



## May 2019 *Administrative Updates*

---

### **Doug Bodey** *High School Director*

- The Apollo house is getting a final cleaning prior to the carpet.
- This is a big month, the following are our major activities:
  - Career Expo and Signing Day
  - staff meeting
  - roster verification
  - National Technical Honor Society Induction
  - Ride & Drive Fundraiser
  - prom
  - spring plant sale
  - awards assembly
  - club day
  - Senior Honor's Night
  - post-service day
  - teacher evaluations logged into ETPES



### **Tasha Shepline** *Adult Director*

- Barb Heffner, Joy Baeumel and Trisha Kroeger attended the Ohio ACTE PACE/OTDN Spring Conference. Congratulations to Barb for being the 2019 Innovative Project Award winner, Joy for receiving the Outstanding Service Award and I received the ACTE Pacesetter Award (which Trisha accepted in my absence).
- I spoke on behalf of the Pell grant in Columbus.
- We passed our motorcycle onsite audit for Motorcycle Ohio.
- We received funds from the Putnam/Paulding Co-Op to purchase a Stryker Stair Chair for the Public Safety program.



### **Dana Dukes-Norton** *District Communications Manager*

- April 24 was Administrative Assistant Day, May 3 was School Lunch Hero Day and the second

week of May was Staff Appreciation Week. I am fortunate to work with such a hard-working group of people.

- Shelly and the cafeteria staff have seamlessly trained on, and implemented, a new pay system and are doing a heroic job!
- Marketing materials and social media posts can be found by [clicking here](#).
- April website and Facebook analytics reports can be found by [clicking here](#).
- Marketing support was provided for the Career Expo and Signing Day.
- Updated and maintained the Apollo website, obtained media coverage, issued press releases and posted to social media.
- Coordinated the online uniform ordering system.
- Coordinating the student awards assembly and staff service awards to be held in late May.
- Organized the staff appreciation breakfast.
- Assisting with the planning of the Westgate Charity Car Show to be held at Apollo on June 30.
- Promoted and assisted with the Ride and Drive fundraiser.
- **Media Center:**
  - Book Club moderator
  - dashboard tweaks
  - project collaboration with several instructors
  - assisted with events
  - planning for the summer and the 2019-20 school year
  - 482 students used the Media Center with 28 student assists
  - 3 classes used the Media Center and the computer room was signed out 3 times (twice for professional development and once for a training session).
- **Cafeteria:**
  - provided coffee, water and cookies for Signing Day
  - provided water for assorted meetings
  - assisted with the Kiwanis Chicken BBQ event by receiving and storing event supplies as well as providing coffee urns, bowls, pitchers, etc.
  - Cafeteria numbers tend to go down this time of year as senior students leave for work. "To-Go" meals are provided to students who choose to take a lunch with them to work.
  - April meals served (20 days):

	<u>Breakfast</u>	<u>Lunch</u>
Free:	860	3266
Reduced:	138	1122
Paid:	<u>85</u>	<u>3608</u>
Total:	1083	7996

School	Total		All Students						Students with Applications					
	Enrollment		F	F%	R	R%	D	D%	F	F%	R	R%	D	D%
Apollo Career Center	691		213	30.82	83	12.01	395	57.16	122	17.66	83	12.01	29	4.20

F = Free    R = Reduced    D = Denied (Paid)

**Roy Gillespie**  
**Facility Manager**

- This will be my last board report as Facility Manager for Apollo Career Center. I am so grateful for

my time at Apollo. I have been very blessed to work with fantastic people. We have accomplished a lot over my 20 years and I will miss the school, the staff and the kids greatly. The Apollo Board has always been very supportive of facilities and me personally. Again, thank you so very much. My replacement looks to be a high quality person with many skills – I feel confident that the Facilities Department will be left in good hands.

- My last month has been very busy organizing upcoming projects and trying to make the path for the next Facility Manager as smooth as possible. Our department has a great group of people that will support the new manager and keep the facilities running efficiently and looking great.
  - The concrete parking project has been postponed a couple times due to all the rain. We are hoping to get started again by Friday, May 10.
  - The concrete containment unit and 2000 gallon diesel tank have been delivered to the Truck Driving Range. We are in the process of running the electrical for the pump.
  - The maintenance department completed 53 work requests in the month of April.
- 

**Dick Schroyer**  
***Technology Manager***

- Technology Services worked in support of several planned events this past month. Some of these included:
    - ApolloPalooza
    - Career Expo & Signing Day
    - NTHS banquet and awards dinner
    - Truck Driving recruitment event
    - TopMark Credit Union annual meeting
    - Superior Credit Union annual meeting
    - End-of-Course exams / AIR testing
    - Pratt Industries new employee training
  - Meals Plus (cafeteria payment system) successfully converted from the Esber Cash Register system on Friday, May 3. This involved training of the cafeteria staff, student/parent data system conversion, and installation of all new register hardware at the checkout points in the cafeteria.
  - Technology Services worked on 142 Help Desk trouble tickets during the month of April.
- 

