



**July 2019**

## ***Administrative Updates***

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### **Tasha Shepline** ***High School Director***

- Interviews were held for the Mental Health Coordinator position.
  - We are preparing for the 2019-20 school year.
  - Nick Sammetinger and I received Principal Evaluator certification.
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### **Tara Shepherd** ***Adult Director***

- The Medical Academy graduation was held June 11 and over 40 students graduated. The Dental Assistant program graduated its first class.
  - Over 70 students graduated from the Adult diploma / GED program and 35 industry credentials were also obtained.
  - The Electrical Apprenticeship program has 30+ students enrolled for the second year of the program.
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### **Dana Dukes-Norton** ***District Communications Manager***

- T-shirts for the junior and senior students have been designed and ordered.
  - Meetings were held with vendors and advertising representatives.
  - Updates and changes were made to social media and the web site.
  - The car show was a huge success and the organizers would like to hold the show at Apollo again next year.
  - A re-design of the high school website is in the initial stages.
  - The High School uniform stores will be ready to open July 15.
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### **Nick Michel** ***Facility Manager***

- Lima Painting Co. has finished painting the inside of the fire tower.
- Work continues on the new diesel tank for the Truck Academy. The electric service is complete and the concrete pads for the steps and shed (where an emergency stop will be mounted) have been poured. We are waiting on the fence and bollards to be installed.
- All Service Glass has completed the window tinting as part of the instructional barriers project. We

are also working on installing sound absorption panels in the Building and Renovations lab.

- All Service Glass began repairs on the broken panels on the greenhouse roof. They found an additional 22 broken panels on top of the original 16.
  - All Service Glass is also working on the leaking front windows in Adult Ed. They caulked all the windows hoping that would fix the problems, but there are still leaks.
  - The custodians have been working very hard and are running ahead of schedule on the summer cleaning.
  - All of our buses are back from Cardinal and have passed inspection for this coming year. However, our oldest bus will not pass next year because the floor is rotting out. They estimated repairs to be around \$10,000.
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**Dick Schroyer**  
***Technology Manager***

Completed:

- Ordered and received multiple PC's, laptops and Chromebooks for deployment.
- Completed year-end activities and events for both H.S. and Adult Ed.
- Completed new phone system training for 12-month staff.
- Recycled equipment with GreenWave Recyclers.
- Balanced power settings on the Aerohive wireless network.

In-progress:

- Completed phone service changeover from TSC to NOACSC, but still working on issues.
- Working with staff on the new phone system options and call-management.
- Loading or updating software on all student systems.
- Working with Sidney Electric on multiple projects.