

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
OCTOBER 23, 2017**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, October 23, 2017, in the Board Room. President Todd Hager called the meeting to order at 7 p.m.

II. Roll Call

| Member | District | Appointment | |
|------------------------|-----------------|------------------------------|---------|
| Mr. Ron Fleming | Ada | January 2015 – December 2017 | Present |
| Mr. Dennis Fricke | Elida | January 2017 – December 2019 | Present |
| Mr. Brad Fruchey | Bluffton | January 2017 – December 2019 | Present |
| Mr. Todd Hager | Allen East | January 2015 – December 2017 | Present |
| Mrs. Penny Kill | Spencerville | January 2017 – December 2019 | Present |
| Mr. Bob Loescher | Shawnee | January 2015 – December 2017 | Present |
| Mrs. Jackie Place | Bath | January 2017 – December 2019 | Present |
| Mr. Dan Marshman | Hardin Northern | January 2017 – December 2019 | Present |
| Mr. Willie Sammetinger | Wapakoneta | January 2015 – December 2017 | Present |
| Mrs. Yvonne Marrs | Perry | January 2017 – December 2019 | Present |
| Mr. Ned Stechschulte | Columbus Grove | January 2017 – December 2019 | Present |

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 10-17-1)

The Record of Proceedings for the Regular Meeting held on September 25, 2017, having been previously distributed were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|--------------|------------|------------------|------------|
| Mr. Fleming | <u>Yea</u> | Mrs. Marrs | <u>Yea</u> |
| Mr. Fricke | <u>Yea</u> | Mr. Marshman | <u>Yea</u> |
| Mr. Fruchey | <u>Yea</u> | Mrs. Place | <u>Yea</u> |
| Mr. Hager | <u>Yea</u> | Mr. Sammetinger | <u>Yea</u> |
| Mrs. Kill | <u>Yea</u> | Mr. Stechschulte | <u>Yea</u> |
| Mr. Loescher | <u>Yea</u> | | |

V. Treasurer's Report (Motion 10-17-2)

Mr. Fricke moved and Mr. Fleming seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for September 2017
2. All bills for September 2017 and confirm they are for a proper public purpose
3. Investment Ledger for September 2017

B. Other Financial Activities

1. Approve the FY 2018 Five Year Forecast

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|--------------|------------|------------------|------------|
| Mr. Fleming | <u>Yea</u> | Mrs. Marrs | <u>Yea</u> |
| Mr. Fricke | <u>Yea</u> | Mr. Marshman | <u>Yea</u> |
| Mr. Fruchey | <u>Yea</u> | Mrs. Place | <u>Yea</u> |
| Mr. Hager | <u>Yea</u> | Mr. Sammetinger | <u>Yea</u> |
| Mrs. Kill | <u>Yea</u> | Mr. Stechschulte | <u>Yea</u> |
| Mr. Loescher | <u>Yea</u> | | |

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 10-17-3)

Mrs. Kill moved and Mr. Fruchey seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Certified

- a. Authorize the Treasurer to move Megan Conner from Salary Schedule A-9 to A-11 retroactive to the start of the 2017-18 school year.
- b. Authorize the Treasurer to move Mindy Tabler from Salary Schedule D-1 to D-2 retroactive to the start of the 2017-18 school year.
- c. Hire Will Mueller for Fire and EMS Train the Trainer courses for FY 2018, hours as assigned and worked at \$30 per hour and mileage reimbursement as determined by the IRS.
- d. Hire the following part-time adult education employees for FY 2018, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2017:
 - Steven Blei, Law Enforcement
 - Mark Ernst, Law Enforcement
 - Jane Keirns, DIT/Welding
 - Chad Moon, Light Construction-Residential Maintenance/Plumbing
 - Stephen Nartker, DIT and Light Construction-Residential Maintenance (Electrical)
 - Brandyn Paullin, Computers
 - Andrew Sheipline, Special Interest/DIY Projects
 - Cynthia Williams, Special Interest/Cooking

2. Classified

- a. Hire Allison Overholt as part-time Communications Assistant for FY 2018, effective October 23, 2017, hours as assigned and worked at \$22 per hour.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|--------------|------------|------------------|------------|
| Mr. Fleming | <u>Yea</u> | Mrs. Marrs | <u>Yea</u> |
| Mr. Fricke | <u>Yea</u> | Mr. Marshman | <u>Yea</u> |
| Mr. Fruchey | <u>Yea</u> | Mrs. Place | <u>Yea</u> |
| Mr. Hager | <u>Yea</u> | Mr. Sammetinger | <u>Yea</u> |
| Mrs. Kill | <u>Yea</u> | Mr. Stechschulte | <u>Yea</u> |
| Mr. Loescher | <u>Yea</u> | | |

B. New Business (Motion 10-17-4)

Mrs. Place moved and Mr. Stechschulte seconded the adoption of the following motions:

1. Adult Early Childhood Education Tuition

- a. Change Adult Early Childhood Education tuition from \$3,300 to \$3,724 to include the \$424 CDA (Childhood Development Associate) exam fee, effective November 1, 2017.

2. Adult Instructor and Adult Student Handbooks

- a. Approve updates to the 2017-18 Adult Instructor and Adult Student handbooks including the Default Loan Plan (due to new U.S. Dept. of Education policy) and newly added programs, as presented.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|--------------|------------|------------------|------------|
| Mr. Fleming | <u>Yea</u> | Mrs. Marrs | <u>Yea</u> |
| Mr. Fricke | <u>Yea</u> | Mr. Marshman | <u>Yea</u> |
| Mr. Fruchey | <u>Yea</u> | Mrs. Place | <u>Yea</u> |
| Mr. Hager | <u>Yea</u> | Mr. Sammetinger | <u>Yea</u> |
| Mrs. Kill | <u>Yea</u> | Mr. Stechschulte | <u>Yea</u> |
| Mr. Loescher | <u>Yea</u> | | |

VII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

VIII. Executive Session (Motion 10-17-5)

Mr. Fricke moved and Mr. Fleming seconded the motion that the Board of Education retire to

Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment X, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation X of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|--------------|------------|------------------|------------|
| Mr. Fleming | <u>Yea</u> | Mrs. Marrs | <u>Yea</u> |
| Mr. Fricke | <u>Yea</u> | Mr. Marshman | <u>Yea</u> |
| Mr. Fruchey | <u>Yea</u> | Mrs. Place | <u>Yea</u> |
| Mr. Hager | <u>Yea</u> | Mr. Sammetinger | <u>Yea</u> |
| Mrs. Kill | <u>Yea</u> | Mr. Stechschulte | <u>Yea</u> |
| Mr. Loescher | <u>Yea</u> | | |

The Apollo Career Center Board of Education retired to executive session at 7:40 p.m. and reconvened at 7:57 p.m.

IX. Adjournment (Motion 10-17-6)

Mr. Fruchey moved and Mr. Stechschulte seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

| | | | |
|--------------|------------|------------------|------------|
| Mr. Fleming | <u>Yea</u> | Mrs. Marrs | <u>Yea</u> |
| Mr. Fricke | <u>Yea</u> | Mr. Marshman | <u>Yea</u> |
| Mr. Fruchey | <u>Yea</u> | Mrs. Place | <u>Yea</u> |
| Mr. Hager | <u>Yea</u> | Mr. Sammetinger | <u>Yea</u> |
| Mrs. Kill | <u>Yea</u> | Mr. Stechschulte | <u>Yea</u> |
| Mr. Loescher | <u>Yea</u> | | |

The Apollo Career Center Board of Education adjourned at 7:58 p.m.