receive bus bids:

WHEREAS the Apollo Joint Vocational School District Board of Education wishes to advertise and receive bids for the purchase of one (1) school bus, and

THEREFORE, be it resolved the Apollo Joint Vocational School District Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one (1) school bus.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VII. Reports and Information**

- A. Program Report – Truck Driving
- B. Board of Education
- C. Director of High School Programs
- D. Director of Adult Programs
- E. Superintendent

**VIII. Executive Session (Motion 08-19-6)**

Mr. Hager moved and Mr. Fleming seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment \_\_\_\_, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:27 p.m. and reconvened at 7:41 p.m.

**IX. Adjournment (Motion 08-19-7)**

Mr. Hager moved and Mrs. Marrs seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:41 p.m.