



Administrative Updates

Tasha Shepline

High School Director

- I attended the Perkins Equity lab to learn how to serve diverse populations.
 - Construction & Equip. Tech. (CET) began a project with Johnny Appleseed parks to assist in cleaning up the parks.
 - We hosted 15 Wapakoneta teachers at Apollo for an all-day Professional Development opportunity.
 - Katie Aguirre placed first in a theatrical makeup competition in Columbus.
 - Firefighting Tech. (FT) students trained in the operation and driving of fire trucks this month.
 - Chief Kitchen from Bath Fire Dept. is hosting a luncheon with FT students to talk about careers in fire service.
 - CET hosted a two-day showcase in their lab with various employers December 9-10.
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Tara Shepherd

Adult Director

- American Trim has committed to sending 14 apprentices to Apollo.
 - We are providing General Dynamics with customized training during the month of December.
 - I attended the Perkins Equity lab to learn how to serve diverse populations.
 - We are working with Lu Cook, Lt. Governor's NW Regional Liaison, on TechCred.
 - Aspire hosted their non-traditional Thanksgiving dinner.
 - Keith and I toured Apollo with Mercy Health CEO Rhonda Lehman.
 - We met with OSU-Lima to discuss the possibility of housing their engineering technology training.
 - I hosted the Lima/Allen County Chamber of Commerce Women in Business seminar.
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Nick Sammetinger

Instructional Supervisor

- Culinary Arts (CA) had a meat carving table in the Garden Café where students learned how to properly cut and serve pork loin.
- We are hosting FCCLA competitions on Saturday, February 29, 2020. If you are interested in judging competitions, please contact Courtnee Morris at Apollo (ext. 2905).
- Carolyn Stein and Linda Brown (science teachers) attended the National Science Teaching Association conference in Cincinnati, OH.
- Courtnee Morris is presenting to state ECE instructors about Child Development Associate (CDA) credentials and how the results are used in his program. Courtnee will also lead a discussion regarding OCCRRA and new child development events.

- The PBIS Committee has completed another work day, developing a rough draft matrix and expectations that was distributed to the staff for feedback. Jody Benda, Gideon Fisher, Crystal Pyles, Greg Zumberger, and I are attending the PBIS Showcase to get ideas for signage and acknowledgment systems.
- Students in BPA are gearing up for their regional BPA competitions. Diana Malone is assisting with the direction of BPA Regionals at Ohio Northern University.
- Geometry students built catapults for a STEM challenge day. Mrs. Holbrook connected this activity to geography and basic algebra when analyzing the results and distances (pictured).
- The Math department is now reading “The Energy Bus” for professional development.
- The data committee is looking at WebXams, end-of-course exams, attendance, and school-created barriers to help improve test scores and student achievement.



Bruce Johnson
Instructional Supervisor

- I attended a CTEP conference in Columbus, a Wheels to Work meeting and a MakerFest follow-up meeting.
- Automated Manufacturing Tech. (AMT) students completed NIMS certification.
- Spencer Youngpeter (CET) received his Class A CDL.
- Travis Holycross was elected to serve as a Northwest Ohio Regional SkillsUSA officer.

Dana Dukes-Norton
District Communications Manager

- Marketing materials and social media posts can be found by [clicking here](#).
- November website/social media analytics: <http://bit.ly/ApolloSocialAnalytics>.
- New winter spirit wear has arrived and a new online store is open for staff.
- Online uniform orders and delivery continue.
- **Library/Media Center:**
 - Showed a program instructor how Schoology’s ePortfolios would work for students and made plans to pilot the feature with her students this year. ePortfolios allow students to upload resumes, awards, certificates, pictures, and other documents showcasing their work and the information can be exported to a jump drive upon graduation.
 - Shared a resource called ‘Actively Learn’ with several instructors. The site provides free content in the form of digital texts, some of which are from primary sources, and includes questions for comprehension and critical thinking.
 - Secured 3 textbooks as free previews for students competing in HOSA. Savings to the district was approximately \$282.44.
 - November Stats

Check-ins	100
Check-outs	103
Renewals	<u>7</u>
Total transactions	210

- Library/Media Usage (November)
Total Student Count 1506
Daily Average (17 days) 88

➤ **Cafeteria:**

- We provided catering services for several activities.
- The CDC and FDA is advising people not to consume or serve any products containing romaine lettuce from the Salinas Valley, CA, growing region. We have been able to procure a limited supply of from Yuma, AZ. We use romaine lettuce because it meets the green leafy requirement for school meals.
- New meal ideas were recently tried: taco salads and chicken wings. The students were overwhelming positive about the chicken wings.



Nick Michel
Facility Manager

- Installed:
 - New electronic privacy locks on four staff restrooms located in the Commons area. This should help eliminate some of the behavior problems we are having in these restrooms.
 - Two retracting cord reels in the high school welding lab. This will allow welding outside on larger projects.
- We picked up several truckloads of donated dental equipment from Health Professionals Management Company. Once it is sorted, we will install it in Adult Ed.
- On November 20, I attended reasonable suspicion training in Columbus. This is a requirement for all transportation supervisors. The class trains you to recognize when a driver may be impaired.
- Jason Fromm started as a 2nd shift custodian. Jason is doing well and I think he will be a good addition to our team.
- We had our first snow event of the year and everything went great including no equipment issues.
- 43 preventative maintenance actions and 53 work requests were completed in November.

Dick Schroyer
Technology Manager

- Over Thanksgiving break we worked with Aegis Protective Services to transfer our cameras onto two new video servers and new software. We are still working with Avigilon (the equipment manufacturer) on some issues that did not get resolved.
 - We also worked over Thanksgiving break with TSC Wapak, Schoolhouse Electronics and Sidney Electric on several projects.
 - We assisted Student Services during achievement testing (AIR and GradPoint) in December.
 - The phone server hardware was replaced on Tuesday, November 12, which was a snow day. We had been experiencing intermittent, unrelated issues in our phone lines and voicemail system in the previous weeks. Eric, from NOACSC, came onsite to assist with the replacement.
 - We are currently working on a cart of Chromebooks to replace laptops in our high school CET classroom. The Chromebooks are prepared but we are waiting for the cart, which should be delivered soon.
 - Technology Services processed 194 Help Desk trouble tickets during the month of November.
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Jamie Buell

Instructional Supervisor

- The seniors pictured were Shawnee Optimist Students of Honor and Achievement winners and received their awards at a luncheon at the Old Barn Out. The winners were Ethan Boday (Allen East/SES), Jordan Burke (Shawnee/HS), Ana Voltani (LCC/HS), Travis Holycross (Elida/WLD), Vera Dunahay (Bath/AMT)
- Students are completing state tests in December for end-of-year course exams and WorkKeys Assessment. These tests are very important for students to achieve their pathways to graduation. Additionally, WebXams and program industry credentials are also being taken and also go towards meeting their graduation requirements.
- The Apollo P.E.A.C.E. Gatekeeper group held their monthly free coffee/hot chocolate bar for students in the Commons before school. In January, the Mental Health Board will be hosting two trainings on “Mental Health First Aid” and Gatekeeper students will be encouraging adults to attend:
 - One day training: Saturday, January 11, 8 a.m. - 5 p.m.
 - Two day training: Tuesday, January 21, 4 – 8 p.m. and Wednesday, January 22, 4 -8 p.m.
- 411BLAST day will be on Friday, January 24.
- Enrollment Update:

H.S. students at Apollo:	745
H.S. satellite students:	<u>963</u>
Total H.S. students in Apollo programs:	1708

