

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**Regular Meeting
February 25, 2019**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, February 25, 2019, in the Board Room. President Dennis Fricke called the meeting to order at 7:00 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Absent

III. Hearing of the Public

- Present the 2019-20 school calendar.

IV. Approval of Previous Minutes (Motion 02-19-1)

The Record of Proceedings for the Organizational and Regular Meetings held on January 9, 2019, having been previously distributed were found to be correct.

Mr. Fruchey moved and Mrs. Kill seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

V. **Treasurer's Report (Motion 02-19-2)**

Mr. Fleming moved and Mr. Loescher seconded the approval of the following as presented by the Treasurer:

A. **Financial Reports**

1. Bank Reconciliation and Financial Reports for January 2019.
2. All bills for January 2019 and confirm they are for a proper public purpose.
3. Investment Ledger for January 2019.

B. **Amounts and Rates Resolution**

WHEREAS, this Board of Education, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2018; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its actions thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
AND COUNTY AUDITOR'S ESTIMATED TAX RATES
APOLLO JOINT VOCATIONAL SCHOOL DISTRICT
2018 PAY 2019 TAX YEAR**

SCHEDULE A				
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimated Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$ 4,115,866	\$ -	0.000	1.700
Bond Retirement	\$ 2,251,621			0.930
Classroom Facilities	\$ 409,732			0.190
Permanent Improvement	\$ 785,461			0.500
TOTAL	\$ 7,562,680	\$ -	\$ -	\$ 3.320

SCHEDULE B				
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES				
	Type of Levy	Original date levy passed	Maximum Rate Authorized to Be Levied	County Auditor's Estimate Yield of Levy
Current Expense Levy	Continuing	6/8/1982	1.700	\$ 4,115,866
		Total	1.700	\$ 4,115,866

FUND BOND RETIREMENT & PERMANENT IMPROVEMENT			Rate to Be Levied	County Auditor's Estimate of Yield of Levy
Bond	30 Years	5/7/2013	0.35	\$ 847,384
Bond	30 Years	5/7/2013	0.58	\$ 1,404,237
Permanent Improvement Levy	5 Years	11/8/2005	0.50	\$ 785,461
Classroom Facility	10 Years	5/7/2013	0.19	\$ 409,732
Total			1.62	\$ 3,446,814

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Allen County.

C. Other Financial Activities

1. Approve the 2018-19 Amended Permanent Appropriations.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 02-19-3)

Mr. Hager moved and Mrs. Kill seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignation

- a. Accept the resignation of Diana Malone, Administrative and Medical Office Technology instructor, effective at the end of the current contract year.

2. Out-of-State Travel

- a. Approve out-of-state travel for Toby Prinsen to attend the National Center for Construction Education and Research (NCCER) Master Trainer Instructor Certification Training Program, in Alachua, FL, February 4-7, 2019.
- b. Approve out-of-state travel for Matt Reynolds to attend Regional Officer Training Institute for SkillsUSA, in Washington, DC, January 21-26, 2019.

3. Certified

- a. Hire the following part-time adult education instructor(s) for FY 2019, hours as assigned and worked, per hourly rates as adopted by the Board of Education on June 25, 2018:

- Cory Branscum
- David Briem
- Thomas Conaway
- Nick Ebbing
- Patrick Hebauf
- Perry Hopkins
- Robyn King
- Daniel Kohli
- Amy Lackey
- Jerome O’Neal
- Matthew Schwertner
- Aricka Thompson

b. Hire the following substitute(s) for FY 2019, hours as assigned and worked at \$105 per day:

- Stacey Freed
- Melissa Luthman

c. Approve the following FY 2019 Supplemental Contract(s) per Article 19 of the AEA Collective Bargaining Agreement:

- Chris Washam, CDL, \$500

d. Hire Diana Malone for 2019-20 school year as part-time Administrative and Medical Technology instructor (.55 FTE).

4. Classified

a. Hire Beth Flory as a part-time cafeteria worker to fill an open position, effective January 28, 2019, hours as assigned and worked at \$12.00 per hour.

b. Hire Erin Sarven as a part-time cafeteria worker to fill an open position, hours as assigned and worked at \$12.00 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 02-19-4)

Mrs. Place moved and Mrs. Kill seconded the adoption of the following motions:

1. Toolcat Purchase

Purchase a 2018 Bobcat Toolcat 5600 to replace a leased piece of equipment, from Bobcat of Lima, for \$53,795.

2. Donation

Accept a donation of \$1000 from Midwest Electric to purchase a ventilation saw to be used by both the adult and high school firefighting programs to further their training.

3. Excavator Purchase

Purchase a Caterpillar Excavator 308E2 for \$99,205 (state bid contract) from Ohio CAT, less a trade-in allowance of \$32,500 for an excavator and bulldozer, for a net cost of \$66,705.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

V. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Superintendent

VII. Executive Session (Motion 02-19-5)

Mr. Hager moved and Mr. Fruchey seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:16 p.m. and reconvened at 7:21 p.m.

VIII. Adjournment (Motion 02-19-6)

Mr. Fleming moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Absent</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:22 p.m.