

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**Regular Meeting  
April 29, 2019**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, April 29, 2019, in the Board Room. President Dennis Fricke called the meeting to order at 7:00 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Absent
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

**III. Hearing of the Public**

Opportunity for public response on the re-employment of Lila Whyman, a retiring employee.

**IV. Executive Session (Motion 04-19-1)**

Mr. Hager moved and Mrs. Place seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment X, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_ or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:02 p.m. and reconvened at 7:20 p.m.

**V. Approval of Previous Minutes (Motion 04-19-2)**

The Record of Proceedings for the Regular Meeting held on March 25, 2019, having been previously distributed were found to be correct.

Mr. Loescher moved and Mr. Fruchey seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VI. Treasurer's Report (Motion 04-19-3)**

Mrs. Kill moved and Mrs. Place seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for March 2019.
2. All bills for March 2019 and confirm they are for a proper public purpose.
3. Investment Ledger for March 2019.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VII. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 04-19-4)**

Mrs. Kill moved and Mr. Stechschulte seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Out-of-State Travel**

- a. Approve the following out-of-state travel:
  - Mike Fiedler and 21 Auto Tech and Auto Collision Tech seniors to visit the National Auto and Truck Museum in Auburn, IN, on May 17, 2019.
  - Jeffrey Orphal and Ralph Long Jr. to attend the Fire Department Instructor's Conference (FDIC), Indianapolis, IN, April 11-13, 2019.
  - Tasha Sheipline to attend the National Policy Seminar, Arlington, VA, March 24-27, 2019.

**2. Supplemental Assignments Compensation FY 2020**

- a. Authorize the Superintendent to contract with all regular contract staff for periodic supplemental assignments, including, but not limited to emergencies, repairs, special projects and technology help desk at \$22 per hour; company-specific customized instruction, instructional improvement and other mission-specific work at \$25 per hour, or \$150 per day by the Collective Bargaining Agreement.

**3. Resignations**

- a. Accept the resignation of Roy Gillespie, Facility Manager, effective May 31, 2019.
- b. Accept the resignation of Brent Hamilton, Maintenance Assistant/Shift Supervisor, effective May 28, 2019.
- c. Accept the resignation of Clete Stechschulte, Project Lead The Way instructor (Wapakoneta satellite), effective at the end of the current contract year.
- d. Accept the resignation of Mindy Tabler, Special Education Coordinator, effective at the end of the current contract year.

**4. Certified**

- a. Hire Brock Yingling as Fire Technology instructor for FY 2020, on Salary Schedule D-10.
- b. Compensate Brock Yingling to work on Fire Technology program development, for no more than 4 days, at \$150 per day.
- c. Hire Brooke Combs as Intervention Specialist for FY 2020, on Salary Schedule A-1.
- d. Hire the following part-time adult education instructor(s) for FY 2019, hours as assigned and worked, per hourly rates as adopted by the Board of Education on

June 25, 2018:

- Vanessa Gronas
  - Misty Lee
  - David McDaniel
  - Greg Mooney
  - Joseph Williams
- e. Hire the following part-time adult education instructor(s) for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
- Vanessa Gronas
  - Misty Lee
  - Greg Mooney
  - Jim Nickles
  - Jessica Sanders
  - Tara Shepherd
  - Joseph Williams
- f. Approve Memorandums of Understanding with the Apollo Education Association for the 2019-20 school year.
- MOU 2019-20 (#1) Perry Satellite Business Education Instructor
  - MOU 2019-20 (#2) Bluffton Satellite Family & Consumer Science Instructor

**5. Classified**

- a. Approve a stipend for Gary Leach to assist in the position transition from Roy Gillespie to the new Facilities and Grounds manager, at a rate of \$25 per day, effective April 1, 2019, and continuing until Roy's last day; then \$50 per day until the new manager's start date, and then \$25 per day for 20 days after the new manager's start date.
- b. Hire the following adult education test proctor(s) for FY 2019, hours as assigned and worked, per hourly rates adopted by the Board of Education on June 25, 2018:
- Brock Yingling
- c. Hire the following adult education test proctor(s) and public safety maintenance for FY 2020, hours as assigned and worked, per hourly rates adopted by the Board of Education on March 25, 2019:
- Ralph Long Sr.
  - Beau Smith
  - Brock Yingling
- d. Hire the following student workers, hours as assigned and worked at \$9 per hour:

Technology – Summer 2019

- Gabe Kentner, Wapakoneta senior

Vehicle Maintenance – Summer 2019

- Nate Myers, Automotive Tech junior/Ohio Connections Academy
- Josh Smoll, Automotive Tech junior/homeschooled

- e. Hire the following custodial substitutes for summer 2019 and as needed during FY 2020, hours as assigned and worked at \$12.00 per hour.
  - Chelsea Myers
  - Makayla Schroeder
  
- f. Hire the following classified substitutes for summer 2019 and as needed during FY 2020, hours as assigned and worked at their current hourly rate.
  - Carla Blymyer
  - Roger Mathews

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**B. Collective Bargaining Agreement (Motion 04-19-5)**