**Bruce Johnson**  
***Instructional Supervisor***

- Served on the Grievance Committee at the SkillsUSA - Ohio State Competition.
- Certified staff evaluations have been completed.
- Attended the Construction Equipment Technology Advisory Committee meeting.
- Traveled to Cygnet with Mr. Washam and 6 CET students for a presentation by the Operating Engineers.
- Met with Plumbers and Pipefitters Union Hall to discuss MakerFest.
- Attended ApolloPalooza, National Technical Honor Society Induction and prom.
- Mr. Hedges and the CET students are finishing the brick on the house. (pictured)



---

**Nick Sammetinger**  
***Instructional Supervisor***

- Health Science Program:
    - Collected 44 units of blood during the April 5 Blood Drive (American Red Cross).
    - Finalizing the curriculum/hours for the STNA transition to junior/1<sup>st</sup> year students.
  - HOSA State Leadership Conference (Health Science and Sports Fitness and Exercise Science):
    - 11 students competed at the state level.
    - The MRC team placed 2<sup>nd</sup> (Peyton Deubler, Kitana Pryor, and Mackenzie Cramer).
  - FCCLA State Leadership Conference (Culinary Arts and Early Childhood Education):
    - Placers (Top 3):

• Kordelia Staley (ECE)	Focus on Children	1 <sup>st</sup> / National Qualifier
• Klarissa Staley (CA)	Food Innovations	2 <sup>nd</sup> / National Qualifier
• Elijah Terry (CA)	Sports Nutrition	2 <sup>nd</sup>
• Olivia Leppla, Kenzee Reynolds, Madison Jordan (ECE)	Entrepreneurship	2 <sup>nd</sup>
• Madison Garcia, Breonna Cook, Brianna Wireman (ECE)	Interpersonal Communications	2 <sup>nd</sup>
• Kalie Klett, Destiny Jackson, Britney Gaines (ECE)	Interpersonal Communications	3 <sup>rd</sup>
    - Ratings (Gold/Silver/Bronze):

• Katelyn Hughes (CA)	Life Event Planning	Gold
• Kayleigh Boyd, Bekka-Star Ward, Kelsie Hubbard (ECE)	Focus on Children	Gold
• Kiki Jones (CA)	Job Interview	Silver
• Haley Neusmeyer (CA)	Pastry Tray	Silver
• Austin Walker, Klarissa Staley, Nasir Powell-Hall (CA)	Culinary Team	Silver
• Arianna Gronas (CA)	Food Innovations	Bronze
• Kaitlin Thurmond (ECE)	Leadership	Bronze
  - National Technical Honor Society Induction was May 1, at 7:00 p.m. Sixteen students were recognized for academic success and achievement.
  - The math department created a new Financial Math course offered to seniors only.
  - Completed EVAAS/Value Added set-up. Working with state tested staff on completing their roster verifications.
  - OTEs evaluation cycle for staff was completed and I met with each instructor individually.
  - Dana, Greg Zumberger and I planned and implemented the Senior Honors Assembly on May 15 @ 8:30 a.m.
  - Hannah Dickey, Ross Kantner and I have been gathering feedback from new and veteran educators for the Mentor/New Teacher Orientation Program.
  - Work has started on the District Comprehensive Tobacco-Free/Making the Grade Initiative.
  - I attended the Cupp-Patterson School Funding meeting, CTEP/OTIESA (Conference for Career Technical Supervisors) and the SkillsUSA state competitions.
-

**Jamie Buell**  
***Instructional Supervisor***

- Pictured are Apollo-bound Allen East students. Spring visits have begun to the member school districts. It's great to visit with the students and talk about scheduling and other important information and to hear how excited they are about coming to Apollo for the 2019-20 school year! You can see each member school group picture on Twitter as the visits occur through May 16.
- The Apollo P.E.A.C.E. (Peers Encouraging Acceptance & Caring for Everyone) gatekeepers group enjoyed taking Rick and Moses, a therapy dog, around to classrooms. Moses brought a lot of smiles to many faces in our building that day! (pictured)
- Admissions Update:
  - We are excited to announce that we have 450 students tentatively placed into their first or second choice programs for the 2019-20 school year. This is four students more than last year at this time!
- Enrollment Update:
  - We have 691 students on campus at Apollo and 1008 students in our member district satellite programs for a total of 1699 students enrolled in high school programs.



