

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**REGULAR MEETING  
MARCH 26, 2018**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, March 26, 2018, in the Board Room. President Ned Stechschulte called the meeting to order at 7:02 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

**III. Hearing of the Public**

**IV. Superintendent Appointment (Motion 03-18-1)**

Mrs. Place moved and Mr. Fricke seconded the motion to hire Keith Horner as Superintendent of Apollo Career Center for three years, effective August 1, 2018, through July 31, 2021, per the employment contract as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**V. Approval of Previous Minutes (Motion 03-18-2)**

The Record of Proceedings for the Regular Meeting held on February 26, 2018, and the Special Meeting held on March 11, 2018, having been previously distributed, were found to be correct.

Mr. Hager moved and Mrs. Marrs seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VI. Treasurer's Report (Motion 03-18-3)**

Mrs. Place moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for February 2018.
2. All bills for February 2018 and confirm they are for a proper public purpose.
3. Investment Ledger for February 2018.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VII. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 03-18-4)**

Mr. Fricke moved and Mrs. Kill seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignation**

- a. Accept the resignation of Judy Wells, for the purposes of retirement, effective July 31, 2018.

**2. Administrative**

- a. Hire Tara Shepherd as Assistant Director of Adult Programs, on a two-year contract effective July 1, 2018, through June 30, 2020, for 225 days per year, on step 1 of the Administrative Salary Schedule, at a salary of \$81,196.97.

**3. Certified**

- a. Hire Eldon Miller as the truck driving co-coordinator, hours as assigned and worked, at \$24.00 per hour.
- b. Hire the following part-time adult education employees for FY 2018, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2017:
  - Christopher (John) Craft, Fire
  - Brendan Fry, NR Test Proctor
  - Dean Hankins, EMT
  - Denny Horlander, Heavy Equipment
  - Tjomas Leal, Motorcycle
  - Tyler Steinke, LCRM/Heavy Equipment
  - Steve Stienecker, Law Enforcement
- c. Reassign Patrick Prichard, CBI instructor, to Bath Schools from Bluffton Schools, effective for FY 2019.

**4. Classified**

- a. Hire the following student workers, hours as assigned and worked at \$9 per hour:

Vehicle Maintenance – Summer 2018

- Alex Cowan, Automotive Technology junior/Bath
- Tim Whitaker, Automotive Technology senior/Bath

Construction – Summer 2018

- Matthew Barnett, Construction & Equipment Technology senior/Elida
- Erick Lowe, Construction & Equipment Technology senior/Indian Lake

Grounds – Summer 2018

- Jason Flick, Construction & Equipment Technology junior/Bath

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**B. Administrative Contract (Motion 03-18-5)**

- 1. Mr. Fruchey moved and Mr. Loescher seconded the recommendation of the Superintendent, that the following administrator be re-employed pursuant to Section 3319.02 of the Ohio Revised Code:

Two-Year Contract (July 1, 2018 – June 30, 2020)

Nick Sammetinger, Instructional Supervisor

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Abstained</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**C. New Business (Motion 03-18-6)**

Mrs. Kill moved and Mrs. Place seconded the adoption of the following motions:

**1. Master Calendar**

Adopt the Apollo Master Calendar for 2018-19.

**2. BCI & FBI Background Fees – Classified Staff and Regular Certified Staff**

Approve payment of FBI criminal background check renewals (five-year cycles) for all Apollo classified employees and regular certified staff for the 2018-19 school year and give discretionary authority to the Superintendent for any exceptions for BCI & FBI background checks.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VIII. Reports and Information**

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Superintendent

**IX. Executive Session (Motion 03-18-7)**

Mr. Fricke moved and Mr. Loescher seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment X, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).

- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;

Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:29 p.m. and reconvened at 7:34 p.m.

**X. Administrative Transitional Days (Motion 03-18-8)**

Mr. Hager moved and Mr. Fricke seconded the motion to approve Keith Horner to work up to 15 days prior to August 1, 2018, paid per diem per his contracted salary.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**XI. Adjournment (Motion 03-18-9)**

Mrs. Place moved and Mr. Fruchey seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:35 p.m.