Mrs. Place moved and Mr. Loescher seconded the adoption of the new AEA Collective Bargaining Agreement, effective July 1, 2019, through June 30, 2022, as presented and recommended by the Superintendent and Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**C. Classified Salary Schedules and Employment Policies (Motion 04-19-6)**

Mr. Loescher moved and Mr. Hager seconded the approval of the FY 2020, FY 2021, and FY 2022 regular Classified Salary Schedules and the Employment Policies for Non-Bargaining Unit Employees, as presented and recommended by the Superintendent and Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**D. Administrative Salary Schedules (Motion 04-19-7)**

Mr. Loescher moved and Mrs. Kill seconded the approval of the FY 2020, FY 2021, and FY 2022 Administrative Salary Schedules (excluding the Superintendent and Treasurer), as presented and recommended by the Superintendent and Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**E. New Business (Motion 04-19-8)**

Mr. Stechschulte moved and Mr. Fruchey seconded the adoption of the following motions:

**1. Bus and Van Driver Physicals**

Appoint doctors at St. Rita's Occupational Health as providers for physical examinations for Apollo school bus and van drivers, as required per Ohio Administrative Code 3301-83-07, for the 2019-20 school year.

**2. Programs Eligible for Financial Aid**

Approve the FY 2020 Adult Education programs eligible for financial aid, as listed:

**APOLLO CAREER CENTER ADULT EDUCATION  
FY20 FINANCIAL AID ELIGIBLE PROGRAMS (600+ HOURS)**

<b>Program</b>	<b>Clock Hours</b>	<b>Tuition</b>	<b>Books &amp; Supplies</b>	<b>Full Cost FY20</b>	<b>Reg. Fee</b>
Automated Manufacturing Technology	640	\$7,704	\$746	\$8,450	\$10
Basic Police Academy	740	\$3,860	\$340	\$4,200	\$100
Culinary	600	\$7,972	\$528	\$8,500	\$30
Dental Assistant	900	\$8,100	\$1,000	\$9,100	\$30
Early Childhood Education	600	\$3,196	\$552	\$3,748	\$0
Esthetician	600	\$3,392	\$308	\$3,700	\$10
Industrial Maintenance Technician	648	\$6,968	\$1,482	\$8,450	\$10
Licensed Practical Nurse - Lima	1376	\$10,860	\$1,510	\$12,370	\$30
Licensed Practical Nurse - Ottawa	1376	\$10,860	\$1,510	\$12,370	\$30
Medical Assistant	900	\$9,476	\$1,324	\$10,800	\$30
Medical Insurance Specialist	856	\$8,140	\$1,660	\$9,800	\$30
Network & Cloud Technologies	900	\$9,236	\$1,880	\$11,116	\$30
Spa Technology	800	\$4,512	\$488	\$5,000	\$10
Welding - Fabrication Concepts and Plate	696	\$10,340	\$560	\$10,900	\$30
Welding - Structural Plate and Pipe	768	\$11,380	\$570	\$11,950	\$30

**3. 2019 Student Scholarships**

Approve awarding the following 2019 High School Student Scholarships and Awards at Senior Honors Night, May 23, 2019:

- D.W. Miller Award \$250
- Tyler Lane Memorial Scholarship \$250
- Superintendent Scholarship \$500
- Board of Education Scholarship \$500
- Scott Coffey Memorial Scholarship \$500
- Wanda Smith Memorial Scholarship \$500
- Greg Bukowski Scholarship \$500
- Medical Mutual of Ohio \$500
- Outstanding Program Student Awards \$500 each
- Christian Neff Memorial Scholarship \$1,000
- FFA Scholarship \$1,000
- Diamond Manufacturing Academic Scholarship \$1,000
- Randall Bearings Academic Scholarship \$1,000
- Touchstone CPM Academic Scholarship \$1,000
- Smith-Boughan Academic Scholarship \$1,000
- Tuttle Construction Academic Scholarship \$1,000
- Rockhold Family Leadership Scholarship \$1,000
- Mark Coomer Memorial Bass Classic Grant \$1,500
- Golden Hammer Award

**4. Real Property for the FY20 and FY21 House Projects**

Authorize the purchase of real property located in Applewood Estates, Lima, Allen County, Ohio: Tax Parcels #46-2700-01-004.008, Lot # 30472, Property Address 2632 Jonathon Dr., and Tax Parcel #46-2700-01-004.006, Lot #30470, Property Address 2644 Jonathon Dr., for a total of \$51,000, for the FY 2020 and FY 2021 student-built house projects, and authorize the Superintendent and/or Treasurer to act as agent for the Board in all business relating to this transaction.

**5. Memorandum of Agreement**

Approve the Memorandum of Agreement 2019-20 (#1) with the Apollo Education Association regarding Article 18.01 Parent Student Contacts.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VIII. Reports and Information**

- A. Program Report – Carpentry
- B. Board of Education
- C. Director of High School Programs
- D. Director of Adult Programs
- E. Superintendent

**IX. Adjournment (Motion 04-19-9)**

Mrs. Kill moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Absent</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:42 p.m.