

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
December 12, 2018**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Wednesday, December 12, 2018, in the Board Room. President Ned Stechschulte called the meeting to order at 8:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 12-18-1)

The Record of Proceedings for the Regular Meeting held on November 14, 2018, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Abstained</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Abstained</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Treasurer's Report (Motion 12-18-2)

Mr. Fricke moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for November 2018.
2. All bills for November 2018 and confirm they are for a proper public purpose.
3. Investment Ledger for November 2018.

B. Other Financial Activities

1. Approve the 5 year depository agreement with The State Bank and Trust Company effective December 1, 2018, to November 30, 2023, and investments according to the investment policy.
2. Approve the following Then and Now purchase orders over \$3,000:
 - PO# 2190893, NOACSC, 11/1/18, \$20,503.14
3. Approve the change in the amount of the Ohio School Safety Grant, to be received from the Ohio Attorney General's Office, from \$2,500 to \$4,249.59.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 12-18-3)

Mrs. Place moved and Mr. Loescher seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the resignation of Terry Hedges, Construction Equipment Technology instructor, effective at the end of the current contract year, for the purposes of retirement.
- b. Accept the resignation of Mary Fielder, part-time cafeteria worker, effective December 20, 2018.

2. Certified

a. Part-time Adult Education Instructor(s) FY 2019

Hire the following part-time adult education instructor(s) for FY 2019, hours as assigned and worked, per hourly rates as adopted by the Board of Education on June 25, 2018:

- Jim Bartlett
- Dewey McKinley
- Janet O’Neil

b. Hire the following substitute(s) for FY 2019, hours as assigned and worked at \$105 per day:

- Tammy Lovell
- Hope White

3. Classified

- a. Hire Charlotte Howbert as a part-time Adult Ed. secretary (evenings) for FY 2019, effective November 26, 2018, hours as assigned and worked at \$12.84 per hour.
- b. Hire Mary Fiedler as a substitute cafeteria worker, effective January 3, 2019, hours as assigned and worked at \$12.00 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 12-18-4)

Mr. Fleming moved and Mr. Loescher seconded the adoption of the following motions:

1. 2019 Organizational Meeting

Set January 9, 2019, at 7:00 p.m. as the date/time for the Apollo Board of Education Organizational meeting, and appoint Mr. Stechschulte as President Pro Tem.

2. Board Policies

Adopt the following new and revised policies as proposed by OSBA Policy Service and recommended by the superintendent:

DGA	Authorized Signatures (Use of Facsimile Signatures)
DID	Inventories
GBE-R	Staff Health and Safety
GBH	Staff-Student Relations (Also JM)
GBP	Drug Free Workplace
JFCF-R	Hazing and Bullying (Harassment, Intimidation and Dating Violence)
JHH	Notification of Sex Offenders
JM	Staff-Student Relations (Also GBH)

3. Staff Discount for Adult Education Classes

Adopt the revised Staff Discount for Adult Education Classes policy.

4. **Electric Vehicle Charging Stations**

Accept AEP Ohio's EV Charging Station Incentive for \$120,000 to cover the cost of installing electric vehicle charging stations.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Superintendent

VIII. Executive Session (Motion 12-18-5)

Mrs. Kill moved and Mr. Fricke seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment X, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 8:27 p.m. and reconvened at 8:36 p.m.

IX. Adjournment (Motion 12-18-6)

Mr. Fleming moved and Mr. Hager seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:36 p.m.