



March 2019

## Administrative Updates

---

### Doug Bodey High School Director

- Painting at the Apollo house is at the halfway point.
- I conducted the high school staff meeting.
- I held a principal's meeting.
- I attended the monthly safety meeting.
- The CTE 26 program renewals are finished.
- I attended the SWOT Analysis staff meeting.
- Many of the high school staff attended Stop-the-Bleed training.



### Tasha Shepline Adult Director

- We are working in conjunction with JobsOhio to present our training offerings to Northwest Ohio manufacturers.
- The Medical Assisting program hosted the West Central Ohio Chapter of Medical Assistants' Spring Educational Event. Speakers presented on "Medical Marijuana" and "Professional Less-Regulation Movement". Over 50 people from the local chapter attended.
- The Ohio Department of Health completed an inspection on February 22. We are in compliance.
- We met with ODOT to discuss job opportunities for students.
- Public Safety completed CPR/First Aid training at Marimor Industry for more than 50 participants.
- I participated in Perkins V legislation, which brings changes to the federal investment in career and technical education.



### Dana Dukes-Norton District Communications Manager

- Marketing materials and social media posts can be found by [clicking here](#).
  - The February website and Facebook analytics report can be found by [clicking here](#).
  - Updated and maintained the website.
-

- Links to explore in-demand careers on the OhioMeansJobs website were added to all H.S. program pages.
- 593 students utilized the Media Center.
- Competencies are being entered for each career tech program.
- Lila Whyman has put many hours into fine-tuning and formulating a dashboard for each program and academic instructor. The program dashboard can be found by [clicking here](#).
- For Heart Health Month, the cafeteria offered samples of white chicken chili and red pepper hummus with carrots.
- We passed the Allen County Health Department Inspection with no violations. The food service operation is in good compliance.
- March is National Nutrition Month and the cafeteria offered “Taste the Green” on March 15.
- February meals served:

	<u>Breakfast</u>	<u>Lunch</u>
Free:	683	2743
Reduced:	87	914
Paid:	<u>45</u>	<u>3075</u>
Total:	825	6732



School	Total Enrollment	All Students						Students with Applications					
		F	F%	R	R%	D	D%	F	F%	R	R%	D	D%
Apollo Career Center	704	220	31.25	86	12.22	398	56.53	128	18.18	86	12.22	28	3.98
<b>Total:</b>	<b>704</b>	<b>220</b>	<b>31.25</b>	<b>86</b>	<b>12.22</b>	<b>398</b>	<b>56.53</b>	<b>128</b>	<b>18.18</b>	<b>86</b>	<b>12.22</b>	<b>28</b>	<b>3.98</b>

**Roy Gillespie**  
**Facility Manager**

- We are installing a 3000-gallon diesel tank at the Truck Academy range. The program has been filling their trucks at local gas stations and paying retail costs. With the discount the school gets from RD Holder for diesel fuel, the tank will pay for itself in four to five years. The H.S. Construction and Equipment Technology (CET) class laid a stone pad and we ordered a concrete containment unit to hold the tank per code requirements. The maintenance staff will run the electrical for the unit.
- We have finished ordering furniture and other items to improve classroom learning per the Instructional Barriers survey Keith completed a couple months ago. It has taken some time to get all the quotes and approvals to move forward.
- I am completing our maintenance/custodial summer plan for 2019. I like to get the plan out early to administration to avoid scheduling conflicts. We have many projects scheduled for this summer. A few of the summer projects include: installation of sound panels in the Building Maintenance lab, installing a door between the technology offices and the adjacent storage room,

painting the fire tower, installing insulation in the bus garage and tuck-pointing and sealing the CET building.

- The Safety Committee meeting for February was held on the 19<sup>th</sup>. Topics for the meeting included accident reports, the Ohio Safety Congress, Safety Council grant, P.A. testing, Parkland shooting article, Stop-the-Bleed training and Safety Council nominations for “Person of the Year”.
- 

**Dick Schroyer**  
***Technology Manager***

- Installed service updates and checked ZSpace units.
  - Installed service updates on the AV Rover unit (Science cart).
  - Configured, installed and tested 11 AiPhone units (stand-alone units which replaced a software-based system to answer and open the main entrance doors).
  - Recycled used equipment (mostly PC’s and older printers) with Greenwave Recyclers.
  - Performed a network service day on the Presidents’ Day holiday (2/18) - these days work well for us as we can minimize staff disruptions when servicing our network equipment and servers while no one is here.
  - Technology Services worked on 95 trouble tickets during the month of February.
- 

