

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
MAY 24, 2018**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Thursday, May 24, 2018, in the Board Room. President Ned Stechschulte called the meeting to order at 8:14 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Absent
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

III. Hearing of the Public

In lieu of administrative reports at the end of the meeting, Rod Wise, Building and Renovations instructor, will talk about the house renovation project.

IV. Approval of Previous Minutes (Motion 05-18-1)

The Record of Proceedings for the Regular Meeting held on April 23, 2018, having been previously distributed, were found to be correct.

Mrs. Kill moved and Mr. Loescher seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Abstained</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Absent</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Treasurer's Report (Motion 05-18-2)

Mrs. Place moved and Mr. Fruchey seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for April 2018.
2. All bills for April 2018 and confirm they are for a proper public purpose.
3. Investment Ledger for April 2018.

B. Other Financial Activities

1. Approve the May 2018 update of the Five Year Forecast.
2. Approve an advance from the General Fund (001-0000) to the House Project Fund (011-9909) for \$100,000.
3. Approve a transfer from the General Fund (001-0000) to the Flower Fund (007-9300) for \$5,000.
4. Approve the following Then and Now purchase orders over \$3,000:
 - PO #208272, Vantage Career Center, 5/17/18, \$10,500
 - PO #208271, Four County Career Center, 5/17/18, \$10,500
 - PO #208270, Vanguard-Sentinel Career Center, 5/17/18, \$10,500

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Absent</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 05-18-3)

Mr. Fricke moved and Mrs. Kill seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Out-of-State Travel

- a. Approve out-of-state travel for Courtnee Morris, Sherri Slechter and ten students to attend the FCCLA National Leadership Conference in Atlanta, Georgia, June 27 – July 3, 2018.
- b. Approve out-of-state travel for Cindy Bowsher, Mike Dicke and two students to attend SkillsUSA Nationals in Louisville, Kentucky, June 23-29, 2018.

2. Resignation

- a. Accept the resignation of Justin Rigsby, effective at the end of the current contract year.

3. Certified

- a. Hire Jessica Sanders, assigned to Health Sciences, for the 2018-19 school year, on salary schedule A-2.
- b. Hire Matt Pauff, Business Education instructor, for the 2018-19 school year, on the Perry salary schedule and fringe benefits per Memorandum of Understanding (2018-19 #1), following the Perry school calendar.
- c. Hire Karen Falk, Family & Consumer Science instructor, for the 2018-19 school year, on the Bluffton salary schedule and fringe benefits per Memorandum of Understanding (2018-19 #2), following the Bluffton school calendar.
- d. Hire Judy Horlander as a math tutor for summer school (2018), hours as assigned and worked, at \$22 per hour.
- e. Issue Certified Salary Notices for the 2018-19 School Year (Continuing Contracts)

Name	Base Schedule	Extended Days
Matt Amstutz	C-21	
Cindy Bowsher	C-24	
Kelly Clifford	D-24	
Brian Clymer	D-24	
Hannah Dickey	D-16	
Sheryl Diglia	D-24	
Mike DuBois	D-24	
Michael Fiedler	C-24	
Stephanie Hemmelgarn	D-15	
Jay Herbst	D-12	
Sherli Holbrook	D-16	
Darla Krites	D-24	
Keisha Larimore	D-14	
Marnie Lowden	D-24	
Julie Pitts	D-15	
Patrick Prichard	D-24	5
Carrie Prince	D-24	
Toby Prinsen	B-24	20
Keith Rambin	B-24	
Melissa Roll	D-20	
Yvonne Smith	B-24	
Kristie Solomon	D-21	25
Carolyn Stein	D-24	
Lila Whyman	D-24	

- f. Issue Certified Salary Notices for the 2018-19 School Year (Year 2 of 2-year contract July 1, 2017– June 30, 2019)

Name	Base Schedule	Extended Days
Ann Benfield	A-24	
Linda Brown	D-15	
Barb Cook	C-24	
Vanessa Gronas	B-24	
Tim Holly	B-14	
Ross Kantner	D-8	15
Ruth Nichols	C-24	
Mark Sweigart	B-20	
Ryan Taylor	C-12	
Brad Webb	B-15	

- g. Issue Two-Year Teaching Contracts
(Year 1 of a 2-year contract July 1, 2018 – June 30, 2020)

Name	Base Schedule	Extended Days
Lisa Brackney	D-24	35
Steve Conner	B-24	
Mike Diglia	B-24	
Jennifer Dyer	C-22	
Patricia Floro ☒	C-14	
Darin Grimm	C-24	
Terry Hedges ☒	B-14	
Colette Knutzen ☒	D-10	
Courtnee Morris	D-13	
Alan Pollock	B-24	
Joe Warnement	B-24	

