

**APOLLO CAREER CENTER
BOARD OF EDUCATION**

RECORD OF PROCEEDINGS

**REGULAR MEETING
SEPTEMBER 25, 2017**

I. Call to Order

The Apollo Career Center Board of Education met in regular session on Monday, September 25, 2017, in the Board Room. President Todd Hager called the meeting to order at 7 p.m.

II. Roll Call

Member	District	Appointment	
Mr. Ron Fleming	Ada	January 2015 – December 2017	Present
Mr. Dennis Fricke	Elida	January 2017 – December 2019	Present
Mr. Brad Fruchey	Bluffton	January 2017 – December 2019	Present
Mr. Todd Hager	Allen East	January 2015 – December 2017	Present
Mrs. Penny Kill	Spencerville	January 2017 – December 2019	Present
Mr. Bob Loescher	Shawnee	January 2015 – December 2017	Present
Mrs. Jackie Place	Bath	January 2017 – December 2019	Present
Mr. Dan Marshman	Hardin Northern	January 2017 – December 2019	Present
Mr. Willie Sammetinger	Wapakoneta	January 2015 – December 2017	Present
Mrs. Yvonne Marrs	Perry	January 2017 – December 2019	Present
Mr. Ned Stechschulte	Columbus Grove	January 2017 – December 2019	Present

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 09-17-1)

The Record of Proceedings for the Regular Meeting held on August 28, 2017, having been previously distributed were found to be correct.

Mrs. Kill moved and Mrs. Place seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Abstained</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

V. Treasurer's Report (Motion 09-17-2)

Mr. Fricke moved and Mr. Fruchey seconded the approval of the following as presented by the Treasurer:

A. Financial Reports

1. Bank Reconciliation and Financial Reports for August 2017
2. All bills for August 2017 and confirm they are for a proper public purpose
3. Investment Ledger for August 2017

B. Other Financial Activities

1. Approve the FY 2018 Permanent Appropriations and Amended Certificate of Estimated Resources.
2. Approve the creation of Fund 200-9272 (Skills USA-AMC) for the purpose of accounting for the receipts and expenditures of the AMC Club Account.
3. Approve the IELCE/IET (243 funds) Adult Education grant and create Fund 501-9018 to account for revenue and expenditures.
4. Approve the following Then and Now purchase orders over \$3,000:
PO #207079, SERS, 9/6/17, \$18,810.38

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechsulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 09-17-3)

Mr. Fleming moved and Mr. Stechsulte seconded the adoption of the following personnel matters, pending criminal investigation check for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Resignations

- a. Accept the following resignations:
 - Brenda Burgy, effective September 12, 2017
 - Todd Skaggs, effective September 5, 2017

2. Out-of-State Travel

- a. Approve travel request for Joe Warnement and four Floral Design/Interiors students to attend the National FFA Convention in Indianapolis, IN, October 25-27, 2017.

3. Certified

- a. Move Brad Webb from Salary Schedule A-14 to B-14 effective with FY 2018 on the basis of obtaining a new 5 Year teaching license.
- b. Move Mindy Tabler from Salary Schedule A-1 to D-1 effective with FY 2018 on the basis of earned Master’s Degree, submission of transcripts to the Superintendent’s office, and obtaining a new Five Year Professional Intervention Specialist License.
- c. Hire the following part-time adult education employees for FY 2018, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 24, 2017:
 - Jason Bowers, DIT
 - Denny Brackney, Light Construction/Residential Maintenance
 - David Parker, Law Enforcement
 - Jason Reynolds, DIT
 - Anthony Shepline, Special Interest/DIY Home Projects
 - Alan Strunk, DIT
- d. Hire the following substitutes for FY 2018, hours as assigned and worked at \$105 per day:
 - Tricia Garcia
 - Kristina Kidd
 - Mary Simindinger
- e. Approve compensation for the following teachers for Lab/Lab Assignments during the 2017-18 school year:

Lab/Lab Teachers	Amount
Jody Benda	\$5,000
Cindy Bowsher	\$5,000
Megan Conner	\$5,000
Steve Conner	\$5,000
Mike Dicke	\$5,000
Mike Diglia	\$5,000
Sheryl Diglia	\$5,000
Mike Fiedler	\$5,000
Darin Grimm	\$5,000
Terry Hedges	\$5,000
Diana Malone	\$5,000
Courtnee Morris	\$5,000
James Nickles	\$5,000
Carrie Prince	\$5,000
Justin Rigsby	\$5,000
Mark Sweigart	\$5,000
Joe Warnement	\$5,000
Brad Webb	\$5,000
Rod Wise	\$5,000