**Bruce Johnson**  
***Instructional Supervisor***

- Auto Technology renewed its NATEF (ASE) Program Certification.
  - I met with Tracy Hollar from the Allen Economic Development Group (AEDG) to work on MakerFest.
  - Auto Collision repaired the damage to a truck for Adult Education (AE).
  - Print and Graphics put signage on AE trucks.
  - 6 CET seniors obtained their CDL permits and are practicing for the test.
  - The following students placed at the Regional Skills Competition:

○ Connor Foor	Architectural Drafting	Gold
○ Cassidy Brinkman	Medical Math	Silver
○ Mason Porter	Medical Terminology	Silver
○ Abby Fisk	Collision Repair Technology	Bronze
○ Dustin Adkins	Automotive Refinishing	Bronze
- 

**Nick Sammetinger**  
***Instructional Supervisor***

- Stop-the-Bleed training was completed
- Approximately 20 Health Science (HS) and Sports Fitness and Exercise Science (SES) students attended the Mercy Health hiring event on March 1.
- SES seniors registered for the Physical Therapy Aide Certification (PTAC) exam schedule for March 15.
- Results of the FCCLA Culinary Regional Skills Competition at Sinclair Community College:





- Tasha Shepline and I attended a seminar (March 6) on employee management hosted by the Lima/Allen County Chamber of Commerce.
- Second semester Phlebotomy students are now practicing their sticks on each other.
- Greg Zumberger, Dana Dukes Norton and I are working on a school-wide Honors Assembly.
- I am working with Hannah Dickey, Ross Kantner and educators with less than 4 years' experience on developing a new teacher orientation program.
- Sheryl Diglia, Megan Conner, Tara Shepherd and I continue to work on restructuring and expanding our Health Science program offerings.



**Jamie Buell**  
***Instructional Supervisor***

- Primrose Retirement Communities presented their “Random Acts of Kindness” to Apollo Health Science students in February. The residents shared “a day in their life” and passed out cookies and gift cards. The Primrose staff shared their experiences as well as about their jobs and how they worked their way into their current positions. The Lima News article is available at <http://bit.ly/2Tq8dVq>.
- Vanessa Gronas, Shawnee satellite instructor, held a Burger Challenge to see who could make the best burger. Students had to incorporate a mystery ingredient like sauerkraut or pineapple. The judges enjoyed the burgers and the students did a great job. Thank you, Vanessa!
- Audisty Brunk, a Bath and Administrative and Medical Office Technology senior, was selected to receive the Lima Noon Optimist Club Youth Appreciation Award. She received certificates from the Lima Noon Optimist Club, Mayor Berger and County Commissioner Jay Begg. We appreciate everything Audisty has helped with at Apollo and wish her much success in the future!
- A new gatekeeper group recently began at Apollo. This student led group helps to identify students in need, especially ones expressing suicidal thoughts. After the first meeting, the group selected a name: Apollo P.E.A.C.E. (Peers Encouraging Acceptance & Caring for Everyone). The group will continue to meet once a month and learn about identifying students in need, suicidal risk factors and reporting to adults.
- 2019 Initial Enrollment Day results:
  - 316 students were tentatively placed into their first or second choice programs.
  - 5 students were placed on waiting lists, as both program choices were full.
  - 54 students were verified as Open Enrollments and will have their applications processed on April 15.
  - 375 total applications were received by Initial Enrollment Day.



2019-20 Apollo Career Center Enrollment Progress			OE/Wait apps
	MAX	2/12/2019	OE
ACT	25	7	OE - 2
AMC	15	4	
AMT	22	16	OE - 1
AT	25	18	
BDR	14	5	
CA	22	22	Wait - 2/OE - 6
CBI	18	0	
CE	22	2	
CET	45	29	OE - 1
CIS	22	12	OE - 2
COS	24	24	Wait - 9/OE - 11
CRP	25	12	OE - 2
ECE	20	20	Wait - 5/OE - 1
FLD	22	3	OE - 3
FT	20	19	
HS	72	45	OE - 15
MT	20	17	OE - 1
PG	20	5	OE - 1
SES	24	20	OE - 3
SET	15	1	OE - 1
WLD	49	35	OE - 1
<b>TOTAL</b>	<b>541</b>	<b>316</b>	<b>OE - 54/WO - 5</b>
Program has reached maximum number.			
2018-19	512	338	

➤ Enrollment Update (as of March 1, 2019):

- 704 students on campus.
- 1023 satellite students.
- 1727 total students enrolled.