☒ Moving from Limited 1-Year Contract to New 2-Year Contract effective FY19

- h. Issue Limited One-Year Teaching Contracts
(July 1, 2018 – June 30, 2019)

Name	Base Schedule	Extended Days
Todd Boblitt	D-19	
Jennifer Brachok	* C-10	
Angela Carver	B-5	
Megan Conner	A-12	
Mike Dicke	A-11	
Diana Malone	* D-10	
Lynne Nagel	A-11	
James Nickles	A-11	
Kevin O'Rear	D-15	
Denny Pohlman	* C-10	20
Matthew Reynolds	A-11	
Jessica Sanders	A-2	
Meridith Seech	A-2	
Joy Shepherd	A-2	
Diana Sperling	B-11	
Clete Stechsculte	C-6	
Jennifer Stepleton	D-12	

Natalie Stuttler	D-6	
Mindy Tabler	D-3	15
Jacob Tooley	D-11	
Rod Wise	* B-24	
Greg Zumberger	D-5	25

* Retire/Rehire

- i. Issue new Continuing Contract effective with the 2018-19 School Year

Name	Base Schedule	Extended Days
Jody Benda	D-10	

- j. Substitutes for 2018-19 School Year

Hire the following substitutes for the 2018-19 school year, days as assigned and worked, at \$105 per day:

Terry Bailey	Mary Kales
Jill Bakies-Lewis	Kristina Kidd
Michele Beggin	John (Jack) Link
Shannon Bohle	Roger Mathews
Tracy Brown	Peggy Miller
Margaret Curtis	Stephanie Noble
Nick Ebbing	Michael O'Connor
Todd Erb	Todd Place
Erin Essex	Kylee Prater
Gary Evans	Heather Seddelmeyer
James Fraley	Lou Seddelmeyer
Tricia Garcia	Karen Semple
Shelly Grimm	Sherri Slechter
Rhonda Hawk	Dawn Stechschulte
Denny Horlander	Mark Vaughn

- k. Part-time Adult Education Instructors FY 2018

Hire the following part-time adult education instructors for FY 2018, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2017:

- Ryan Burkholder, Law Enforcement
- Sheryl Diglia, Nurse Aide
- Allie Hamilton, Special Interest
- Brent Hamilton, Heavy Equipment
- Ronald Joseph, Law Enforcement
- Rick Vent, EMT

- l. Part-time Adult Education Instructors FY 2019

Hire the following part-time adult education instructors for FY 2019, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 23, 2018:

- Adam Baber, Truck Driving
- Ryan Burkholder, Law Enforcement

- Sheryl Diglia, Nurse Aide
- Allie Hamilton, Special Interest
- Brent Hamilton, Heavy Equipment
- Jennifer Johnides, Early Childhood
- Ronald Joseph, Law Enforcement
- Rick Vent, EMT

4. Classified

- Hire the following NR Test Proctors for FY 2018, hours as assigned and worked at \$14.00 per hour:
 - Dean Hankins
 - Dave Kimmet
 - Brenda Snyder
 - William Starr
- Hire the following custodial substitutes for summer 2018 and as needed during FY 2019, hours as assigned and worked at \$12.00 per hour.
 - Chelsea Myers
 - Makayla Schroeder
- Hire the following classified substitutes for summer 2018 and as needed during FY 2019, hours as assigned and worked at their current hourly rate.
 - Carla Blymyer
 - Roger Mathews
- Hire Joe Carver, Automated Manufacturing Technology junior/Shawnee, as a student worker for summer 2018 technology support and as needed during the 2018-19 school year, hours as assigned and worked at \$9.00 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Absent</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 05-18-4)

Mr. Fleming moved and Mr. Fruchey seconded the adoption of the following motions:

1. Permanent Improvement Plan 2018-19

Approve the 2018-19 Permanent Improvement Plan.

2. Student Activity Budgets 2018-19

Approve the high school student activity budgets for the 2018-19 school year.

3. On-Campus Student Fees 2018-19

Adopt a student co-curricular fee of \$35 for on-campus students for the 2018-19 school year.

4. Supplemental Assignments Compensation FY 2019

Approve the revised Supplemental Assignment Compensation hourly rates schedule for FY 2019 as presented below. (Originally adopted April 23, 2018, Motion 4-18-3)

Authorize the Superintendent to contract with all regular contract staff for periodic supplemental assignments, including, but not limited to emergencies, repairs, special projects and technology help desk at \$22 per hour; company-specific customized instruction, instructional improvement and other mission-specific work at \$25 per hour, or \$150 per day by the Collective Bargaining Agreement, and \$30 per hour for data systems integration for the 2018-19 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Absent</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Adjournment (Motion 05-18-5)

Mrs. Place moved and Mr. Fleming seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Absent</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:47 p.m.