



August 2019

Administrative Updates

Tasha Sheipline ***High School Director***

- We were approved for variances on both of the Applewood Estates properties, which will be used for the next two student-built houses.
 - Apollo Fusion called 339 incoming juniors to welcome them to Apollo.
 - We will be conducting ALICE Training on August 21st to refresh our H.S. and Adult Ed. staff on what to do during an active shooter event.
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Tara Shepherd ***Adult Director***

- Graduations were held for Spa Technology and Industrial Maintenance Technician classes.
 - The LPN program started a new class of 33 students.
 - EMT on-site accreditation was completed through the Ohio Department of Transportation.
 - I attended the ACTE Connections Conference. Toby Prinsen was awarded the Ambassador Award.
 - Keith, Toby and I attended the Real American Sunrise event sponsored by the Lima/Allen Co. Chamber of Commerce and talked about our Career Expo/Signing Day and electrical apprenticeships.
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Dana Dukes-Norton ***District Communications Manager***

- uniforms
 - website redesign
 - campus signage
 - marketing supplies and giveaways
 - social media and website posts
 - new shirts
 - cafeteria planning
 - new brochures and flyers
 - 2019-20 marketing campaign planning
 - National Night Out
 - prep for the first days of school
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Nick Michel
Facility Manager

- The Truck Academy's new diesel tank passed the State Fire Marshal's final inspection on August 6.
 - The second quarter sprinkler inspection was completed by Armor Fire on July 22.
 - After working closely with the Shawnee Fire Department, we were able to get the sound absorption panels installed in the Building Maintenance lab.
 - Maintenance removed an old lathe and CNC mill from the Automated Manufacturing lab that were sold on eBay. We installed two new lathes and a grinder.
 - We received several quotes from local electrical contractors for the replacement of the server room generator. With the help of Dick Schroyer, we decided to contract with Sidney Electric to do the work. They removed the old generator, upgraded the wire size, and installed a new generator.
 - Maintenance is currently working on upgrading the lights in the CET classrooms to more efficient and brighter LED bulbs.
 - Summer cleaning is going well and continues to be on schedule.
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Dick Schroyer
Technology Manager

Completed:

- Phone service cutover took place on July 2 with only a handful of small issues.
- A number of new printer/scanner/copier units were installed in key areas, resulting in the removal of a significant number of smaller personal printers.
- The replacement of all student laptops in the English rooms was completed.
- Sidney Electric and Smith-Boughan installed a new Kohler emergency power generator.
- We worked with NOACSC to upgrade our MS Exchange email server.

In-Progress:

- We are waiting to receive a BWC grant to purchase and install new servers for our video surveillance system.
- Preparations are being made to import student data and schedules in order to build new student network accounts for Windows, email, Google and Schoology.
- Sidney Electric and Paladin are working with us to reprogram the paging and bells systems in the Lowry Building for the new H.S. Firefighter program.