

**APOLLO CAREER CENTER  
BOARD OF EDUCATION**

**RECORD OF PROCEEDINGS**

**REGULAR MEETING  
FEBRUARY 26, 2018**

**I. Call to Order**

The Apollo Career Center Board of Education met in regular session on Monday, February 26, 2018, in the Board Room. President Ned Stechschulte called the meeting to order at 7 p.m.

**II. Roll Call**

<b>Member</b>	<b>District</b>	<b>Appointment</b>	
Mr. Ron Fleming	Ada	January 2018 – December 2020	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2018 – December 2020	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2018 – December 2020	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2018 – December 2020	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

**III. Hearing of the Public**

**IV. Approval of Previous Minutes (Motion 02-18-1)**

The Record of Proceedings for the Organizational and Regular Meetings held on January 11, 2018, having been previously distributed were found to be correct.

Mrs. Kill moved and Mr. Loescher seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**V. Treasurer's Report (Motion 02-18-2)**

Mr. Hager moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

**A. Financial Reports**

1. Bank Reconciliation and Financial Reports for January 2018.
2. All bills for January 2018 and confirm they are for a proper public purpose.
3. Investment Ledger for January 2018.

**B. Amounts and Rates Resolution**

WHEREAS, this Board of Education, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2018; and

WHEREAS, the Budget Commission of Allen County, Ohio, has certified its actions thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES  
APOLLO JOINT VOCATIONAL SCHOOL  
2017 PAY 2018 TAX YEAR**

<b>SCHEDULE A</b>				
<b>SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES</b>				
FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimated Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$ 4,272,127	\$ -	0.000	1.700
Bond Retirement	\$ 1,759,111			0.700
Classroom Facilities	\$ 435,224			0.190
Permanent Improvement	\$ 829,864			0.500
<b>TOTAL</b>	<b>\$ 7,296,326</b>	<b>\$ -</b>	<b>\$</b>	<b>\$3.090</b>

<b>SCHEDULE B</b>				
<b>LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES</b>				
	Type of Levy	Original date levy passed	Maximum Rate Authorized to Be Levied	County Auditor's Estimate Yield of Levy
Current Expense Levy	Continuing	6/8/1982	1.700	4,272,127
<b>Total</b>			<b>1.700</b>	<b>\$ 4,272,127</b>

FUND BOND RETIREMENT & PERMANENT IMPROVEMENT			Rate to Be Levied	County Auditor's Estimate of Yield of Levy
Bond	30 Years	5/7/2013	0.25	\$ 628,254
Bond	30 Years	5/7/2013	0.45	\$ 1,130,857
Permanent Improvement Levy	5 Years	11/8/2005	0.50	\$ 829,864
Classroom Facility	10 Years	5/7/2013	0.19	\$ 435,224
<b>Total</b>			<b>1.39</b>	<b>\$ 3,024,199</b>

and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Allen County.

**C. Other Financial Activities**

1. Approve the five year depository agreement with First Federal Bank for \$5,000,000, effective March 17, 2018.
2. Approve advance of funds from the General Fund (001) to the House Renovation Project Fund (011-9918) in the amount of \$25,000.
3. Approve the following Then and Now purchase order over \$3,000:  
PO #207590, NOACSC, 1/3/18, \$24,999.60
4. Approve the transfer of \$3713.78 from fund 200-9240 to the following funds:

200-9242	\$185.94
200-9272	\$500.00
200-9277	\$183.74
200-9283	\$149.15
200-9290	\$60.00
200-9280	\$2634.95

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VI. New and Recommended Matters**

**A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 02-18-3)**

Mrs. Place moved and Mr. Fruchey seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

**1. Resignation**

- a. Accept the resignation of Doug Corwin as Public Safety Manager, effective March 1, 2018.

## **2. Out-of-State Travel**

- a. Approve out-of-state travel for Jeffrey Orphal and Ralph Long, Jr. to attend the Fire Department Instructor Conference, Indianapolis, IN, April 26-27, 2018.
- b. Approve out-of-state travel for Tasha Sheipline, Tara Shepherd and Toby Prinsen to attend the annual Council on Occupational Education (COE) meeting in Jacksonville, FL, November 7-9, 2018. Maintaining COE accreditation requires attending at least one meeting per year.

## **3. Certified**

- a. Hire Denny Brackney as part-time LCRM Program Manager, hours as assigned and worked, at \$28 per hour, effective February 5, 2018.
- b. Hire Micah French as an instructor performing truck driving coordinator duties, hours as assigned and worked, at \$24.00 per hour, effective February 5, 2018.
- c. Hire Jeffrey Orphal as part-time Public Safety Program Manager, hours as assigned and worked, at \$28 per hour, effective February 11, 2018.
- d. Hire the following part-time adult education employees for FY 2018, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2017:
  - Cindy Bowsher, Spa Technology
  - David Boyles, LCRM/HVAC
  - Laurie Camper, LPN
  - Mark Figert, Law Enforcement
  - Simon Gilligan, LCRM/HVAC
  - Meena Gupta, Special Interest/Knitting & Cooking
  - Matthew Hammons, EMT Assistant
  - Matthew McDougall, Law Enforcement
  - Eric Ogle, DIT
  - Jeffrey Smith, Truck Driving
- e. Hire the following substitute for FY 2018, hours as assigned and worked at \$105 per day:
  - Kathleen Moore, effective January 30, 2018.
  - Todd Place
- f. Pay Diana Malone a \$500 stipend for her role as craft show advisor for FY18.

## **4. Classified**

- a. Hire Dennis Horlander, Construction & Equipment Technology teaching assistant, for FY 2018, hours as assigned and worked at \$17.50 per hour, effective January 30, 2018.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VII. New Business (Motion 02-18-4)**

Mrs. Kill moved and Mr. Fricke seconded the adoption of the following motions:

**A. Board Policy**

Adopt new policy ACB-R, Nondiscrimination on the Basis of Disability, as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

**VIII. Reports and Information**

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Superintendent

**IX. Executive Session (Motion 02-18-5)**

Mr. Fricke moved and Mr. Loescher seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment \_\_\_\_, employment X, dismissal \_\_\_\_, discipline \_\_\_\_, promotion \_\_\_\_, demotion \_\_\_\_, or compensation \_\_\_\_, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education retired to executive session at 7:36 p.m. and reconvened at 8:00 p.m.

A Special Board Meeting was set for March 11, 2018, at 1:30 p.m., to interview Superintendent candidates in Executive Session. No action will be taken.

**X. Adjournment (Motion 02-18-6)**

Mr. Hager moved and Mrs. Kill seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 8:01 p.m.