Program	AV	AE	BA	BF	CG	EL	HN	LC	LM	PE	SV	SW	WK	Other	Total
ADMIN TECH I	2	0	0	0	0	0	0	0	0	1	2	4	1	2	12
ADMIN TECH II	0	0	1	0	1	0	0	0	0	1	0	1	2	1	7
ADV MANUF CAREERS I	0	4	1	0	1	2	0	0	0	0	0	4	0	1	13
AUTO COLLISION TECH I	2	2	2	0	1	2	1	0	0	0	0	1	3	0	14
AUTO COLLISION TECH II	0	1	1	0	0	0	0	0	0	2	1	1	1	0	7
AUTOMATED MANUFACT I	1	1	5	1	0	1	0	0	0	0	0	2	3	3	17
AUTOMATED MANUFACT II	2	1	1	0	0	1	1	0	0	0	2	2	5	0	15
AUTOMOTIVE TECH I	1	1	2	1	0	1	0	0	0	0	5	3	3	2	19
AUTOMOTIVE TECH II	4	0	2	0	1	1	0	0	0	0	1	3	1	1	14
BUILDING & RENOVATIONS I	0	2	0	0	0	0	0	0	0	0	4	5	0	2	13
BUILDING & RENOVATIONS II	1	1	0	0	0	1	0	0	0	0	0	3	1	0	7
CAREER BASED INT	0	1	0	1	0	1	0	0	0	0	0	6	1	1	11
CAREER EXPLORATION	2	2	2	2	2	2	3	0	0	0	2	2	2	0	21
CARPENTRY I	1	0	3	0	3	2	1	0	0	1	2	2	0	0	15
CARPENTRY II	0	0	6	0	0	3	0	0	0	1	2	3	4	0	19
COMPTR INFO SUPPORT I	0	0	1	1	0	2	1	0	0	0	0	5	4	3	17
COMPTR INFO SUPPORT II	0	0	1	0	0	2	0	0	0	1	2	3	7	0	16
CONSTRUCTION TECH IA	1	1	3	1	0	2	1	0	0	1	3	3	5	2	23
CONSTRUCTION TECH IB	0	0	2	0	4	1	0	0	0	3	3	3	4	1	21
CONSTRUCTION TECH II A	0	1	3	0	0	1	0	0	0	1	2	2	3	0	13
CONSTRUCTION TECH II B	0	2	1	0	0	0	0	0	0	2	3	1	0	2	11
COSMETOLOGY I	3	1	2	1	1	5	0	0	0	2	1	2	3	2	23
COSMETOLOGY II	1	2	2	1	3	2	0	0	0	1	0	2	3	0	17
CULINARY ARTS I	3	1	2	0	0	3	0	0	0	1	0	3	5	0	18
CULINARY ARTS II	2	0	3	0	0	0	0	0	0	3	0	0	2	1	11
EARLY CHILDHOOD ED I	2	3	3	0	1	1	0	0	0	1	1	0	6	0	18
EARLY CHILDHOOD ED II	0	0	2	1	0	1	0	0	0	1	0	2	3	2	12
FLORAL DESIGN I	1	0	2	0	2	2	1	0	0	3	0	0	2	1	14
FLORAL DESIGN II	0	0	1	0	0	0	0	0	0	3	0	1	3	0	8
HEALTH SCIENCE 1A	1	1	1	0	1	5	0	0	2	0	1	2	3	1	18
HEALTH SCIENCE 1B	3	1	3	1	1	3	0	0	0	2	3	4	1	0	22
HEALTH SCIENCE 1C	0	0	1	1	0	3	0	4	3	0	2	5	1	0	20
HEALTH SCIENCE 2A	1	2	2	0	0	5	0	1	2	1	1	4	3	1	23
HEALTH SCIENCE 2B	2	0	3	1	1	3	1	0	3	1	0	9	2	0	26
MULTIMEDIA TECH I	0	0	1	1	0	4	0	1	0	1	1	4	4	2	19
MULTIMEDIA TECH II	0	1	5	0	3	1	1	0	0	0	4	3	2	0	20
PRINT & GRAPHICS I	4	2	0	0	0	2	0	0	0	3	0	2	4	1	18
PRINT & GRAPHICS II	0	0	1	0	0	1	0	0	0	1	0	2	4	0	9
SPA & ESTHETICS	1	0	0	0	0	1	0	1	0	0	0	2	3	0	8
SPORTS FITNESS I	1	2	1	0	1	2	0	2	2	0	0	2	4	1	18
SPORTS FITNESS II	0	0	2	0	0	0	1	2	0	6	0	5	4	0	20
WELDING I	0	0	2	0	0	6	0	0	0	1	3	5	7	0	24
WELDING II	0	0	4	0	0	2	1	0	0	3	2	3	4	1	20
<b>Total</b>	<b>42</b>	<b>36</b>	<b>80</b>	<b>14</b>	<b>27</b>	<b>77</b>	<b>13</b>	<b>11</b>	<b>12</b>	<b>48</b>	<b>53</b>	<b>121</b>	<b>123</b>	<b>34</b>	<b>691</b>