Program Name	AV	AE	BA	BF	CG	EL	HN	LC	LM	PE	SV	SW	WK	Other	Total
ADMIN TECH I	2	0	0	0	0	0	0	0	0	1	2	4	1	2	12
ADMIN TECH II	0	0	1	0	1	0	0	0	0	1	0	1	2	1	7
ADV MANUF CAREERS I	0	4	1	0	1	2	0	0	0	0	0	4	0	1	13
AUTO COLLISION TECH I	2	2	2	0	1	2	1	0	0	0	0	1	3	1	15
AUTO COLLISION TECH II	0	1	1	0	0	0	0	0	0	2	1	1	1	0	7
AUTOMATED MANUFACT I	1	1	5	1	0	1	0	0	0	0	0	2	3	3	17
AUTOMATED MANUFACT II	2	1	1	0	0	1	1	0	0	0	2	2	5	0	15
AUTOMOTIVE TECH I	1	1	2	1	0	1	0	0	1	0	5	4	3	2	21
AUTOMOTIVE TECH II	4	0	2	0	1	1	0	0	0	0	1	3	1	1	14
BUILDING & RENOVATIONS I	0	3	0	0	0	0	0	0	0	0	4	5	0	2	14
BUILDING&RENOVATIONS II	1	1	0	0	0	1	0	0	0	0	3	2	0	0	8
CAREER BASED INT	0	0	0	1	0	1	0	0	0	0	0	6	0	1	9
CAREER EXPLORATION	2	2	2	2	2	2	3	0	0	1	2	2	2	0	22
CARPENTRY I	1	1	3	0	3	2	1	0	0	1	2	2	0	0	16
CARPENTRY II	0	0	6	0	0	3	0	0	0	1	2	3	4	0	19
COMPTR INFO SUPPORT I	0	0	1	1	0	2	1	0	0	0	0	5	4	3	17
COMPTR INFO SUPPORT II	0	0	1	0	0	2	0	0	0	1	2	3	7	0	16
CONSTRUCTION TECH IA	1	1	3	1	0	2	1	0	0	1	3	3	5	2	23
CONSTRUCTION TECH IB	0	0	2	0	4	1	0	0	0	3	3	3	4	1	21
CONSTRUCTION TECH II A	0	1	3	0	0	1	0	0	0	1	2	2	3	0	13
CONSTRUCTION TECH II B	0	2	1	0	0	0	0	0	0	2	3	1	0	2	11
COSMETOLOGY I	3	1	2	1	1	5	0	0	0	2	1	2	3	2	23
COSMETOLOGY II	1	2	2	1	3	2	0	0	0	1	0	2	3	0	17
CULINARY ARTS I	3	1	2	0	0	3	0	0	0	1	0	3	5	0	18
CULINARY ARTS II	2	0	3	0	0	0	0	0	0	3	0	0	2	1	11
EARLY CHILDHOOD ED I	2	3	3	0	1	1	0	0	0	1	1	0	6	0	18
EARLY CHILDHOOD ED II	1	0	2	1	0	1	0	0	0	1	0	2	3	2	13
FLORAL DESIGN I	1	0	2	0	2	2	1	0	0	3	0	0	2	1	14
FLORAL DESIGN II	0	0	1	0	0	0	0	0	0	3	0	1	3	0	8
HEALTH SCIENCE 1A	2	1	1	0	1	6	0	0	2	0	1	2	3	0	19
HEALTH SCIENCE 1B	3	1	3	1	1	3	0	0	0	2	3	4	1	0	22
HEALTH SCIENCE 1C	0	0	1	1	0	4	0	4	3	0	2	5	1	0	21
HEALTH SCIENCE 2A	1	2	3	0	0	5	0	1	2	1	1	4	3	1	24
HEALTH SCIENCE 2B	2	0	3	1	1	3	1	0	3	1	0	9	2	0	26
MULTIMEDIA TECH I	0	0	1	1	0	4	0	1	0	1	1	4	4	2	19
MULTIMEDIA TECH II	0	1	5	0	3	1	1	0	0	0	4	3	2	0	20
PRINT & GRAPHICS I	4	2	0	0	0	2	0	0	0	3	0	2	4	1	18
PRINT & GRAPHICS II	0	0	1	0	0	1	0	0	0	1	0	2	4	0	9
SPA & ESTHETICS	1	1	0	0	0	1	0	1	0	0	0	2	4	0	10
SPORTS FITNESS I	1	2	1	0	1	2	0	2	2	0	2	4	1	18	
SPORTS FITNESS II	0	0	2	0	0	0	1	2	0	6	0	5	4	0	20
WELDING I	0	0	2	0	0	6	0	0	0	1	3	5	8	0	25
WELDING II	0	0	5	0	0	2	1	0	0	3	2	3	4	1	21
<b>TOTAL</b>	<b>44</b>	<b>38</b>	<b>82</b>	<b>14</b>	<b>27</b>	<b>79</b>	<b>13</b>	<b>11</b>	<b>13</b>	<b>49</b>	<b>53</b>	<b>122</b>	<b>125</b>	<b>34</b>	<b>704</b>