- f. Approve stipends for the following instructors for their Apollo mentorship roles during the 2017-18 school year:

Mentor	Amount	New Teacher
Cindy Bowsher	\$350	Lynne Nagel
Sheryl Diglia	\$350	Megan Conner
Terry Hedges	\$350	James Nickles
Jay Herbst	\$350	Meridith Seech
Ross Kantner	\$150	Mindy Tabler
Darla Krites	\$150	Jacob Tooley
Diana Malone	\$350	Justin Rigsby
Marnie Lowden	\$150	Diana Sperling
Toby Prinsen	\$350	Mike Dicke
Toby Prinsen	\$350	Mathew Reynolds
Carolyn Stein	\$350	Natalie Stuttler

- g. Approve the following FY 2018 Supplemental Contracts per Article 19 of the AEA Collective Bargaining Agreement:

Activity	Teacher	Amount
Apollo Fusion Advisor (split)		
Apollo Fusion 1	Linda Brown	\$ 583.33
Apollo Fusion 2	Angela Carver	\$ 583.33
Apollo Fusion 3	Darla Krites	\$ 583.33
Yearbook	Darla Krites	\$1,750
Student Council (split)		
Student Council 1	Hannah Dickey	\$ 500
Student Council 2	Colette Knutzen	\$ 500
Student Council 3	Natalie Stuttler	\$ 500
Student Council 4	Meridith Seech	\$ 500
Club Advisors		
SKILLSUSA 1	Cindy Bowsher	\$1,000
SKILLSUSA 2	Mike Dicke	\$1,000
FFA	Joe Warnement	\$1,000
FCCLA 1 (Culinary)	Carrie Prince	\$ 500
FCCLA 2 (ECE)	Courtnee Morris	\$ 500
BPA	Diana Malone	\$1,000
HOSA	Sheryl Diglia	\$1,000
NTHS	Diana Malone	\$ 500
CDL 1	James Nickles	\$ 500
CDL 2	Terry Hedges	\$ 500
CDL 3	Brad Webb	\$ 500

4. Classified

- a. Rescind the April 24, 2017, motion to compensate an additional \$35 per day for regular high school teaching assistants if licensed and used in a substitute position during the 2017-18 school year.
- b. Adopt new Communications Assistant Job Description as presented.

- c. Hire Katilyn Askins as Carpentry Teaching Assistant for FY 2018, effective September 14, 2017, hours as assigned and worked at \$17.50 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

B. New Business (Motion 9-17-4)

Mrs. Kill moved and Mr. Loescher seconded the adoption of the following motions:

1. VHE Health Insurance Premiums

- a. Set the Variable Hour Employee (VHE) health insurance premium rate at 25% of the Total Premium for all Single Plans and 35% of the Total Premium for all Family Plans offered.

2. Donations

- a. Accept the following donations:
- 2008 Chevy Tahoe to be used by the Adult Education Basic Policy Academy for training purposes, donated by the Village of Cridersville, OH.
 - 300 Sheets of sheet metal to be used by the Adult Education Manufacturing Technology programs for training purposes, donated by Pro-Tec, Leipsic, OH.
 - Heated prep table to be used by the Adult Education HVAC program for training purposes, donated by LuLu's Diner, Lima, OH.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

VII. Reports and Information

- A. Board of Education
- B. Director of High School Programs
- C. Director of Adult Programs
- D. Instructional Supervisor
- E. Friends of Apollo/Apollo Education Association
- F. Superintendent

VIII. Adjournment (Motion 09-17-5)

Mr. Marshman moved and Mrs. Place seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Fleming	<u>Yea</u>	Mrs. Marrs	<u>Yea</u>
Mr. Fricke	<u>Yea</u>	Mr. Marshman	<u>Yea</u>
Mr. Fruchey	<u>Yea</u>	Mrs. Place	<u>Yea</u>
Mr. Hager	<u>Yea</u>	Mr. Sammetinger	<u>Yea</u>
Mrs. Kill	<u>Yea</u>	Mr. Stechschulte	<u>Yea</u>
Mr. Loescher	<u>Yea</u>		

The Apollo Career Center Board of Education adjourned at 7:31 p.m.