

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
July 22, 2019**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, July 22, 2019, in the Board Room. President Dennis Fricke called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 07-19-1)

The Record of Proceedings for the Regular Meeting held on June 24, 2019, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Abstained</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Treasurer's Report (Motion 07-19-2)

Mr. Hager moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for June 2019.
2. All bills for June 2019 and confirm they are for a proper public purpose.
3. Investment Ledger for June 2019.

B. Other Financial Activities

1. Approve the following Then and Now purchase orders over \$3,000:
 - PO# 2191787, Midway Trailer Sales, 6/10/19, \$4,190.50

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 07-19-3)

Mr. Fruchey moved and Mr. Fleming seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Administrative

- a. Change the description of 260-day Administrator contracts (Superintendent, Treasurer, Facility and Grounds Manager, District Communications Manager, Technology Manager) to 250 work days (including vacation days) and 10 paid holidays, effective July 1, 2019. Non-duty days have been removed.

2. Classified

- a. Hire Martin Daley as Teaching Assistant for FY 2020 on Salary Schedule JJ-1.
- b. Hire Stephanie Burley as a substitute secretary for FY 2020, hours as assigned and worked, at \$12 per hour.

3. Other

- a. Adopt the Mental Health Coordinator job description and non-union Salary Schedules RR, effective with FY 2020, as presented.
- b. Hire Crystal Pyles as Mental Health Coordinator for FY 2020, on non-union Salary Schedule RR-1.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 07-19-4)

Mr. Stechschulte moved and Mrs. Marrs seconded the adoption of the following motions:

1. Cafeteria Prices – FY 2020

Approve the following cafeteria prices for FY 2020:

Student Breakfast

Main Entrée, fruit, juice, milk	\$1.50
Entrée only	\$1.25

Adult Breakfast

\$1.75

Student Lunch

Main Entrée, fruit, juice, 2 different vegetables of the day, milk	
-or- Large salad with whole grain cracker/bread, fruit, juice, milk	\$3.25
Entrée only	\$2.50
Small side (any fruit or vegetable side)	.75
Milk	.50

Adult Lunch

Main Entrée, 2 vegetable sides, fruit, juice, (milk or water bottle) -or-	
Large Salad, whole grain cracker/bread, fruit, juice, (milk or water bottle)	\$3.75
Small side	.75
Large side (takes the place of 2 sides for an adult meal)	\$1.50
Milk	.50

2. High School Student Handbook/Conduct Code

Adopt the High School Student Handbook, including the Student Conduct Code, for the 2019-20 school year, as presented.

3. Project SEARCH Student Handbook

Adopt the Project SEARCH Student Handbook, for the 2019-20 school year, as presented.

4. OSBA Delegate and Alternate

Appoint Mrs. Place as official delegate and Mr. Hager as alternate for the OSBA Capital Conference to be held at the Greater Columbus Convention Center, November 10-12, 2019.

5. OSBA Travel Expenses Resolution

Travel Related to Official Duties While Serving OSBA

Whereas, the Apollo Joint Vocational School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the JVSD statutory mandate by working for the general advancement of public education in Ohio,

for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Apollo JVSD Board of Education member Penny Kill will serve as a Trustee and Team Member of the OSBA in the year of 2020; therefore

NOW BE IT RESOLVED that the Apollo JVSD Board of Education determines that Penny Kill's service as Trustee and Team Member of the OSBA, and travel in that role, is related to her official duties as a member of the Apollo JVSD Board of Education; and

That any travel expenses paid for Penny Kill's travel to OSBA conferences, seminars, and similar events during the year of 2020 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Apollo JVSD allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

6. Tax Abatement

Approve the proposed Randall Bearing Enterprise Zone tax exemption of 95% for 10 years for the development of an 80,000/90,000 square foot manufacturing and administrative building to permit expansion of its product line.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Abstained</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Program Report – Eagle Scout Presentation by Paul Long
- B. Board of Education
- C. Director of High School Programs
- D. Director of Adult Programs
- E. Superintendent

VIII. Adjournment (Motion 07-19-5)

Mr. Fleming moved and Mr. Sammetinger seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:35 p.m.